

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCH VALLEY SCHOOL BOARD**

**Tuesday, July 7, 2020**

**School Board Meeting**

**6:30 p.m.**

**Physical Location: None**

Virtual Location :

<https://us02web.zoom.us/j/83906972880?pwd=VkpOQkdtdkUzOzc0dkOGh4alZVVlPQQT09>

Password: 4uXTvC

Phone: 1 301 715 8592

ID: 839 0697 2880

Password: 524871

**Agenda**

1. Call to Order and Pledge of Allegiance
2. Right to Know For Public Meeting Emergency Declaration
3. Non-Public Session: RSA 91-A:3,II
  - a. Legal
4. Acceptance of School Board Meeting Minutes (Board Vote Required)
  - a. June 23, 2020 (pg. 1-3)
  - b. June 30, 2020 (pg. 4-7)
5. Points of Pride
6. Public Comment
7. Governance Note
8. Consent Agenda
  - a. Personnel
    - 1) Nominations – July 2020
  - b. School Board Requests
9. Superintendent's Report and Presentation of Business
  - a. Monthly Events Calendar (pg. 8-9)
  - b. Update on Remote Learning/Planning Related to Reopening Update
10. Reports
  - a. Student Representative – Lorien Tyne/Abby Kamieniecki
  - b. Teacher Representative – Greg Leonard
  - c. Education Committee – Niki McGettigan
  - d. Selectmen's Advisory Committee – Tim Theberge
11. Old Business
  - a. Antrim Agreement (Board Vote Required)
  - b. Solar RFQ (Board Vote Required)
  - c. 2<sup>nd</sup> Read Policy (Board Vote Required)
    - DEAA: Schedule Tax Payments Due to the School District (pg. 10)
12. New Business
  - a. Weighting of Running Start Courses at ConVal High School (Board Vote Required)
  - b. 1<sup>st</sup> Read Policy
    - AC: Non-Discrimination (pg.11)
13. Public Comment
14. Approval of Manifests (Board Vote Required)
15. Non-Public Session: RSA 91-A:3,II (If Required)
  - a. Negotiations
  - b. Personnel
  - c. Legal

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, June 23, 2020**

**School Board Meeting**

**6:30 p.m.**

**Physical Location: None**

Virtual Location :

<https://us02web.zoom.us/j/87173381779?pwd=L0R3bFdmb0NKbTdwdDREN0tTbVrQT09>

Password: 6Sux1k

Phone: 1 301 715 8592

ID: 871 7338 1779

Password: 574028

**MINUTES**

**BOARD**

Rich Cahoon, Richard Dunning,  
Alan Edelkind, Katherine Heck,  
Janine Lesser, Niki McGettigan,  
Kevin Pobst, Linda Quintanilha,  
Robert Short, Jr., Tim Theberge,  
Stephen Ullman, Jerome Wilson

Greg Leonard, CVEA

**ADMINISTRATION**

Dr. Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Lori Schmidt, B.A.  
Tim Markley, H.R.  
Carrie James, H.R.  
Carrie Christian-Coates, Student. Serv.  
Ben Moenter, Special Ed.  
Kat Foecking, FES  
Amy Janoch, HES

**1. Call to Order and Pledge of Allegiance**

Rich Cahoon called the meeting to order at 6:30 p.m.

**2. Right to Know for Public Meeting Emergency Declaration**

Rich Cahoon read the *Right to Know Emergency Declaration* for holding a Public Meeting.

**3. Acceptance of School Board Meeting Minutes (Board Vote Required)**

a. June 2, 2020

Dick Dunning moved to accept the minutes of June 2, 2020. Jerry Wilson second. Unanimous on a roll call vote.

**4. Points of Pride**

Kimberly Saunders reported that Great Brook School teacher, Maryanne Cullinan, is a semi-finalist for NH Teacher of the Year.

