

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**Tuesday, September 8, 2020**

**School Board Meeting**

**6:30 p.m.**

**Physical Location: ConVal High School Library  
184 Hancock Rd., Peterborough, NH**

Virtual Location :

<https://us02web.zoom.us/j/81095312320?pwd=UVZtSTRuODR3RGRSL0wxOGFRK3JVZz09>

Password: inu1p2

Phone: 1 301 715 8592

ID: 810 9531 2320

Password: 276190

**Agenda**

- 1. Call to Order and Pledge of Allegiance**
- 2. Non-Public Session: RSA 91-A:3,II**
  - a. Negotiations**
  - b. Student**
  - c. Legal**
- 3. Right to Know for Public Meeting Emergency Declaration**
- 4. Public Comment**
- 5. Consent Agenda**
  - a. Personnel**
    - 1) Nominations – September 2020
  - b. September 1, 2020 Enrollment**
- 6. Old Business**
  - a. ConVal School District Reopening Plan**
    - 1) Reopening Timeline & Update Grades 7-12
- 7. New Business**
  - a. Student Handbooks (Board Vote Required)**
  - b. Dashboard**
- 8. Technology Purchase Requisition Approvals (Board Vote Required) – Mark Schaub**
- 9. Requisition Approvals (Board Vote Required) – Lori Schmidt (pg. 1)**
- 10. Expenditure and Encumbrance Report – Lori Schmidt (pg. 2-4)**
- 11. Budget Transfers (Board Vote Required) – Lori Schmidt (pg. 5)**
- 12. Public Comment**
- 13. Non-Public Session: RSA 91-A:3,II (If Required)**
  - a. Negotiations**
  - b. Personnel**
  - c. Legal**

<b>Vendor</b>	<b>DAC</b>	<b>Total Amt.</b>	<b>Project</b>
State of NH - Notary	SAU	\$75.00	Benefit
State of NH - Notary	SAU	\$75.00	Benefit
Conval Food Service	SMS	\$88.45	Classroom Consumables
Ellis Music	SMS	\$506.25	Classroom Consumables
Belletetes	SMS	\$500.00	Classroom Consumables
Casey's Wood Products	SMS	\$598.00	Classroom Consumables
Amazon.com	SMS	\$509.48	Classroom Consumables
Quill	SMS	\$412.63	Classroom Consumables
Educational Innovations Inc	SMS	\$147.50	Classroom Consumables
Learning Without Tears	DCS	\$98.65	Classroom Consumables
Learning Without Tears	AES	\$185.15	Classroom Consumables
Amazon.com	GBS	\$75.96	Covid19
Committee For Children	SPED	\$459.00	Curriculum
Social Thinking	SPED	\$71.11	Curriculum
Apple Inc	Tech Ctr	\$2,485.00	Equipment
LessonPix Inc	SPED	\$36.00	Membership
Webb & Company, F.W.	Maintenance	\$422.20	PES Projects
The Markerboard People	CVHS	\$285.00	Remote Learning
Scholastic News	DCS	\$236.46	Subscriptions
Quill	SPED	\$134.59	Supplies
SafetySign.com	SMS	\$68.90	Supplies
AED Superstore	SMS	\$642.40	Supplies
Amazon.com	SMS	\$27.24	Supplies
Harbor Freight	SMS	\$300.00	Supplies
Amazon.com	SMS	\$143.88	Supplies
Ergo Pros	SMS	\$114.96	Supplies
Central Paper Products Company	SMS	\$1,230.00	Supplies
Amazon.com	GBS	\$453.24	Supplies
Casey's Wood Products	GBS	\$76.15	Supplies
Amazon.com	GBS	\$32.21	Supplies
Harbor Freight	GBS	\$300.00	Supplies
Jo Ann Stores LLC	GBS	\$500.00	Supplies
Amazon.com	TES	\$112.37	Supplies
MacGill & Company	DCS	\$34.38	Supplies
Quill	DCS	\$50.61	Supplies
<b>Recommend Approving</b>		<b>\$11,487.77</b>	

