

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

PUBLIC HEARING

Proposed 2019-2020 Budget

Tuesday, January 7, 2020

SAU #1 Office

7:00 PM

(Snow Date - January 9, 2020 @ 7:00 p.m. @ SAU)

Per RSA: 40:13, II-a (c), a public hearing on the proposed budget is required.

School Board Meeting

Immediately Following Public Hearing

AGENDA

1. Call to Order and Pledge of Allegiance
2. Accept School Board Meeting Minutes (Board Vote Required)
 - a. December 19, 2019 (pg. 1-3)
3. Points of Pride
4. Public Comment
5. Consent Agenda
 - a. January 1, 2020 Enrollment (pg. 4-5)
 - b. Personnel (pg. 6)
 1. Nomination
 2. Resignation
6. Superintendent's Report and Presentation of Business
 - a. Monthly Events Calendar (pg. 7-8)
 - b. Accept Gift/Donations (Board Vote Required) (pg. 9)
 1. Superintendent's Office requests authorization to accept a gift/donation of 100 chairs, 27 tables, and cabinetry valued at \$9,050.00 from Rivermead, Peterborough for the purpose of outfitting areas throughout the District.
 - c. Field Trip Requests (Board Vote Required) (pg. 10-11)
 - 1) ConVal High School – grade 10-12 students will travel in April 2021 by air to Italy, to focus on art. This will be a first-hand experience with many art works that are discussed in class, cultural exposure and historical context.
 - d. Review Answers to Frankestown Community Forum
7. Reports
 - a. Student Representative – Lorien Tyne/Abby Kamieniecki
 - b. Teacher Representative
8. Old Business
 - a. 2nd Read/Adoption Policies (Board Vote Required)
 - EHAB: Data Governance and Security (pg. 12-15)
 - b. Budget Discussion
 1. Adopt FY'21 Budget
 2. Default Budget Calculation
9. New Business
 - a. Proposed Warrant Article
 - b. Trust Funds (pg. 16)
 - c. Draft Warrant

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

d. Expenditure and Encumbrance Report (Board Vote Required) – Lori Schmidt (pg. 17-18)

10. Public Comment

11. Approval of Manifests (Board Vote Required)

12. Non-Public Session: RSA 91-A:3,II (If Required)

a. Negotiations

b. Personnel

c. Legal

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Rd.

Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Francetown Elementary School

325 2nd NH Turnpike South

Thursday, December 19, 2019

School Board Meeting

7:00 p.m.

Minutes

BOARD

Rich Cahoon, Richard Dunning,
Alan Edelkind, Jim Fredrickson,
Katherine Heck, Stephan Morrissey,
Crista Salamy, Jerome Wilson

Lorien Tyne, Student Rep.

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Tim Markley, H.R.
Tim Grossi, Facilities
Lori Schmidt, B.A.
Kat Foecking, FES
Kathie Morrocco, Pierce School
Larry Pimental, PES

1. Call to Order and Pledge of Allegiance

Stephan Morrissey called the meeting to order at 7:23 pm. The Pledge of Allegiance was recited.

2. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. December 5, 2019

Dick Dunning motioned to approve the minutes of December 5, 2019. Jerry Wilson second.

Dick Dunning abstained. All others in favor. Motion carried.

3. Approval of Manifests (Board Vote Required)

Lori Schmidt certified that manifests totaling \$555,017.90 and Payroll totaling \$1,370,069.49 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Dick Dunning moved to approve the manifests as read. Rich Cahoon second. Unanimous.

4. Points of Pride

Kimberly Saunders shared various Points of Pride as reported to her by administrators.

Stephan Morrissey noted the handmade nameplates from FES students at tonight's meeting.

5. Public Comment

Kevin Pobst, Francetown, spoke about the Board's statement about closing a school and the process. Mr. Pobst offered information about what the community engagement process might look like.

6. Consent Agenda

a. Personnel

None.

7. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

The Education Committee will meet on Thursday, January 2nd at 5:30 pm at the SAU.

The Budget & Property Committee will also meet on Thursday, January 2nd at 6:30 pm at the SAU.

The Education Committee will meet on Thursday, February 13th at 5:30 pm at the SAU.

The ATC Committee will meet on Thursday, February 13th at 7:00 pm at the SAU.

b. Communication Contracted Services

Kimberly Saunders referenced information about the contracting of a communications services person. She said that she is happy to share RFP information she has collected.

Jim Fredrickson said that it is an aggressive list of requirements. Kimberly said that the list might be pared down into items for year one, year two, etc.

c. Accept Gift/Donation (Board Vote Required) (pg. 10-11)

- 1) Great Brook School requests authorization to accept a gift/donation of \$500.00 from Dale Smith, Stump Grinding Services, for the purpose of purchasing basketball uniforms.

Rich Cahoon moved to accept the gift as shared. Katherine Heck second. Unanimous.