**5. Public Comment**

Sophie Luxmoore, Dublin resident, read a letter she co-wrote with a fellow Dublin resident, Lanessa Davis, that shared appreciation for work done by the school district with remote learning as a result of COVID-19. More specifically, she spoke about systemic racial injustice. She asked the School Board to break their silence and publicly state a plan to address issues. Ms. Luxmoore said that this topic has a negative effect on us all and is consuming our nation, our local communities and the families in the ConVal School District. She said that ConVal has not yet addressed the issue. Ms. Luxmoore asked that the district announce plans for developing its understanding and commitment to anti-racism and anti-bias through listening and learning, curricular review, equitable and inclusive campus climate, and representation.

Linda Quintanilha moved to extend the two minutes for an additional one minute. Katherine Heck second. Unanimous on a roll call vote.

Ms. Luxmoore said that New Hampshire is not a diverse state, so these conversations are even more important.

Rich Cahoon thanked Ms. Luxmoore for her statement.

**6. Governance Note**

None.

**7. Consent Agenda**

a. Personnel

1) Resignation Notification – June 2020

None.

## 2) Nominations – July 2020

Carrie James shared the nominations of Christine Miller, Speech/Language Pathologist and Joseph Benham, PE/Health Teacher.

**Linda Quintanilha moved to accept the nominations as read. Janine Lesser second. Unanimous on a roll call vote.**

### **b. Paraprofessional Justification**

Linda Quintanilha shared her concern with the detail in the request.

Kimberly Saunders said that this is a new request.

Kevin Pobst also shared concern with the school being identified in the justification as too narrowing. Kimberly said that this vote allows her to hire the person and add the position moving forward.

Sense of the board if they would like less specificity in providing details in the justifications:

**Tim Theberge moved to approve the paraprofessional position as requested. Linda Quintanilha second. Unanimous on a roll call vote.**

### **c. School Board Requests**

None.

## **8. Superintendent's Report and Presentation of Business**

### **a. Monthly Events Calendar**

Food Service Committee will not meet on July 13<sup>th</sup>.

### **b. Communication regarding long-term costs and savings**

#### **c. CAREs Act Funding**

Kimberly Saunders reported CAREs Act money will be decreased by \$65K. She said that she has concerns about the application that we are asked to fill out. We have to provide equitable services to every school in our district whether profit or non-profit. We are being asked to provide student achievement data to access the funds. This is a significant lift for staff in the fall. The \$333K is decreased by 65K.

Rich Cahoon asked if it is a requirement of the DOE to apply for CAREs funds. Kimberly said that funding would be received ahead of providing data. It is not a requirement of the Act, it is a requirement of the State Department of Education.

Kevin Pobst asked the rationale for requiring individual student specific data. Kimberly said that no rationale was provided.

Janine Lesser asked about the fall testing requirement. Kimberly Saunders reported that different districts are dealing with it differently. She does not have an issue providing aggregate data to the DOE. Discussion ensued.

Dr. Ann Forrest shared the concern about how new relationships are going to be built between teachers and students should heavy testing be required early on.

Robert Short, Jr. asked if parents can opt out of this if they don't want their kids' information sent. Kimberly Saunders said that was a great question; the student SASID number would be sent with an "opt out" comment.

Linda Quintanilha asked how a student who has an IEP is assessed to be receiving an equitable education. She said that this is always on her mind regardless of whether or not we are in crisis.

Rich Cahoon said that this topic will be carried on a future agenda in August.

**Linda Quintanilha moved that the board draft a letter to the Commissioner and State Board of Education. Tim Theberge second.**

**Katherine Heck and Kevin Pobst abstained. All others in favor. Motion carried on a roll call vote.**

## **9. Reports**

### **a. Teacher Representative – Greg Leonard**

Greg Leonard reported that teachers have had time to relax which he said is well deserved.

Linda Quintanilha said that she understood that we shortened the school year to allow for time to collaborate. When she hears that teachers have had a nice two-week break, she asked what happened to that plan?

Kimberly Saunders reported that June 12<sup>th</sup> was the teacher's last day.

Greg Leonard clarified that the professional development held was incredibly helpful and productive. They have since had time to relax after that ended.