# Contoocook Valley School District

## \* Monthly Board Report (Object Report)

Fiscal Year: 2020-2021

From Date: 7/1/2020

To Date: 8/31/2020

Include pre encumbrance      Print accounts with zero balance      Filter Encumbrance Detail by Date Range  
 Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
21.000.0000.00.110	REGULAR SALARIES	\$0.00	\$16,056,020.48	\$16,056,020.48	\$784,059.04	\$784,059.04	\$15,271,961.44	\$15,118,818.84	\$153,142.80	0.95%
21.000.0000.00.111	PARAPROFESSIONAL SALARIES	\$0.00	\$2,582,501.51	\$2,582,501.51	\$98,264.98	\$98,264.98	\$2,484,236.53	\$2,718,245.73	(\$234,009.20)	-9.06%
21.000.0000.00.112	ADMIN ASSISTANTS	\$0.00	\$1,146,678.72	\$1,146,678.72	\$138,456.96	\$138,456.96	\$1,008,221.76	\$1,051,763.92	(\$43,542.16)	-3.80%
21.000.0000.00.113	CUSTODIAL/MAINTENANCE	\$0.00	\$536,493.82	\$536,493.82	\$102,196.10	\$102,196.10	\$434,297.72	\$465,780.70	(\$31,482.98)	-5.87%
21.000.0000.00.114	ADMINISTRATOR	\$0.00	\$2,698,326.43	\$2,698,326.43	\$502,321.97	\$502,321.97	\$2,196,004.46	\$2,115,354.17	\$80,650.29	2.98%
21.000.0000.00.115	DEPARTMENT HEADS	\$0.00	\$25,000.00	\$25,000.00	\$993.59	\$993.59	\$24,006.41	\$24,006.41	\$0.00	0.00%
21.000.0000.00.119	SUPPORT SERVICES	\$0.00	\$901,889.37	\$901,889.37	\$131,262.31	\$131,262.31	\$770,627.06	\$735,167.26	\$35,459.80	3.93%
21.000.0000.00.120	TEMPORARY SALARIES	\$0.00	\$1,129,835.25	\$1,129,835.25	\$52,465.30	\$52,465.30	\$1,077,369.95	\$418,919.56	\$658,450.39	58.28%
21.000.0000.00.130	OVERTIME	\$0.00	\$34,500.00	\$34,500.00	\$3,385.42	\$3,385.42	\$31,114.58	\$0.00	\$31,114.58	90.19%
21.000.0000.00.211	HEALTH INSURANCE	\$0.00	\$5,495,630.09	\$5,495,630.09	\$242,093.24	\$242,093.24	\$5,253,536.85	\$5,087,806.59	\$155,730.26	2.83%
21.000.0000.00.212	DENTAL INSURANCE	\$0.00	\$197,440.02	\$197,440.02	\$11,809.64	\$11,809.64	\$185,630.38	\$226,448.28	(\$40,817.90)	-20.67%
21.000.0000.00.213	LIFE INSURANCE	\$0.00	\$38,784.12	\$38,784.12	\$183.88	\$183.88	\$38,600.24	\$2,551.86	\$36,048.38	92.95%
21.000.0000.00.214	LONG TERM DISABILITY	\$0.00	\$53,947.43	\$53,947.43	\$4,442.32	\$4,442.32	\$49,505.11	\$61,600.65	(\$12,095.54)	-22.42%
21.000.0000.00.220	FICA	\$0.00	\$1,871,540.42	\$1,871,540.42	\$133,441.17	\$133,441.17	\$1,738,099.25	\$1,563,656.94	\$174,442.31	9.32%
21.000.0000.00.225	ADMIN ANNUITY	(\$7,005.00)	\$7,005.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
21.000.0000.00.231	NON - TEACH RETIRE	\$0.00	\$598,377.49	\$598,377.49	\$63,374.16	\$63,374.16	\$535,003.33	\$569,450.22	(\$34,446.89)	-5.76%