- 2) Great Brook School requests authorization to accept a gift/donation of \$500.00 from Carl Doucet, Manchester Ballers Association for the purpose of purchasing basketball uniforms.

Rich Cahoon moved to accept the donation as shared. Crista Salmay second. Unanimous.

8. Reports

a. Student Representative – Lorien Tyne

Lorien Tyne reported that Winter sports have begun. Last night, the winter concert was held. On Friday, a cast Christmas party will take place. Students and staff are working on building school spirit, making assemblies so more will want to attend. The Climate Group meets weekly. The History Club meets on Thursdays. National Honor Society is meeting regularly. Students are ready for a break.

b. Teacher Representative

None.

c. Communication Committee – Niki McGettigan

Katherine Heck said that articles being written were discussed; unfunded mandates. The communication position was discussed; what other school districts are doing is being investigated.

d. Budget & Property Committee – Jim Fredrickson

Jim Fredrickson reported that the potential solar project was discussed. Revision Energy and the Peterborough Energy Commission were present to discuss as well. A ground mount alternative was discussed. Budget discussed; V5 is near final. The Capital Improvement Plan is still in need of work and needs finalization.

e. Selectmen's Advisory Committee – Tim Theberge

None.

9. Old Business

a. Capital Improvement Plan

Kimberly Saunders referenced a document titled "Capital Improvements" (see attached).

Tim Grossi said that projects are qualifying reimbursable projects. The Capital Improvement Plan (CIP) continues to evolve. Working with the DOE for building aid qualifying for .36 cents on the dollar with each project required to meet a minimum of \$5M to qualify. \$20M qualifies us for \$7.3M in reimbursement. Looking for most cost effective way to continue keeping up with our buildings is the plan.

Kimberly said that if we are going to put the letters of intent in, they have to be at the DOE by January 1, 2020. If the board wants to pursue, a letter of intent as outlined on the Capital Improvements documentation needs to be completed. If the board chooses not to proceed, that is fine, but \$7M is at stake for submitting a letter of intent.

Tim Grossi said that architectural conceptual drawings would be required to move forward.

Jim Fredrickson said that putting together a letter makes sense. If we put the request in, does it preclude us from moving forward with funding through various avenues? It does not. Each requires a separate letter.

Rich Cahoon said that he has difficulty relating these figures back to the Capital Improvement Plan. The numbers don't add up. He is not sure what is included and what is not.

The letter can still be submitted with clarification to come. Confirmed.

Katherine Heck said that money was voted in at the last meeting for engineering. Is further discussion required if numbers have changed? Potentially.

Rich said that letter of intent needs submittal. He assumed numbers can be amended downward but not upward. Confirmed.

Rich Cahoon moved to submit the letter of intent as outlined for total of \$20,502.00. Second. Unanimous.

b. Budget 2020-2021

Kimberly Saunders asked the board to identify if additional changes are needed. The budget is up at just over \$1M from last year. The default budget needs to be worked.

Rich Cahoon said that the budget is up less than 2.25%.

Kimberly spoke about budgeting for the \$100,000 food service deficit. She wondered if it could be split. Lori said that she agreed with Dave Jack to build the \$100K in the budget. Increasing participation moving forward will be a focus.

Kimberly said that we have always managed to cover the deficit with the unreserved fund balance. We have been ratcheting down the budget. Mr. Jack had previously shared his concern with the ability to cover this in the future.

Rich Cahoon said that the board voted to put it in. It was 10 to 1. A motion for reconsideration would be needed.

Jim Fredrickson said that Version 4 included the \$100K. V5 includes the increase in water from Antrim.

Dick Dunning moved to approve the operating budget at \$50,565,102.85. Katherine Heck second.

Rich Cahoon said that food service discussion ended without a decision. Stephan Morrissey said that no one said anything so he moved on.

All in favor of budget motion.

Unanimous.

Jim Fredrickson said that the CIP budget includes \$71,800.00 in the proposed budget. What will be funded in trust will need deciding at the next meeting. Confirmed.

c. School Board Requests

Tabled until the next meeting.

10. New Business

a. 1st Read Policy

- EHAB: Data Governance and Security

Rich Cahoon referenced this policy for a first read. If anyone has feedback, forward it to the Policy Committee.

b. Trust Fund Discussion (Board Vote Required)

Kimberly Saunders said that decisions need to be made regarding Trust Funds and what will and will not be funded next year. We need that so that the warrant can be developed.

Rich Cahoon said that the color coding of the improvement plan has building aid and trust funds as sources of funding. Building aid is not a source of funding. In order to get building aid, we have to spend it first. Knowing where the money would come initially is important.

Kimberly Saunders agreed to supply additional information at the next Budget & Property Committee meeting.

Jim Fredrickson spoke about the potential for warrant articles for the parking lot and athletic fields. CIP could be funded through trust funds. More details to come in January and will be tied together nicely.

11. Public Comment

BJ Carbee, asked how the district is proceeding with the suit against the State of NH.