### **b. Education Committee – Niki McGettigan**

Niki McGettigan reported that Kat Foecking shared a presentation on multi-age education and the pilot FES has been running. Successes were highlighted. Challenges were also noted.

A new protocol to build on the glossary of terms used has been introduced.

Rich Cahoon said that the NHDOE has new rules developing on remote learning. This should be on the Education Committee's agenda in August.

Kimberly said that this came up at Policy Committee tonight and they asked that the board discuss at the June 30<sup>th</sup> meeting.

### **c. Food Service Committee – Linda Quintanilha**

Linda Quintanilha said that what has taken place in the summer will continue for food service, with the exception of delivery options.

Lori Schmidt reported that we received the area eligibility waiver. South Meadow School and Antrim Elementary School will service. Lori will confirm that food can be picked up during times they will deliver. Keene and Hillsborough sites are gone. We will deliver to the Jaffrey-Rindge middle school.

Linda Quintanilha said that the concern in the past is that we have been providing services to those not in our district. Lori has been proactive. Lori said that it will be curbside delivery everywhere.

**d. Budget & Property Committee – Jim Fredrickson**

Dick Dunning said that the Peterborough Elementary School HVAC progress update was provided. A short discussion about the Antrim Gym took place at this meeting.

**e. Strategic Plan Committee – Tim Theberge**

Tim Theberge reported that a document draft by Kevin Pobst and Katherine Heck was reviewed about the timeline and membership. A broad invite will be sent to groups to ensure that membership is diverse across many issues. Focus groups will fill the holes.

**f. Communication Committee – Niki McGettigan**

Niki McGettigan reported that they were tasked with reviewing recent posts and thank you's. The survey on parent input was reviewed. Communications are posted on the district website. Goals were discussed. Protocols used will be redesigned in terms of collaboration.

**g. Policy Committee – Janine Lesser**

Janine Lesser reported that the policy on Suicide Prevention is ready. It will require a first and second read on June 30<sup>th</sup>. In addition, town tax payment draft policy will go before the Board on June 30<sup>th</sup> for a first read. Title IX will have implications. Looking toward NHSBA will take place before moving forward. A State School Board rule was discussed on remote learning. There is a State Board meeting on July 9<sup>th</sup> on the implications of broadband and remote learning. The Title IX discussion is a binding rule that will require compliance by August 14<sup>th</sup>.

**10. Old Business**

**a. Antrim Agreement (Board Vote Required)**

Rich Cahoon said that this should be passed over until a final version is in hand.

**11. New Business**

None.

**12. Public Comment**

None.

**13. Approval of Manifests (Board Vote Required)**

Lori Schmidt certified that manifests listed totaling \$360,146.91 and Payroll totaling \$2,004,263.61 have been reviewed by her and found to be proper charges against the Contoocook valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Tim Theberge moved to approve the manifests as read. Jerry Wilson second. Unanimous on a roll call vote.**

**Kimberly Saunders requested that the June 30<sup>th</sup> School Board Meeting begin at 6:00 p.m. Confirmed.**

**Tim Theberge moved to enter into Non-Public Session in accordance with RSA 91-A:3,II at 7:47 p.m. for purposes of negotiation. Unanimous on a roll call vote.**

**14. Non-Public Session: RSA 91-A:3,II (If Required)**

- a. Negotiations**
- b. Personnel**
- c. Legal**

**Tim Theberge moved to enter at 7:47 p.m. for purposes of negotiations. Unanimous on a roll call vote.**

**Tim Theberge moved to exit non-public at 8:16 p.m. Robert Short, Jr. Second. Unanimous on a roll call vote.**

**Linda Quintanilha moved to accept the MOU as presented. Stephen Ullman second. Dick Dunning abstained. All else in favor, motion carried on a roll call vote.**

**Tim Theberge moved to seal the minutes of the first non-public session for negotiations for a period of five years and the second negotiations for a period of ten years. Linda Quintanilha second. Unanimous on a roll call vote.**

