

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Wednesday, March 25, 2020**

**School Board Meeting**

**7:00 p.m.**

**SAU Office**

**No Public Participation**

**Minutes**

**Present:** Dr. Kimberly Saunders, Rich Cahoon

**Present Remotely:** Dick Dunning, Alan Edelkind, Katherine Heck, Janine Lesser, Niki McGettigan, Linda Quintanilha, Tim Theberge, Steven Ullman, Jerry Wilson

**1. Call to Order and Pledge of Allegiance**

**Rich Cahoon called the meeting to order at 7:04 p.m.**

**2. Remote Meeting Training**

Tonight's meeting is being conducted with less than a quorum present in the room due to the Covid-19 (Coronavirus) pandemic and that the meeting is being conducted pursuant to the Governor's Executive Order #12.

The purpose of the meeting is to review conducting an online public meeting. The "raise hand" function and also the "lower hand" functions were reviewed.

Rich Cahoon noted that it is important to be recognized by the Chair before speaking. State your name and also the town of residence prior to speaking is also important to properly recognize who is speaking.

Rich Cahoon referenced an email that was sent by Tim Markley about the delivery of meals to students that occurs. How many students are we currently feeding? Kimberly Saunders reported roughly 570 students.

Kimberly reported that she had questions about families that have students that are not yet school age. Because these families are likely receiving free snack and milk as part of any program that they might be participating.

Rich reminded board members to send their committee preferences to him if they have not already. Jerry Wilson asked if subcommittee's will be conducted in the same manner as tonight. Rich said that subcommittees will have to be reviewed moving forward.

Rich shared his concern that committee work frequently generates work for our administrators. Given the current situation, this work might not be urgent but should be considered in the coming weeks. Once committees are developed, organizational meetings might be considered.

**Dick Dunning motioned to adjourn at 7:27 p.m. Katherine Heck second. Unanimous.**

Respectfully submitted,

Brenda Marschok