

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

**Tuesday, September 15, 2020
6:30 p.m.**

**Physical Location: ConVal High School Library
184 Hancock Rd.
Peterborough, NH**

Virtual Location:

<https://us02web.zoom.us/j/83271170117?pwd=VEs3OEI1N0RibVBVTWFibDV3QUh2Zz09>

Meeting ID: 832 7117 0117

Password: 6YTUDb

Phone: +1 646 558 8656 US

Meeting ID: 832 7117 0117

Password: 547077

MINUTES

BOARD

Rich Cahoon, Dick Dunning,
Alan Edelkind, Jim Fredrickson,
Katherine Heck, Niki McGettigan,
Kevin Pobst, Linda Quintanilha,
Robert Short, Jr., Tim Theberge,
Stephen Ullman, Jerry Wilson

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Lori Schmidt, B.A.
Carrie James, H.R.
Tim Grossi, Facilities
Mark Schaub, Tech.
Ben Moenter, Special Ed.
Cari Christian-Coates, Student Serv.
Tim Conway, SMS

1. Call to Order and Pledge of Allegiance

Rich Cahoon called the meeting to order at 6:30 p.m.

Rich noted that this is an in person meeting as a result of having a quorum.

2. Non-Public Session: RSA 91-A:3,II (If Required)

Tim Theberge moved to enter into non-public session in accordance with RSA 91-A:3,II at 6:31 for legal matters.
Rob Short, Jr. second. Unanimous.

Linda Quintanilha moved to exit non-public session at 7:25 p.m. Tim Theberge second. Unanimous.

Tim Theberge moved to seal the minutes of both non-public sessions for a period of five years. Dick Dunning second. Unanimous.

3. Right to Know for Public Meeting Emergency Declaration

Not required because a quorum of the board is present in person.

4. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. August 18, 2020

Linda Quintanilha moved to accept the minutes of August 18, 2020. Dick Dunning second. Unanimous.

b. August 24, 2020

Linda Quintanilha moved to accept the minutes of August 24, 2020. Dick Dunning second. Katherine Heck abstained. All others in favor. Motion carried.

5. Public Comment

None.

6. Governance Note

None.

7. Consent Agenda

a. Personnel

1) Retirements – June 2022

a. Lynn Compton, PES, Art/Music Teacher

Dick Dunning moved to accept the retirement as read. Tim Theberge second. Unanimous.

Rich Cahoon asked that a reminder be sent out about the October 1st deadline for retirement notification.

Kimberly referenced a notice of stipend for the position of Cross Country Coed – Assistant for notification to the board.

8. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

Discussion took place about 6:30 start times for non-public session with a 7:00 start time for the regular meeting.

b. September Enrollment

Kimberly Saunders referenced September enrollment information. In person and remote numbers were provided. We have 2,014 students in the district. New student count information was shared by school.

What is the district policy on middle school class size? There are class size guidelines were shared. These are guidelines and not hard and fast. Combinations classes varied slightly.

Rich Cahoon said that as difficult as this reopening has been, we have almost netted out between students who have moved to homeschool and new enrollments.

9. Reports

a. Teacher Representative – Greg Leonard

None.

b. Policy Committee – Janine Lesser

Tim Theberge reported that discussion on financial policies and Title IX policy resulted in the October work sessions scheduled. The spring update from NHSBA will follow during regular Policy Committee meetings.

c. Food Service/Wellness

The District is working hard to make sure that waivers are filed and approved and that free lunches are happening until December 31st or until funding runs out. An update on Fresh Fruits and Vegetables; PES qualified. Free and Reduced overall results in Antrim qualifying last year but not Dublin. Meals delivered to bus stops is in the works.

10. Old Business

a. ConVal School District Reopening Update

Kimberly Saunders reported that we continue to work with the tent vendor. We have worked to bring students back to middle school and 9th grade students through some tent use and by being outside. We will not be able to bring back additional students until we can expand the number of tents we have for outdoor space.

Ionization systems have started to arrive and the process to install them will begin. Being outside dissipates the viral load more quickly.

When looking at the Dashboard, the number of quarantined reflects anyone who has traveled outside of New England or is symptomatic in any way i.e. headaches, stomach aches.

Status of SMS – 7 and 8th grade students come in by alpha for certain days.

Niki McGettigan thanked Rich for his incredible response rate on Facebooks "I Still Support ConVal" page. He has provided weather updates and recommended dress.

11. New Business

a. Requisition Approvals (Board Vote Required)

Lori Schmidt reported that \$11,938.06 is asked for requisition approvals.

Dick Dunning moved to approve the requisitions as presented. Katherine Heck second.

Katherine Heck asked if this has been encumbered or is it coming from the remaining balance. Lori said that she does not encumber until it has been approved.

Unanimous.

b. Expenditure Update Report – Lori Schmidt

Lori Schmidt reported that that she maintains information about costs related to COVID. She shared a breakdown of unanticipated costs due to COVID-119 and the related funding source. ESSER is CAREs money. We have to set aside funds for private schools. If we look at Title I schools and enrollment, we can retain more funds. We can use CAREs funds for Title I schools i.e. PES, AES, and Pierce School. We were able to cover the cost of Chromebooks for AES. There are still funds remaining in ESSER that can be spent.

FEMA/GOFERR will not be covering the costs of masks, cleaning, or PPE. Lori said that she has been working with Town Administrators. Municipalities have to bill and submit; the due date is October 1st for September expenses. It is a moving piece. The board might look to trusts to cover items such as ionization. It continually moves and fluctuates. The amount from HealthTrust is not reflected in this document. The process continues.

Tents fall under the "Safety" category.

Kimberly Saunders reported that she called the Commissioner of Education about advocating for schools. ConVal worked really hard to provide options to families to educate children; hybrid, remote, and in-person.

In addition, she has a call with Jeanne Shaheen coming up.

Tim Theberge said that what Kimberly just shared about the numbers per student matters and would be a great communication piece.

Katherine Heck asked, when looking at unanticipated costs and encumbrances, what does the fiscal year last year look like against this year. This will help determine adjustments for the following year.

Linda Quintanilha asked if this is on Legislator's radar for calculation of default.

c. Contract Recommendation (Board Vote Required)

Linda Quintanilha moved to approve the contract with Guilfoil Public Relations for communication services. Jim Fredrickson second. Unanimous.

12. Public Comment

None.

13. Approval of Manifests (Board Vote Required)

Lori Schmidt certified that manifests presented totaling \$156,728.04 and Payroll totaling \$897,132.78 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Dick Dunning moved to approve the manifests as read. Jim Fredrickson second. Unanimous.

14. Non-Public Session: RSA 91-A:3,II (If Required)

a. Negotiations

b. Personnel

c. Legal

None.

Linda Quintanilha motioned to adjourn at 8:16 p.m. Tim Theberge second. Unanimous.

Respectfully submitted,

Brenda Marschok