21.000.0000.00.232	TEACHER RETIRE	\$0.00	\$3,109,453.87	\$3,109,453.87	\$215,781.48	\$215,781.48	\$2,893,672.39	\$2,871,356.75	\$22,315.64	0.72%
21.000.0000.00.260	WORKERS COMP	\$98,125.04	\$24,841.00	\$122,766.04	\$98,125.04	\$98,125.04	\$24,841.00	\$0.00	\$24,641.00	20.07%
21.000.0000.00.299	Reallocated expenditures	\$7,005.00	\$0.00	\$7,005.00	\$9,268.80	\$9,268.80	(\$2,263.80)	\$9,444.60	(\$11,708.40)	-167.14%
21.000.0000.00.320	PRESENTERS	\$0.00	\$17,000.00	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$0.00	\$17,000.00	100.00%
21.000.0000.00.321	PROF SERVICES	\$0.00	\$103,500.00	\$103,500.00	\$6,269.00	\$6,269.00	\$97,231.00	\$0.00	\$97,231.00	93.94%
21.000.0000.00.322	STAFF SERVICES	\$0.00	\$84,525.00	\$84,525.00	\$642.98	\$642.98	\$83,882.02	\$0.00	\$83,882.02	99.24%
21.000.0000.00.323	PUPIL SERVICES	\$0.00	\$761,880.00	\$761,880.00	\$5,734.50	\$5,734.50	\$756,145.50	\$672,015.50	\$84,130.00	11.04%
21.000.0000.00.330	PURCHASED/PROF	\$0.00	\$1,682,201.93	\$1,682,201.93	\$149,016.57	\$149,016.57	\$1,533,185.36	\$1,088,880.05	\$444,305.31	26.41%
21.000.0000.00.340	STATISTICAL SERVICES	\$0.00	\$34,060.00	\$34,060.00	\$0.00	\$0.00	\$34,060.00	\$0.00	\$34,060.00	100.00%
21.000.0000.00.380	PURCH SERVICES	\$0.00	\$175,150.00	\$175,150.00	\$9,701.39	\$9,701.39	\$165,448.61	\$157,354.17	\$8,094.44	4.62%
21.000.0000.00.411	WATER/SEWER	\$0.00	\$62,697.00	\$62,697.00	\$4,417.78	\$4,417.78	\$59,279.22	\$48,257.22	\$10,022.00	15.98%
21.000.0000.00.421	DISPOSAL	\$0.00	\$44,040.00	\$44,040.00	\$3,073.78	\$3,073.78	\$40,966.22	\$35,773.00	\$5,193.22	11.79%
21.000.0000.00.422	SNOW PLOWING	\$0.00	\$179,800.00	\$179,800.00	\$0.00	\$0.00	\$179,800.00	\$179,800.00	\$0.00	0.00%
21.000.0000.00.430	REPAIR/MAINT	\$0.00	\$173,255.00	\$173,255.00	\$12,287.54	\$12,287.54	\$160,967.46	\$54,716.43	\$106,251.03	61.33%
21.000.0000.00.431	STRUCTURAL REPAIRS & MAINTENANCE	\$0.00	\$95,800.00	\$95,800.00	\$1,688.40	\$1,688.40	\$94,111.60	\$1,160.65	\$92,950.95	97.03%
21.000.0000.00.432	ELECTRICAL REPAIRS & MAINTENANCE	\$0.00	\$125,400.00	\$125,400.00	\$22,843.20	\$22,843.20	\$102,556.80	\$31,063.13	\$71,493.67	57.01%
21.000.0000.00.433	MECHANICAL REPAIRS & MAINTENANCE	\$0.00	\$43,450.00	\$43,450.00	\$4,349.73	\$4,349.73	\$39,100.27	\$1,535.46	\$37,564.81	86.46%
21.000.0000.00.434	HVAC REPAIRS & MAINTENANCE	\$0.00	\$74,000.00	\$74,000.00	\$22,458.65	\$22,458.65	\$51,541.35	\$66,313.06	(\$14,771.71)	-19.96%

