

OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road  
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Communication Committee Meeting

Thursday, May 14, 2020

6:30 p.m.

Physical Location: None

Virtual Location:

<https://us02web.zoom.us/j/84317730288?pwd=MVU1cHBqUmJPZVRpQ0xneU95VkRiZz09>

Meeting ID: 843 1773 0288

Password: 6Rpe8p

+1 646 558 8656 US

Meeting ID: 843 1773 0288

Password: 479830

**Minutes**

**Committee Members:**

- Niki McGettigan, Chair
- Alan Edelkind
- Jim Fredrickson
- Janine Lesser
- Kevin Pobst

**Present:** Niki McGettigan, Alan Edelkind, Jim Fredrickson, Janine Lesser, Kevin Pobst, Katherine Heck, Dr. Kimberly Saunders, Dr. Ann Forrest

**1. Call to order**

Niki McGettigan called the meeting to order at 6:38 p.m.

**2. Accept minutes of April 23, 2020**

Janine Lesser moved to accept the minutes of April 23, 2020. Alan Edelkind second. Unanimous.

**3. Review website, assignments posted, in process**

Niki McGettigan shared updates made on the ConVal website among which included "Thank you, ConVal Teachers, We Appreciate You", "How ConVal is Managing Remote Learning", "The Effects of COVID-19 On the ConVal Budget", and "Buildings May be Closed but Work Continues Uninterrupted".

Katherine Heck has been working on a draft communication about stipends. Discussion took place about how best to move forward with posting this article and whether to embed it in the budget article.

Making the articles a subgroup of a group was suggested by Alan Edelkind.

**4. Review staff and parent findings with Superintendent, decide next assignments**

Kimberly Saunders shared the latest survey results from staff and students. The survey included questions about student engagement, communication, clarity of expectations around remote learning, internet access, access to a

device to effectively access digital resources, access to videos online, a query on resources that are needed for additional support i.e. emotional support, nutritional support, etc., the impact of the shift to 4-day instruction on family, other needs in the area of social/emotional, and academics.

Niki McGettigan inquired about developing a narrative form of the survey results for sharing with the general public. Kimberly Saunders noted the availability of a transcript for those who cannot access the PowerPoint. Kevin Pobst agreed to use the transcript to create an article to report with the general public.

Kimberly Saunders said that when more information is available, parents will be surveyed about reopening.

**5. Assign work, readers, due dates**

**6. Communication person? Next steps?**

Kimberly Saunders said that she has put feelers out in search of a communication person.

**7. Other**

Revisiting communication goals and plans will be on the next Communication agenda as a sole agenda item.

**Janine Lesser motioned to adjourn at 7:35 p.m. Kevin Pobst second. Unanimous.**

Respectfully submitted,

Brenda Marschok