**Linda Quintanilha motioned to adjourn at 8:19 p.m. Dick Dunning second. Unanimous.**

Respectfully submitted,  
Brenda Marschok

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, June 30, 2020**

**School Board Meeting**  
**6:00 p.m.**

**Physical Location: None**

Virtual Location :

<https://us02web.zoom.us/j/86488354726?pwd=YkQvdkZZSWRMS1VENTA1NGIIa21pUT09>

Password: 8WV0Bj

Phone: 1 301 715 8592

ID: 864 8835 4726

Password: 423341

**MINUTES**

**BOARD**

Rich Cahoon, Richard Dunning,  
Alan Edelkind, Jim Fredrickson,  
Katherine Heck, Janine Lesser,  
Niki McGettigan, Kevin Pobst,  
Robert Short, Jr., Tim Theberge,  
Stephen Ullman, Jerry Wilson

Greg Leonard, CVEA

**ADMINISTRATION**

Dr. Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Tim Markley, H.R.  
Carrie James, H.R.  
Lori Schmidt, B.A.  
Ben Moenter, Special Education  
Tim Grossi, Facilities  
Kat Foecking, FES  
Stephanie Syre-Hager, AES  
Larry Pimental, PES  
Kathie Morrocco, Pierce School  
Fabi Woods, TES  
John Reitnauer, CVHS Athletics

**1. Call to Order and Pledge of Allegiance**

Rich Cahoon called the meeting to order at 6:00 p.m.

**2. Right to Know for Public Meeting Emergency Declaration**

Rich Cahoon read the Right to Know Emergency Declaration for holding a Public Meeting.

**3. Public Comment**

Tim Markley, Human Resource Director shared the following:

"Mr. Chairman, I am not a resident of the district, but I am an employee- and I would like permission to make a brief comment.

Today is my last day of employment.

I want to express my deep appreciation for hiring me as the first Director of Human Resources. I believe during the last 12 and a half years that I have made positive changes to the District and I hope you all concur.

As a result of the Pandemic, you have an incredibly difficult job ahead – and I wish you the strength and wisdom to persevere. -----

YOU ARE LUCKY though.... because you have an extremely talented and intelligent Superintendent and Leadership team to lead you through this seeming impossible mission.

Mr. Markley thanked the board and administration and wished them good health.

**4. Consent Agenda**

**a. Personnel**

Rich Cahoon recognized Tim Markley as Human Resource Director, retiring from the District today. Rich said that the most important factor in a child's education are the adults in the schools with them. It is incredibly important to have the right adults in the buildings with them. For over twelve years, Tim has done a great job making sure that we have the right people in the jobs impacting children. Over 7,000 children will have passed through ConVal during Tim's

tenure. Rich added that Tim has done a great job making sure that ConVal has had the right people in place and wished him well.

1) Nominations – July 2020

Heather McKillop, CVHS Principal, \$115,000

Beth Dunham Gibney, Pierce School/FES Principal, \$ 91,000

**Dick Dunning moved to approve the nominations as read. Tim Theberge second.**

Dr. Kimberly Saunders introduced Heather McKillop, as incoming ConVal High School Principal, and shared background on Heather's work and experience.

Heather McKillop thanked Dr. Saunders and the interview committee for selecting her as incoming CVHS Principal.

Dr. Kimberly Saunders introduced Beth Dunham Gibney as incoming Pierce School/Francestown Elementary Principal. Kimberly also shared background information about Ms. Dunham Gibney.

Beth Dunham Gibney said that she is honored to have been selected for her new role and looks forward to becoming part of the ConVal community.

**Unanimous on a roll call vote.**

Katherine Heck asked for a sharing of the hiring process under COVID-19.

Kimberly said that the district became aware of the opening and had to compress the recruiting and hiring process. Previous focus group information collected two years ago was used in this process. A timeline developed that was compacted and accelerated. An aggressive recruitment was launched. Job boards were utilized. While applications were being submitted, the screening began and a committee formed for interviews. Kimberly shared committee membership makeup in the process. The group screened applications and interviewed based on focus group work. Interviews were conducted and finalists recommended for a round of interviews resulting in three finalists. References were checked. The team was brought back together for further discussion and conduct a check-in. Ultimately, an offer was made and negotiated. Twenty-five applicants submitted from a very talented applicant pool. Kimberly said that she is excited about Heather coming on and she believes she will be a good fit for the high school.

