

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Emergency Meeting**

**Thursday, September 3, 2020  
6:30 p.m.**

**Physical Location: ConVal High School Library  
184 Hancock Rd.  
Peterborough, NH**

**Virtual Location:**

<https://us02web.zoom.us/j/82608343968?pwd=VU94elBQZlNjRzhyeVRjSXJKbHc0Zz09>

Meeting ID: 826 0834 3968  
Password: KQJK5N  
Phone: +1 646 558 8656 US  
Meeting ID: 826 0834 3968  
Password: 581552

**MINUTES**

**BOARD**

Rich Cahoon, Dick Dunning,  
Alan Edelkind, Jim Fredrickson,  
Katherine Heck, Janine Lesser,  
Niki McGettigan, Kevin Pobst,  
Linda Quintanilha, Robert Short, Jr.,  
Tim Theberge, Stephen Ullman,  
Jerry Wilson

**ADMINISTRATION**

Dr. Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Lori Schmidt, B.A. ee  
Cari Christian-Coates, Student Serv.  
Tim Grossi, Facilities  
Ben Moenter, Special Ed.  
Deb Riley, CVHS  
Kat Foecking, GBS

**Guests:** Jeffrey Murphy (SFC Engineering), Tim Herlihy (Peterborough Code Enforcement Officer),  
Sean Toomey, State Deputy Fire Chief, Atty., Dean Eggert

**1. Call to Order and Pledge of Allegiance**

**Rich Cahoon called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited.**

**2. Non-Public Session: RSA 91-A:3,II**

**a. Legal**

**Dick Dunning moved to enter into non-public session in accordance with RSA 91-A:3,II at 6:30 p.m. for legal matters. Jerry Wilson second. Unanimous.**

**Dick Dunning moved to exit non-public session at 7:35 p.m. Jerry Wilson second. Unanimous.**

**A short break was called for. The meeting resumed at 7:45 p.m.**

**Tim Theberge moved to seal the minutes of non-public session for a period of five years. Dick Dunning second. Unanimous.**

Rich Cahoon said that the reopening plan will be discussed. A Statement has been prepared. Rich suggested that we don't want to use the levels because it might give the impression that we are at the orange level for transmission. Kimberly said that can be rephrased and rescripted.

The board had the time to review the opening proposal.

Katherine Heck asked that the statement be read into the minutes. It is not COVID related.

The Statement read as follows:

*In order to allow for appropriate physical distancing and to mitigate the spread of the coronavirus, the ConVal School District's Reopening Plan envisioned the installation of tents to create outdoor learning spaces.*

*On August 4, the ConVal School Board unanimously voted to approve the Reopening Plan as presented and authorized the SAU to contract with Monadnock Tent to have the required tents installed at all elementary, middle, and high school locations in time for the students' first day of school. The process of installing tents on multiple sites is taking the vendor longer than anticipated.*

*The district has been working closely with Monadnock Tent and local officials to work through the inspection and issuance of permits to ensure that the outdoor classrooms are ready for student and staff use. The district has also contracted with SFC Engineering to further assure that the outdoor classrooms are ready for use.*

*While we are working to have the outdoor classroom spaces ready as soon as possible, not all the tents will be ready by the scheduled reopening date. Therefore, starting on September 8, grades PreK-6 will operate on "green level" conditions. This means that all PreK-6 students who have opted for in-person instruction will be able to come to school. Grades 7-12 will start the school year in operating conditions. This means that most students will be instructed remotely. Priority students who have been identified based on factors such as internet access and needed services will be able to return for in-person instruction and in-school services.*

*We will be updating you regularly as more tents become available, and we are able to move all grades and schools back to operating on "green level" conditions.*

We will be able to maximize outdoor space for grades PreK-6 as well as for priority students. The long-term goal is to have our capacities low enough to be safe for all students and staff.

Sample schedules for 5-6 and PreK-4 were shared. A sample letter was referenced.

**Dick Dunning moved to support the plan presented by board and administration. Linda Quintanilha second.**

Tim Theberge suggested minor edits for clarity.

We are splitting the middle school students because we can have half of them back safely. Confirmed.

Jim Fredrickson said that a statement that this is a result of the tents and not related to COVID rates should be included.

Kimberly Saunders said that staff will be in to provide instruction.

What are the various ways that this announcement will be rolled out? This statement will be sent out to all parents, social media, media etc.

Rich Cahoon asked that principals reach out to families on this topic as well.

Katherine Heck suggested using our automated communication system for this purpose as well.

Are staff prepared to field phone calls tomorrow? Yes, administrative assistants and principals will be available.

How will priority students be notified? Individually.

How will the 7-12 be educated? It will be live streamed to remote students.

Does this impact MOU's? No.

Is there a timeline to this? Not yet, we will move as fast as possible.

Is it possible that GBS could go back later or earlier than SMS? It might make sense but principals will be consulted with.

Administration will be working this weekend to expand pickup days and hours for Chromebooks.

**In favor: Unanimous.**

**Opposed: None**

**Motion carries to support plan presented by board and administration.**

Rich Cahoon said that this is the sole piece of public business. Rich thanked Mr. Murphy, Mr. Hurlihy, Ed Walker, and administration.

**Tim Theberge moved to enter into non-public session in accordance with RSA 91-A:3,II at 8:03 p.m. Dick Dunning second. Unanimous.**

**Tim Theberge moved to exit non-public session at 8:39 p.m. Dick Dunning second. Unanimous**

**Tim Theberge moved to seal the minutes of non-public session for a period of five years. Dick Dunning second. Unanimous.**

**Linda Quintanilha motioned to adjourn at 8:42 p.m. Dick Dunning second. Unanimous.**

Respectfully submitted,

Brenda Marschok