

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**Tuesday, July 28, 2020**

**School Board Meeting**

**6:30 p.m.**

**Physical Location: ConVal High School Gym  
184 Hancock Rd., Peterborough, NH**

Virtual Location :

<https://us02web.zoom.us/j/83807267773?pwd=QUVIRmxrTIRnd2pnKzdVQVhKQmlRdz09>

Password: **VQ0k9N**

Phone: 1 301 715 8592

ID: **838 0726 7773**

Password: **680083**

**Minutes**

**BOARD**

Rich Cahoon, Alan Edelkind,  
Jim Fredrickson, Katherine Heck,  
Janine Lesser, Niki McGettigan,  
Kevin Pobst, Linda Quintanilha,  
Robert Short, Jr., Tim Theberge,  
Stephen Ullman, Jerome Wilson

**ADMINISTRATION**

Dr. Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Lori Schmidt, B.A.  
Ben Moenter, Special Ed.  
Carrie James, H.R.  
Tim Grossi, Facilities  
Mark Schaub, Tech.

**1. Call to Order and Pledge of Allegiance**

**Rich Cahoon called the meeting to order at 6:34 p.m. The Pledge of Allegiance was recited.**

**2. Right to Know for Public Meeting Emergency Declaration**

Rich Cahoon reported that because there is not a physical quorum of the board, this meeting is still considered an electronic meeting.

Rich Cahoon read the *Right to Know Emergency Declaration* for holding a Public Meeting.

Rich Cahoon said that those present in person tonight are spread out by approximately 20 feet from one another. We have all entered wearing masks but may remove them to speak.

**Tim Theberge moved to enter into non-public session in accordance with RSA 91-A:3,II at 6:41 p.m. for matters of negotiation and legal. Linda Quintanilha second. Unanimous on a roll call vote.**

**Tim Theberge moved to exit non-public session at 8:10 p.m. Katherine Heck second. Unanimous on a roll call vote.**

**Tim Theberge moved to seal the minutes of non-public session for legal and negotiations for five years. Linda Quintanilha second. Unanimous on a roll call vote.**

**3. Public Comment**

None.

**4. Consent Agenda**

**a. Personnel**

None.

## 5. Old Business

### a. 2<sup>nd</sup> Read/Adoption (Board Vote Required)

AC: Non-Discrimination

**Linda Quintanilha moved to adopt Policy AC as presented. Tim Theberge second. Unanimous on a roll call vote.**

## 6. New Business

### a. Anticipated New Positions

Carrie James reported out on the positions that have been posted to meet district needs.

These are a combination of open and new positions. Some are related to the needs related to the current circumstances.

### b. Food Service – Dublin Christian Academy

Lori Schmidt said that Dublin Christian Academy has asked if they can participate in our lunch program in such a way that families can benefit from Free and Reduced Lunch (FRL). The board would have to authorize to add them as a site. We would need to look at the management fee to cover transportation.

Café Services is looking at this as an additional 70 lunches per day. It would be the cost of the food.

Tim Theberge said that if there is no cost to the district then he would have no issue.

ConVal would bill them for the cost of the food. As long as it is net neutral.

Stephen Ullman asked how the food is transported. He too wants a net neutral with no loss. Lori said that we currently deliver to our Dublin Consolidated School and it could be built into the route. We are looking at bagged meals but it could change.

**Linda Quintanilha moved to allow Lori Schmidt to work to explore to provide options to the Dublin Christian Academy to have access to our summer food service program. Tim Theberge second.**

Niki McGettigan shared her worry that we are taking on something this year that is not smart. It is neighborly but is it the best year to take it on?

Tim Theberge said that if there is any cost to the district, he would not support it.

**Kevin Pobst and Niki McGettigan opposed. All others in favor. Motion carried.**

### c. Testimony Regarding new Ed. Rule

Tim Theberge spoke about the mandate for school districts to provide remote learning. There are challenges related to available resources and equipment; in particular internet access. Tim shared a statement that he has prepared to share in August at the State level. It is an equity issue in large part. The price tag for the ConVal District is at a minimum, \$5M. It does not account for families accessing and paying for service.

The testimony is to raise the idea that although he loves the idea, it is a mandate that has been handed down that presents an equity issue.

Rich Cahoon said that Tim Theberge can offer this testimony on his own or on the board's behalf.

**Tim Theberge moved that the board allow him to present this testimony on the board's behalf.**

**Janine Lesser second. Unanimous on a roll call vote.**

### d. Update on Reopening Plan

The Reopening Plan will be released to the public on Friday, July 31, 2020. Kimberly Saunders will be meeting with staff to go over the highlights. The starting date of the school year for students is September 8<sup>th</sup> and an end date of the school year as June 17<sup>th</sup> is in the plan.

## 7. Requisitions

Lori Schmidt presented a list of requisitions in the amount of \$629,587.32. In addition, there is a stipend that was not budgeted for minute-taking.

Stephen Ullman made mention of the quality of the minutes for both in-person meetings and Zoom.

Rob Short asked about the requisitions for newspapers. Those costs reflect advertisement of open positions, postings for Public Hearings and other public communication.

**Tim Theberge moved to approve as submitted. Jim Fredrickson second. Unanimous on a roll call vote.**

## **8. Budget Transfers (Board Vote Required) – Lori Schmidt**

Budget transfers have not been submitted tonight.

Kimberly Saunders reported that a long-term issue related to the delta with insurance and health insurance and the way that they are represented on the balance sheet. It has the potential to change the unreserved fund balance. We will not know what the actual balance is until the actual audit. It does have the potential to decrease the balance of the unreserved.

Tim Theberge said that it seems that towns always ask what the number is and it changes up until the audit. The presumption is that we will spend what we budgeted, but we do not. The policy should be that the number will be released after the audit.

Kimberly Saunders said that now that we have an accountant, she feels that the number will be able to come forward. It has been a number that has been given.

Linda Quintanilha said that there are deltas in the budget that cause us not to spend all of the budget in lines and other related reasons for the unreserved fund balance.

Kimberly said that part of the issue is that towns are operating under different calendars causing this to rise up for certain towns.

## **9. Public Comment**

None.

## **10. Non-Public Session: RSA 91-A:3,II (If Required)**

**a. Negotiations**

**b. Personnel**

**c. Legal**

**Linda Quintanilha motioned to adjourn at 8:51 p.m. Jerry Wilson second. Unanimous on a roll call vote.**

Respectfully submitted,

Brenda Marschok