# Contoocook Valley School District

## \* Monthly Board Report (Object Report)

Fiscal Year: 2020-2021

- Include pre encumbrance  
 Exclude inactive accounts with zero balance

- Print accounts with zero balance  
 Filter Encumbrance Detail by Date Range

From Date: 7/1/2020 To Date: 8/31/2020

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
21.000.0000.00.440	BUILDING RENTAL	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
21.000.0000.00.442	Equip Rental: Charging Carts	\$0.00	\$6,500.00	\$6,500.00	\$540.03	\$540.03	\$5,959.97	\$5,940.33	\$19.64	0.30%
21.000.0000.00.510	OTHER TRANSPORTATION	\$0.00	\$280,409.96	\$280,409.96	\$0.00	\$0.00	\$280,409.96	\$40,000.00	\$240,409.96	85.74%
21.000.0000.00.519	PUPIL TRANSPORTATION	\$0.00	\$2,545,542.55	\$2,545,542.55	\$9,285.00	\$9,285.00	\$2,536,257.55	\$2,345,261.60	\$190,995.95	7.50%
21.000.0000.00.520	INSURANCE	(\$98,125.04)	\$218,226.00	\$120,100.96	\$99,989.00	\$99,989.00	\$20,111.96	\$0.00	\$20,111.96	16.75%
21.000.0000.00.530	Telephone / Web access	\$0.00	\$381,144.00	\$381,144.00	\$46,163.50	\$46,163.50	\$334,980.50	\$228,006.35	\$108,974.15	28.59%
21.000.0000.00.531	Cellular Phones	\$0.00	\$20,600.00	\$20,600.00	\$2,850.61	\$2,850.61	\$17,749.39	\$43,703.87	(\$25,954.48)	-125.99%
21.000.0000.00.534	POSTAGE	\$0.00	\$17,185.00	\$17,185.00	\$3,299.00	\$3,299.00	\$13,886.00	\$4,037.60	\$9,848.40	57.31%
21.000.0000.00.540	ADVERTISING	\$0.00	\$25,000.00	\$25,000.00	\$246.00	\$246.00	\$24,754.00	\$24,504.00	\$250.00	1.00%
21.000.0000.00.550	PRINTING	\$0.00	\$16,650.00	\$16,650.00	\$0.00	\$0.00	\$16,650.00	\$348.00	\$16,302.00	97.91%
21.000.0000.00.561	TUITION	\$0.00	\$734,949.24	\$734,949.24	\$62,557.44	\$62,557.44	\$672,391.80	\$672,285.84	\$105.96	0.01%
21.000.0000.00.560	MILEAGE	\$0.00	\$90,475.00	\$90,475.00	\$406.08	\$406.08	\$90,068.92	\$23,845.41	\$66,223.51	73.20%
21.000.0000.00.610	GENERAL SUPPLIES	\$0.00	\$660,240.94	\$660,240.94	\$74,520.87	\$74,520.87	\$585,720.07	\$358,972.37	\$226,747.70	34.34%
21.000.0000.00.615	TESTING SUPPLIES	\$0.00	\$19,080.00	\$19,080.00	\$0.00	\$0.00	\$19,080.00	\$340.80	\$18,739.20	98.21%
21.000.0000.00.622	ELECTRICITY	\$0.00	\$466,856.00	\$466,856.00	\$54,642.67	\$54,642.67	\$402,213.33	\$384,851.33	\$17,362.00	3.80%
21.000.0000.00.623	BOTTLED GAS	\$0.00	\$16,170.00	\$16,170.00	\$1,202.25	\$1,202.25	\$14,967.75	\$14,797.75	\$170.00	1.05%
21.000.0000.00.624	FUEL OIL	\$0.00	\$367,469.00	\$367,469.00	\$0.00	\$0.00	\$367,469.00	\$367,469.00	\$0.00	0.00%
