

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Rd.
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY

Thursday, March 12, 2020

**SAU #1 Board Room
6:00 PM**

Minutes

Committee Members:

- Jim Fredrickson, Chair
- Rich Cahoon
- Richard Dunning
- Niki McGettigan

Present: Jim Fredrickson, Rich Cahoon, Richard Dunning, Niki McGettigan, Lori Schmidt, Tim Grossi, Alan Edelkind, Robert Short, Jr.

1. Call to Order

Jim Fredrickson called the meeting to order at 6:03 p.m.

2. Approval of Minutes – February 11, 2020

Dick Dunning moved to approve the minutes of February 11, 2020. Niki McGettigan second. Unanimous.

3. Default Budget

Jim Fredrickson noted that the proposed school budget passed therefore, there is no further discussion needed about a default budget.

4. Capital Improvement Plan- Update

The Capital Improvement Plan has \$982,000 worth of expenditures in it for proposed work. HVAC work, the high school parking lot, and the Peterborough Elementary School field make up this total.

5. Trust Fund Summary

Lori Schmidt distributed a copy of the ConVal School District Trust Fund Summary for review.

6. Solar Project – Update

The goal is to have further discussion at Tuesday's board meeting with information that has been legally vetted.

7. CVHS Camera System Repair

Tim Grossi reported that a new camera system was installed at the high school six years ago. Over the last three weeks, IT has been babysitting the DVRs that drive the system. One driver has died completely. Changing the system from analog to digital is the intent. One Source Security estimates \$32,100.00. It is outside of the threshold and Tim Grossi asked that that the bid requirement be waived.

Rich Cahoon noted that sole sourcing usually does not work out in our favor. Getting bids is not a terrible idea. Bidders could be prequalified.

Dick Dunning asked how long it would take to get two additional bids. No estimate.

Lori Schmidt said that we still have to have a public hearing so we have time to bid.

April 7th was selected as the date to conduct a Public Hearing.

8. Cub Cadet Quotes

Tim Grossi said that the Cub Cadet replacement is in the Equipment Trust for \$13,468.00. Tim reported receiving two quotes; one from Troy Motor Sports and the second from Freedom Cycle. Tim recommended a Polaris Ranger from Troy Motor Sports. Rebate monies might be available; the total might be less than anticipated. Bids range from \$8,900 to \$17,900 for a range of models. The Polaris Ranger purchase will take place at the April 7th Public Hearing.

9. CVHS Parking Lot

Tim Grossi said that \$545,000 was the start figure for the parking lot years ago. The original contractor was connected with; originally, it was broken out into two phases, the second phase never took place. \$545,000 is now \$615,000. It includes ConVal doing the electrical work in the parking lot; lighting, light bollards in the walkways, and conduit for sleeves for cameras in the parking lot.

The original engineering firm was contacted; we are back at square one to update the prints and add engineering and permitting for storm water pollution at an engineering cost of \$39,000 to include soil analysis as well. Up to five vendors are included in the \$39,000 to put bid packages together. The total is now \$615,000, plus \$39,000, or \$654,000.

Dick Dunning spoke about work in the parking lot to include the with solar panels.

Rich Cahoon asked the expected life span of the parking lot; not the recoating but the actual life before this work would need to be done again. Tim Grossi estimated between 15 and 20 years if the parking lot is kept up.

Rich Cahoon further asked about the sharp decline in the price of oil as a driver in pricing. Are the conduits going to be large enough to carry wiring for electric car charging stations? Tim said that stations would have to be added.

Jim Fredrickson said that engineering is needed to go out to bid; what is the next step? Tim said that he has to get approval for the engineering expense.

Rich Cahoon said that the board should be informed about the additional cost.

A Public Hearing would be needed on April 7th to use \$39,000 for engineering.

Board approval on March 17th. \$39,000 will come out this year. Out for bid on the project. Hope is that the bid would go out in mid-May.

10. Other

Lori Schmidt spoke to the committee about her researching other local banks for the district for favorable rates. ConVal has checking accounts as well as many other accounts such as student activities and others.

Manifest Process – Lori Schmidt said that the law requires that two board members review and approve the manifest. Lori outlined the current process. Two board members to review on a routine basis. Dick Dunning volunteered and Jim Fredrickson.

11. Non-Public Session: RSA 91-A:3,II

Dick Dunning moved to enter into non-public session in accordance with RSA 91-A:3,II for matters of negotiation. Rich Cahoon second. Unanimous.

Dick Dunning moved to exit non-public session at 7:29 p.m. Rich second. Unanimous.

Rich Cahoon moved to seal the minutes of non-public session for 5 years. Dick Dunning second. Unanimous.

Dick Dunning motioned to adjourn at 7:30 p.m. Rich Cahoon second. Unanimous.

Respectfully submitted,

Brenda Marschok

