

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Rd.
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY

Tuesday, August 18, 2020

5:00 PM

**Physical Location: ConVal High School Library
184 Hancock Rd., Peterborough, NH**

Virtual Location:

<https://us02web.zoom.us/j/89894983350?pwd=V3R1cDlEZzZxUmxHaGtyZFZpWUdYZz09>

Meeting ID: 898 9498 3350

Password: i3GVhx

Phone: +1 312 626 6799 US

Meeting ID: 898 9498 3350

Password: 544836

Minutes

Committee Members:

- Richard Dunning
- Alan Edelkind
- Jim Fredrickson
- Katherine Heck
- Robert Short, Jr.

Present: Jim Fredrickson, Alan Edelkind, Katherine Heck, Robert Short, Jr. (5:20 pm) Dr. Kimberly Saunders, Lori Schmidt, Tim Theberge (5:20 pm), Richard Dunning

1. Call Meeting to Order

Jim Fredrickson called the meeting to order at 5:04 p.m.

2. Approval of Minutes – July 28, 2020

Dick Dunning moved to approve the minutes of July 28, 2020. Katherine Heck second. Unanimous.

3. Solar Project

Jim Fredrickson referenced information included in tonight's packet from Revision Energy. What are the next steps?

The District needs to decide if we are going with this plan.

Tim Grossi said that we have an RFQ participant. He needs to take a look at assembling a team to evaluate the proposal to see if it is the best for ConVal. Two community members, Budget & Property Committee members, and administration should assist in this process.

Tim Grossi noted an increase in the amount we would be paying for power; there is still a savings. Jim Fredrickson asked if Revision Energy could provide an updated spreadsheet. Tim Grossi confirmed. It was a PPA rate schedule. Assumptions for utility costs and their PPA rate were included.

Jim Fredrickson said that he would like to participate in this discussion. Dick Dunning confirmed that he too would be interested. Katherine Heck said that she would be happy to look over anything.

Tim Grossi will check to see if there are any milestones that are financially advantageous.

4. 20-21 Budget Summary

Jim Fredrickson said that regular "presentations" of ins and outs in the current budget are planned.

Lori Schmidt said that staff and benefits are being entered into the system. Bonds, interest, transportation, and transfers committed to food service are all underway in terms of being entered as encumbrances. Transfers to support purchases will be brought forward. Items proposed to be transferred from the trusts need to be solidified. Risers for the choir were talked about and a safety concern was brought up. Work was done on the risers and Lori said that she feels that they are strong and sturdy.

Kimberly Saunders said that Heather McKillop should be brought into the fold for discussion.

Dick Dunning said that if buildings and grounds are not made aware of a concern before we make a purchase, shouldn't it be passed by a department before purchasing? We could save thousands of dollars.

At what point will a summary be available? September 1st is the target date.

Providing Budget & Property with an advance copy would be appreciated.

Lori Schmidt said that CAREs and FEMA items would be unanticipated.

5. 21-22 Budget Guidance

Jim Fredrickson asked if there are any changes or questions related to the guidance provided.

Jim recapped the guidance.

The summary of what this year will look like, in terms of budget, will provide some insight into the following year's budget.

6. Financial Policy Updates

Katherine Heck said that priority policies can be held to the federal level or below as an example.

7. Grant Opportunity

Katherine Heck said that the Southwest Sustainable Grant has one available in the amount of \$80K. She would take the opportunity on. If we had prices on something that is sustainable already that we could work with, we have to have the matching 20%, that might qualify to meet the August 28th deadline.

Tim said that LED lighting work at GBS and SMS is needed. We have talked about renovations and what their needs will be in the near future. It depends what those renovations might look like. The halls in the 1960's wing at ConVal High School need lighting upgrades to LED.

Tim Grossi spoke about work underway related to flooring and other areas of concentration. He will update the Capital Improvement Plan to reflect the plans.

Jim Fredrickson asked if a review of the Capital Improvement Plan could be scheduled for early September.

8. Non-Public Session: RSA 91-A:3,II (If Required)

None.

Tim Grossi spoke about the new HVAC project on the Peterborough Elementary School third floor. He said that it is a great project and thanked Keith Lee and the contractors working on it.

Dick Dunning motioned to adjourn at 5:51 p.m. Rob Short, Jr. second. Unanimous.

Respectfully submitted,

Brenda Marschok