

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

106 Hancock Road  
Peterborough, New Hampshire

**CONTOOCCOOK VALLEY SCHOOL BOARD**

Strategic Plan Committee

Thursday, November 12, 2020  
5:00 p.m.

**Physical Location:** None

**Virtual Location:**

<https://us02web.zoom.us/j/89735680447?pwd=bzJaM0owVWVZcnJ6Q2htRTM3YXNhZz09>

Meeting ID: 897 3568 0447

Phone: 1 301 715 8592

Passcode: hhA60g

Webinar ID: 897 3568 0447

Passcode: 172050

**AGENDA**

**School Board Committee Members:**

Tim Theberge – Chairperson

Alan Edelkind

Katherine Heck

Niki McGettigan

Kevin Pobst

Robert Short, Jr.

- 1. Call Meeting to Order**
- 2. Approval of Minutes – *October 8, 2020***
- 3. Relationship with Governance**
- 4. Charge of Larger Committee**
- 5. Complete Membership Discussion**
- 6. Concept of Reopening, Recovery, Resiliency**
- 7. Community Engagement**
- 8. Other**
- 9. Non-Public Session: RSA 91-A:3,II (If Required)**

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CONTOOCOOK VALLEY SCHOOL BOARD

**Strategic Plan Committee**

**Thursday, October 8, 2020  
5:00 p.m.**

**Physical Location:** None

**Virtual Location:**

<https://us02web.zoom.us/j/81167001335?pwd=aEM2WEoyMXRUT3RUb3BUbUVOZzRRdz09>

Meeting ID: 811 6700 1335

Phone: 1 301 715 8592

Passcode: EUB12q

Webinar ID: 811 6700 1335

Passcode: 847137

**MINUTES**

**School Board Committee Members:**

Tim Theberge – Chairperson  
Alan Edelkind  
Katherine Heck  
Niki McGettigan  
Kevin Pobst  
Robert Short, Jr.

**Present:** Tim Theberge, Alan Edelkind, Kevin Pobst, Robert Short, Jr., Dr. Kimberly Saunders,  
Dr. Ann Forrest, Cari Christian-Coates

**1. Call Meeting to Order**

**Tim Theberge called the meeting to order at 5:09 p.m.**

**2. Approval of Minutes – *June 11, 2020***

**Kevin Pobst moved to approve the minutes of June 11, 2020. Katherine Heck second.  
Unanimous.**

**3. Review Timeline**

Tim Theberge shared a proposed timeline. The "Fall of 2020" meeting on the timeline would be represented by today's meeting. The activity is to identify stakeholders and recruit committee members. The committee is scheduled to meet twice monthly.

Katherine Heck said that she attended a Strategic Planning workshop because her clients were in the middle of Strategic Planning and they were in the middle of COVID; what to do? One strategy is to reevaluate the current Strategic Plan and adjust due to the current situation, extend it out one year, and move the dates out accordingly. ConVal's current Strategic Plan has relevant

pieces, but might have some that need change. Would our time be better spent to adjust the current plan and extend out one year? It is a thought or technique that has been brought to her attention.

Kimberly Saunders said that there are several people who are on the Governance Group. Talk has been underway about doing a community engagement piece to the level similar to the reopening framework and talking beyond the COVID situation. What has changed about schools that needs consideration and how are we going to make shifts in curriculum and assessment and the structure of school i.e. the calendar, and the way we attend school? We will have some students who will need help to get caught up while others are doing fine. Joining that kind of work with the work of Governance might work well.

Kevin Pobst said that he is intrigued by that. He asked for more about what that might look like over the next several years. What would the structure of the work look like? Kimberly Saunders said that the conversation has only just begun, so it is premature to say today. As an example, we are going to see some mental health crisis's that we have never seen before. The offshoot conversation is about what our communities look like.

Values and goals will drive what needs consideration.

Tim Theberge said that is how he sees the conversation going as well. He proposed that Katherine's idea might work well, push forward one year with the plan and pair up with the Governance Committee for joint conversations.

Kevin Pobst said he wondered if a version of what Tim Theberge and Katherine Heck talked about might be possible. Assemble a group for preliminary discussion about how it might shape the school world beyond COVID-19.

Kimberly Saunders agreed. She said that she did not think that we could plan beyond two years. Katherine Heck said that because the Strategic Plan is a living document, it doesn't have to be completed. Putting effort in other places might be the way to go.

#### **4. Membership**

- *Review proposed categories of membership*
- *Discuss need to balance representation factors*

Governance has been meeting weekly with the intent to meet every other week moving forward. This group and Governance could begin to meet and mesh. We have reopened and we are concentrating on having a safe year.

Kevin Pobst said that a first step might be to look at the document that was created for reopening. Alan Edelkind asked if the Governance Committee feels that they are starting to "sunset" at this point. Kimberly said that maybe if the two committees are meshed might be how we expand the Strategic Plan Committee beyond board members and administration.

Employer representation of some sort was suggested.

Putting out a feeler to ask for members from the broader community to join was suggested so that the makeup is not solely board members, teachers, and staff.

Asking for recommendations for staff or school administration was suggested rather than being open to volunteering.

Kevin Pobst and Katherine Heck said that they are leery to call this a Strategic Plan Committee if the two are bridged. Kimberly Saunders said that they would still be planning strategically from the fallout of a crisis.

It was noted that it has been fantastic that this plan has been in place, specifically with the technology appendix, so many of the boxes are checked off that allowed ConVal to be as successful during these times.

**5. Invitation**

*- Open posting for interested parties to respond / targeted approach*

Looking at the invitation document and modifying it will be necessary. Katherine Heck said that she created it and would be happy to revise. The timeline can stay relatively the same except the five- year would be changed to different language so that it is clear that we are looking to go five years out, but more mid-range planning.

**6. Use of Internal/Community Resource for Facilitation of Focus Groups**

*- Discussion on internal vs external and possible procurement/budget, if needed.*

**7. Other**

None.

**8. Non-Public Session: RSA 91-A:3,II (If Required)**

None.

**Kevin Pobst moved to adjourn at 5:56 pm Second. Unanimous.**

Respectfully submitted,

Brenda Marschok