Kimberly further shared the process for the hiring of the Pierce School/Francestown Elementary School Principal position. She said that Beth was a standout candidate for this position.

## 5. Old Business

### a. Antrim Agreement (Board Vote Required)

This item was discussed in non-public session.

### b. Solar RFP Update

Tim Grossi spoke about the Solar Request for Qualifications. There was a glitch with the sending and receiving of this information to the Board in advance of tonight's meeting therefore, further discussion will take place at the July 7<sup>th</sup> School Board meeting.

## 6. New Business

### a. Curriculum Adoption – World Language (Board Vote Required)

Niki McGettigan reported that there is time sensitivity on this topic. The recommendation from the Education Committee is to purchase for 20/21 using money budgeted for the 19/20 school year. The actual cost is \$25K, it is digital and hard copy. It has a subscription length of 6 years. It was planned to go forward earlier in the year. However, we lost on Spanish teacher mid-year and the one remaining teacher was covering all Spanish classes until February, when a second was hired.

Niki shared information on programs reviewed. Along with this, the Ed Committee wants consideration of purchasing sections III and IV in the 20/21 year. This includes a pilot for an online language lab. We would not need to expend any money until after the pilot, if we accept it. We would need to encumber \$6,500.

Dr. Ann Forrest said that by going with an online language lab, middle school students may also access it.

What is being asked is for \$25K (19/20) + 6,500 (19/20). The pilot will happen in the fall. Six years begins in September. Niki said that this was unprecedented times and is not typical.

**Dick Dunning moved to accept the recommendation as outlined for purchase. Jerry Wilson second.**

**Unanimous on a roll call vote.**

### b. Waive Policy (Board Vote Required)

- BGB: Policy Adoption

**Tim Theberge moved to waive policy BGB. Dick Dunning second. Unanimous on roll call vote.**

### c. 1<sup>st</sup> Read Policy (Board Vote Required)

-JLDBB: Suicide Prevention and Response

Janine Lesser said that this policy is required by State Law and new RSA and requires the school district to have a plan, including training, for all staff on suicide prevention and identification.

Rich Cahoon said that the Policy Committee looked at this carefully.

Stephen Ullman amended to change the word designee from "They" to "his/her". Confirmed.

#### **d. 2<sup>nd</sup> Read Policy (Board Vote Required)**

-JLDBB: Suicide Prevention and Response

**Dick Dunning moved to approve and adopt Policy JLDBB as presented with the change in wording of the designee. Tim Theberge second. Unanimous on roll call vote.**

Janine Lesser commended Tim Theberge for his work on developing this policy.

#### **e. 1st Read Policy (Board Vote Required)**

- DEAA: Schedule of Tax Payments due to the School District

Janine Lesser reported that this is a brand new policy up for a first read. This was worked on for several weeks.

Janine commended Katherine Heck for her work on developing this policy.

Alan Edelkind said that there is nothing in the policy that outlines what happens if a town does not pay. There is no remedy. Should there be?

Janine Lesser said that the law states that those payments are owed to the district, they cannot not pay. What we are trying to do is illustrate the payment plan and procedure in order to avoid having a single town approaching the Business Administrator asking for an exception.

#### **f. Dublin Consolidated Boiler**

Tim Grossi reported that requests were sent out to seven contractors. Three looked at the job. One did not submit a bid. The remaining two were very different approaches. One wanted to just replace the boiler at \$50,277 and the second wanted to do the upgrades as well at \$72,199. Tim's recommendation is to go with Precision Temperature Control and add to the figure as a buffer. We looked at doing the work internally however, Tim said that he does not have the capacity this summer.

Jim Fredrickson asked where this sits in the budget or trust funds. Tim said that it sits in the 19/20 budget and has been encumbered.