21.000.0000.00.640	BOOKS	\$0.00	\$71,537.00	\$71,537.00	\$51.90	\$51.90	\$71,485.10	\$2,508.98	\$68,976.12	96.42%
21.000.0000.00.641	PERIODICALS	\$0.00	\$22,906.99	\$22,906.99	\$7,600.61	\$7,600.61	\$15,306.38	\$1,532.42	\$13,773.96	60.13%
21.000.0000.00.649	OTHER INFO SOURCES	\$0.00	\$2,750.00	\$2,750.00	\$0.00	\$0.00	\$2,750.00	\$140.15	\$2,609.85	94.90%
21.000.0000.00.650	SOFTWARE SUPPORT	\$0.00	\$350,015.00	\$350,015.00	\$169,178.76	\$169,178.76	\$180,836.24	\$136,261.17	\$44,575.07	12.74%
21.000.0000.00.656	GASOLINE	\$0.00	\$217,800.00	\$217,800.00	\$2,443.12	\$2,443.12	\$215,356.88	\$98,556.88	\$116,800.00	53.63%
21.000.0000.00.733	NEW FURNITURE	\$0.00	\$8,984.49	\$8,984.49	\$0.00	\$0.00	\$8,984.49	\$1,635.94	\$7,348.55	81.79%
21.000.0000.00.734	OTHER EQUIPMENT	\$0.00	\$20,933.43	\$20,933.43	\$0.00	\$0.00	\$20,933.43	\$3,700.00	\$17,233.43	82.32%
21.000.0000.00.737	REPL FURNITURE	\$0.00	\$21,160.00	\$21,160.00	\$0.00	\$0.00	\$21,160.00	\$579.03	\$20,580.97	97.26%
21.000.0000.00.738	REPL EQUIPMENT	\$0.00	\$429,245.98	\$429,245.98	\$1,886.52	\$1,886.52	\$427,359.46	\$16,251.72	\$411,107.74	95.77%
21.000.0000.00.739	OTHER EQUIPMENT	\$0.00	\$123,229.78	\$123,229.78	\$5,205.40	\$5,205.40	\$118,024.38	\$435,971.33	(\$317,946.95)	-258.01%
21.000.0000.00.810	DUES & FEES	\$0.00	\$221,419.35	\$221,419.35	\$9,208.70	\$9,208.70	\$212,210.65	\$72,211.15	\$139,999.50	63.23%
21.000.0000.00.830	DEBT SERVICE INTEREST	\$0.00	\$83,532.50	\$83,532.50	\$44,125.00	\$44,125.00	\$39,407.50	\$39,407.50	\$0.00	0.00%
21.000.0000.00.890	MISCELLANEOUS	\$0.00	\$135,000.00	\$135,000.00	\$0.00	\$0.00	\$135,000.00	\$134,999.90	\$0.10	0.00%
21.000.0000.00.910	DEBT SERVICE PRINCIPAL	\$0.00	\$540,000.00	\$540,000.00	\$185,000.00	\$185,000.00	\$355,000.00	\$355,000.00	\$0.00	0.00%
21.000.0000.00.930	TRUSTS/IC	\$0.00	\$670,000.00	\$670,000.00	\$70,000.00	\$70,000.00	\$600,000.00	\$0.00	\$600,000.00	89.55%
	Fund: General Fund - 21	\$0.00	\$48,943,336.16	\$48,943,336.16	\$3,684,811.38	\$3,684,811.38	\$45,258,524.78	\$41,198,361.37	\$4,060,163.41	8.30%

# Contoocook Valley School District

## \* Monthly Board Report (Object Report)

Fiscal Year: 2020-2021

From Date: 7/1/2020 To Date: 8/31/2020

- Include pre encumbrance       Print accounts with zero balance       Filter Encumbrance Detail by Date Range  
 Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
<b>Grand Total:</b>		\$0.00	\$48,943,336.16	\$48,943,336.16	\$3,684,811.38	\$3,684,811.38	\$45,258,524.78	\$41,198,361.37	\$4,060,163.41	8.30%

