

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Rd.
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY

Thursday, April 23, 2020

5:30 PM

Physical Location: None

Virtual Location:

<https://us02web.zoom.us/j/89425735732?pwd=Q2JZbEY4c2NCSW43R2xoWGhPOTFXdz09>

Meeting ID: 894 2573 5732

Password: 7zQ7dB

Phone: +1 312 626 6799 US

Meeting ID: 894 2573 5732

Password: 652727

Minutes

Committee Members:

- Richard Dunning
- Alan Edelkind
- Jim Fredrickson
- Katherine Heck
- Robert Short, Jr.

Present: Jim Fredrickson, Richard Dunning, Alan Edelkind, Katherine Heck, Robert Short, Jr., Dr. Kimberly Saunders, Lori Schmidt, Tim Grossi

1. Call Meeting to Order

Kimberly Saunders called the meeting to order at 5:32 p.m.

2. Organizational Meeting

Dick Dunning nominated Jim Fredrickson as Budget and Property Committee Chair. Katherine Heck second. Unanimous.

Budget & Property Committee will meet on the second Tuesday of each month.

3. Other

The 2021-2022 Budget and Capital Improvement Plan will be a focus. The impact of the Corona Virus will be part of this. Continued work on getting a better idea of the cost of the elementary schools will take place.

In addition, defining what the real cost of remote learning should be determined. Remote learning may also impact the way we educate moving forward.

Dick Dunning said that looking at the physical building at PES as well as the fields should be considered. Jim Fredrickson said that would fall under the Capital Improvement Plan.

Budget & Property Committee input to the Communication Committee is important as well.

Tim Grossi said that summer is generally 7 or 8 weeks long. With COVID-19, we have over twenty weeks for summer. Big projects include the three-story wing at PES. Contractors have been met with for competitive bid on the HVAC. Bids will be back in the next two weeks. All have indicated that they could do the job this summer. A Public Hearing will be needed to expend Trust Fund money.

Kimberly Saunders shared concern with spending trust fund money, not with the PES work, but with considering other jobs. Kimberly said that the district needs to be fiscally responsible. The parking lot was mentioned as in need of work. Tim Grossi said that it was unlikely we would get someone to do the parking lot job this summer.

Lori Schmidt spoke about not knowing how much money will be remaining at the end of the year for fund trusts.

Katherine Heck said that the Board has the authority, at the end of the year to encumber funds and carry it into the next year according to budget law, to fund trusts in next year's warrant. In other words, trusts voted for the end of 2020 could be funded at the end of 2021 if certain requirements were met. It allows the rollover of a warrant article as long as the funds are encumbered.

Kimberly said that on July 1st, if we knew we had funds in a specific budget line that we knew would not be needed, we could encumber it and use it in another line.

Robert Short asked if we have the \$315K that were approved for laptops and Chromebooks to purchase this year in next year's budget. Kimberly said that we pulled in money from health savings for this purpose and open positions to fund these amounts.

Jim Fredrickson asked for a status on the ordering and cost of the laptops and Chromebooks that were estimated at \$315K.

Jim asked if there is a general sense that we should move forward on the PES HVAC but defer the Capital Improvement Plan (CIP).

A Public Hearing to expend Trust Fund monies was set for Tuesday, May 12th at 5:30 p.m. with the Budget & Property Committee to immediately follow.

Tim Grossi spoke about the field behind PES. The thought was to grade it and drain it. Placing a softball field was proposed. \$160,000 is the estimated cost without deep diving into quotes. It is slated to be paid for with Trust Fund monies.

Dick Dunning said that he would like to see the PES fields move forward; it has been under discussion for quite some time.

Kimberly Saunders said that she felt that we should take the time to look at the CIP overall and prioritize it. She shared her concern for the district's long-term well-being.

Tim Grossi agreed and said that he estimated up to \$15K to do the softball field. In the spring, the middle school softball team could play there. It would require infield mix, fencing, concrete pads, a back-stop, loam, and seed.

Jim Fredrickson confirmed not moving forward until a better sense of the CIP.

Dick Dunning said that there is no harm in getting estimates. Tim Grossi agreed to move forward with estimates to have in hand.

Discussion took place about the following year's budget 21-22.

Katherine Heck spoke about a municipal survey and the results of it. Not all towns have the ability to take a TAN if not voted.

4. Adjourn

Dick Dunning motioned to adjourn at 6:16 p.m. Katherine Heck second. Unanimous.

Respectfully submitted,

Brenda Marschok