Alan Edelkind said that we are saving from the original estimate. Tim confirmed.

Tim Grossi added that propane was considered but was not favorable.

**Tim Theberge moved to approve the purchase recommendation with Precision Temperature Control for up to \$80,000. Katherine Heck second. Unanimous on a roll call vote.**

### **7. Expenditure and Encumbrance Report – Lori Schmidt**

Lori Schmidt said that everything that could be anticipated is included in this report. Items asked to be encumbered were part of the budget. World language has to be added.

The encumbrances requested of \$1.7M are in addition to the \$1.2 that have already been encumbered.

Discussion took place about encumbrances.

Kimberly Saunders said that this is the normal encumbrance that we typically have. We will talk about final year tonight as well. She asked that these remain separate.

**Dick Dunning moved to accept the expenditure report and encumbrances within. Tim Theberge second. Unanimous on a roll call vote.**

### **8. Budget Transfers (Board Vote Required) – Lori Schmidt**

Lori shared a transfer request for professional development requests that have occurred to transfer \$17,202.82 from the tuition line to the professional service workshop line.

**Tim Theberge moved to approve the budget transfers as presented. Dick Dunning second. Unanimous on a roll call vote.**

### **9. Estimated Unreserved Fund Balance – Lori Schmidt**

Kimberly Saunders said that we don't do our final unreserved fund balance until auditors review.

Kimberly said that we are asking for four final end of year encumbrances for Student services, Dublin Consolidated School Boiler, and World language. If you look at the unreserved fund balance, we did have quite a bit of savings. She emphasized that over the last 12 weeks of school, a big push not to spend occurred in every area. Much of the savings comes in health care savings and others from keeping costs very low. We believe that the projected unreserved fund balance will be approximately \$850,000. This is more than would have been projected.

Kimberly Saunders said that we have a list of things to put into our CAREs dollars. We have a full list to spend every cent through the grant program. She wants to make sure that additional expenses coming next year are covered. She asked for direction from the board whether to spend those dollars immediately for things budgeted or push it forward for unanticipated costs for FY'21.

Tim Theberge asked if those funds have the same December 30<sup>th</sup> deadline as other CARES money. Lori said that September of 2021 is the deadline.

Tim Theberge said that he is inclined that we want to have as much money on the table as possible.

Janine Lesser agreed with Tim as was the sense of the board in agreement.

**10. Final School Year 19/20 Encumbrances (Board Vote Required) – Lori Schmidt**

Final year encumbrances total \$1,711,500.00.

**Tim Theberge moved to encumber \$1,711,500.00 in current school year. Katherine Heck second. Unanimous on a roll call vote.**

**11. Public Comment**

None.

**12. Approval of Manifests (Board Vote Required)**

Lori Schmidt certified that manifests totaling \$725,861.58 and Payroll totaling \$1,660,908.25 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Dick Dunning moved to approve the manifests as read. Jim Fredrickson second. Unanimous on a roll call vote.**

**13. Non-Public Session: RSA 91-A:3,II (If Required)**

**a. Negotiations**

**b. Personnel**

**c. Legal**

**Tim Theberge moved to enter into non-public session in accordance with RSA 91-A:3,II at 7:10 p.m. for negotiations. Unanimous on a roll call vote.**

**Tim Theberge moved to exit non-public session at 7:23 p.m. Stephen Ullman second. Unanimous on roll call vote.**

**Tim Theberge moved to seal the minutes for five years. Dick Dunning second. Unanimous on a roll call vote.**

Kimberly Saunders referenced emails to board members and she requested that the email contacts from students be shared with her. Confirmed.