End of Report

Budget Transfers  
September 8, 2020

**Transfer Daily Per Diem Amounts from District Place Holder Account to Actual Salary**

Acct No.	Description	Account	Project	Debit	Credit
21.000.1200.83.110	SPED PT/PT/CP		10 days new hires	2,249.32	
21.000.1200.84.110	PreK Speech/Language			1,846.56	
21.000.1200.85.110	SPED Psych/Soc			7,695.04	
21.101.1100.08.110	CVES PHYS ED SALARIES			2,454.98	
21.101.1100.12.110	CVHES MUSIC SALARIES			1,705.16	
21.101.2220.38.110	CVES Media Ed Salaries			2,056.55	
21.111.1100.18.110	BES GEN ED SALARIES			3,658.84	
21.111.1200.39.110	BES SPEC ED SALARIES			3,055.79	
21.115.1100.18.110	HES GEN ED SALARIES			3,950.23	
21.116.1200.39.110	PES SPEC ED SALARIES			3,038.56	
21.116.2120.35.110	PES GUIDANCE SALARIES			1,885.10	
21.117.1100.18.110	TES GEN ED SALARIES			4,417.24	
21.220.1200.39.110	GBS SPEC ED SALARIES			1,936.54	
21.221.1100.18.110	SMS GEN ED SALARIES			3,376.10	
21.221.1200.36.110	SMS SPEC ED INTENSIVE LEARN SALARIES			1,987.97	
21.221.1200.39.110	SMS SPEC ED SALARIES			4,001.59	
21.221.1309.09.110	SMS CONS/FAMILY SALARIES			2,637.01	
21.221.2130.42.110	SMS HEALTH SERV SALARIES			2,155.02	
21.330.1100.05.110	CVHS English Teacher			3,950.23	
21.330.1100.06.110	CVHS World Lang Salaries			2,026.51	
21.330.1100.08.110	CVHS PHYS ED SALARIES			1,670.95	
21.330.1100.11.110	CVHS MATH SALARIES			1,773.74	
21.330.1100.15.110	CVHS SOC SCIENCE SALARIES			4,995.61	
21.330.1200.39.110	CVHS SPEC ED SALARIES			3,697.46	
21.330.1331.31.110	CVHS GRAPHIC ARTS SALARIES			2,022.26	
21.330.2120.35.110	CVHS GUIDANCE SALARIES			2,459.23	
21.000.1100.18.110	District Basic Core Salaries				76,703.59

**Transfer Lane Changes from District Place Holder Account to Actual Salary Account**

Acct No.	Description	Project	Debit	Credit
21.221.2220.38.110	SMS Ed Media Salaries		1,500.00	
21.115.1100.18.110	HES Gen Ed Salaries		1,500.00	
21.110.1200.39.110	AES Spec Ed Salaries		3,500.00	
21.330.1100.11.110	CVHS Math Salaries		1,500.00	
21.220.1100.12.110	GBS Music Salaries		1,000.00	
21.116.1200.39.110	PES Spec Ed Salaries		1,000.00	
21.113.1100.18.110	FES Gen Ed Salaries		1,000.00	
21.116.1100.18.110	PES Gen Ed Salaries		1,066.04	
21.221.1100.18.110	SMS Gen Ed Salaries		3,500.00	
21.330.1100.15.110	CVHS Social Science Salaries		3,500.00	
21.220.1100.06.110	GBS World Language Salaries		1,000.00	
21.221.1100.06.110	SMS World Language Salaries		1,000.00	
21.110.1100.18.110	AES Gen Ed Salaries		5,000.00	
21.330.1100.11.110	CVHS Math Salaries		1,500.00	
21.116.1100.18.110	PES Gen Ed Salaries		2,000.00	
21.000.1100.18.110	District Basic Core Salaries			29,566.04