**Dick Dunning motioned to adjourn at 7:29 p.m. Jerry Wilson second. Unanimous on a roll call vote.**

Respectfully submitted,

Brenda Marschok



# July 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 District Closed	7 School Board Mtg. @ 6:30 pm	8	9	10	11
12	13	14 Budget & Property Committee @ 5:30 p.m.	15	16	17	18
19	20	21 Policy Committee Mtg. @ 5:00 p.m. School Board Mtg. @ 6:30 pm	22	23 Selectmen's Advisory Committee Mtg. @ 7:00 p.m.	24	25
26	27	28	29	30	31	

# August 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						<b>1</b>
<b>2</b>	<b>3</b>	<b>4</b> Policy Committee Mtg. @ 5:00 p.m. School Board Mtg. @ 6:30 pm	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
<b>16</b>	<b>17</b>	<b>18</b> Policy Committee Mtg. @ 5:00 p.m. School Board Mtg. @ 6:30 pm	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>
<b>30</b>	<b>31</b>					

**Contoocook Valley School District  
Schedule of Tax Payments to the School District**

The expenses of the Contoocook Valley School District payable in each fiscal year shall be apportioned as indicated in the Articles of Agreement, and paid to the District as listed here:

- I. The Superintendent and his/her Business Administrator shall prepare and submit to the Contoocook Valley School Board a recommended annual schedule of tax payments due to the school district which shall be reviewed by the School Board and submitted to the District Treasurer. Pursuant to RSA 194:9 and RSA 195:14 the schedule of payments shall then be prepared by the District Treasurer and certified by approval of the Contoocook Valley School Board, based on projected cash flow needs of the district.
- II. Pursuant with RSA 198:5 the schedule of payments will be communicated on behalf of the Contoocook Valley School Board by the Superintendent or his/her designee to the Board of Selectmen of each member Town twice annually. The estimated schedule of payments will be communicated with each member town no later than July 1st following the March vote. Within 15 days of the setting of the annual tax rate, any revision to the monthly payment will be communicated with each member town. Monthly payments will be due to the district Treasurer no later than the 10<sup>th</sup> of each month.
- III. Only upon written request to the School Board from the Board of Selectmen will any request for modification to the payment schedule be considered. Pursuant to RSA 198:7, "If the selectmen neglect to assess, assign or pay over the school money as aforesaid they shall pay for each neglect a sum equal to that so neglected to be assessed, assigned or paid over, to be recovered by action of debt, in the name and for the use of the district by the school board."

Legal References:

RSA 194:3  
RSA 194:7  
RSA 194:9  
RSA 195:14  
RSA 198:5  
RSA 41:2-h  
RSA 41:8

District Policy History:

First Reading: 06/30/2020

Second Reading: 07/07/2020

Adopted: \_\_\_\_\_

## AC-Non-Discrimination

The School Board, in accordance with the requirements of the federal and state laws, and the regulations which implement those laws, hereby declares formally that it is the policy of the Board, in its actions and those of its employees and students, that there shall be no discrimination on the basis of age, sex, gender, race, creed, color, marital status, physical or mental disability, national origin, sexual orientation, or any other categories protected by law for employment in, participation in, admission/access to, or operation and administration of any educational program or activity in the School District. Notwithstanding the language of any other policy adopted by this Board, we will abide by the Department of Education Final Rule 34 CFR Part 106.

Inquiries, complaints, and other communications relative to this policy and to the applicable laws and regulations concerned with non-discrimination shall be received by the Superintendent or his/her designee.

This policy of non-discrimination is applicable to all persons employed or served by the District. Any complaints or alleged infractions of the policy, law or applicable regulations will be processed through the non-discrimination grievance procedure. This policy implements PL 94-142, Section 504 of the Rehabilitation Act of 1973, Title II of the American with Disabilities Act, Title VI or VII of the Civil Rights act of 1964, Title IX of the Education Amendments of 1972, and the laws of New Hampshire pertaining to non-discrimination.

### **Legal Reference:**

*RSA 354-A:6, Opportunity for Employment without Discrimination a Civil Right*

*RSA 354-A:7, Unlawful Discriminatory Practices*

*The Age Discrimination in Employment Act of 1967*

*Title I of The Americans with Disabilities Act of 1990*

*Title VII of The Civil Rights Act of 1964 (15 or more employees)*

*Appendix: AC*

*1<sup>st</sup> Read: July 7, 2020*

*2<sup>nd</sup> Read: July 21, 2020*

*Adopted:*