Rich Cahoon said that we are in the process of the two sides presenting written briefs to the Supreme Court. February 1st is the deadline for the State, March 1st for ConVal. Arguments will be scheduled. Looking at end of summer/ beginning of fall for arguments. The State is down one Justice and will likely want a full panel to proceed.

Stephanie Lee, Frankestown, said that she is dedicated to exploring all options. She shared that she was shocked how quickly a recommendation to close FES was made. Parents are forming alliances with other schools. Tonight's Forum was helpful to communicate concerns. Robust communication is needed. Ms. Lee shared data on tax rates. She spoke about community partnerships that have existed and continue. She understands issues are complex and said that she wants to offer support and provide solutions. Clear and timely communication is needed.

Stephan Morrissey spoke about the lack of a motion that did not come forward on this topic at a prior board meeting.

Mr. Howell said that he understood the enrollment was slated to be 38 next year and now understands that it is now up from that. Transparency is important and that accurate information is important.

Rich Cahoon said that he thought that the 38 was a projection. It was confirmed that it was an accurate projection at the time of the newspaper publication.

Stephan Morrissey said that we update projections monthly.

Steve Chamberlin shared his understanding of enrollment projections.

12. Non-Public Session: RSA 91-A:3,II (If Required)

a. Personnel

13. Non-Public Session: RSA 91-A:3,II (If Required)

a. Legal

14. Non-Public Session: RSA 91-A:3,II (If Required)

a. Negotiations

Dick Dunning moved to enter into non-public session at 8:08 for personnel, legal and negotiations. Unanimous on a roll call vote.

Dick Dunning moved to exit non-public session at 9:00 p.m. Jerry Wilson second. Unanimous.

Dick Dunning moved to seal the minutes of non-public for matters of personnel for a period of 10 years and to seal the minutes of negotiation for a period of five years. Rich Cahoon second. Unanimous.

Dick Dunning motioned to adjourn at 9:01 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

Enrollment numbers may include tuitioned-in students

Student/Teacher Ratios
Registered 2019-20

January 1, 2020

1.3.2020	Grade 5	Grade 6	Grade 7	Grade 8	Total	FTE Teachers
GBS						
# of Students	49	85	72	56	262	13
# of Sections	3	4	3	3		
Teacher	Teacher	Teacher	Teacher	Teacher		
Teacher	Teacher	Teacher	Teacher	Teacher		
Teacher	Teacher	Teacher	Teacher	Teacher		
Ratio	16.3	21.3	24.0	18.7		
SMS						
# of Students	90	90	111	107	398	19
# of Sections	4	5	5	5		
Teacher	Teacher	Teacher	Teacher	Teacher		
Teacher	Teacher	Teacher	Teacher	Teacher		
Teacher	Teacher	Teacher	Teacher	Teacher		
Teacher	Teacher	Teacher	Teacher	Teacher		
Teacher	Teacher	Teacher	Teacher	Teacher		
Ratio	22.5	18.0	22.2	21.4		
CVHS						
Total Students	139	175	183	163	660	32
Grade	9	10	11	12		
Teachers	183	178	184	175		
	12.25	12.25	12.25	12.25		
				K to 4		
				5-8		
				9-12		
				Total 2019-20		
				2018-19	2096	102.0
				2017-18	2143	
				2016-17	2234	
				2015-16	2169	
				2014-15	2239	
				2013-14	2325	
				Enrollment numbers may include tutored-in students		
				2012-13	2342	
				2011-12	2434	
				2010-11	2534	
				2009-10	2755	
				2008-09	2855	
				2007-08	2969	
				2006-07	3104	

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

**January 7, 2020
Personnel Agenda**

Nomination:

CVHS

Jill Evelyn

Student Support Counselor

Pro-Rated \$30,273

January 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 District Closed	2	3	4
5	6	7 Policy Committee @ 6:00 pm @ SAU Public Hearing on Proposed 20/21 Budget @ 7:00 pm @ SAU School Board immediately following Public Hearing @ SAU	8	9 SNOW DATE: Public Hearing on Proposed Budget @ 7:00 p.m. @ SAU	10	11
12	13	14 Communication Committee @ 5:15 pm @ SAU Budget & Property Committee @ 6:00 pm @ SAU School Board Mtg. @ 7:00 pm @ SAU	15	16 Education Committee @ 5:30 pm @ SAU	17	18
19	20 District Closed – MLK Day	21 Policy Committee @ 6:00 pm @ SAU School Board Mtg. @ 7:00pm @ SAU	22	23 Selectmen's Advisory Committee @ 7:00 pm @ SAU	24	25
26	27	28	29	30	31	

February 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 District Meeting Part I (Deliberative Session) @ 6:00 pm @ ConVal High School Gym	5	6 SNOW DATE: District Meeting Part I	7	8
9	10	11 Communication Committee @ 5:15 pm @ SAU Budget & Property Committee @ 6:00 pm @ SAU	12	13 Education Committee Mtg. @ 5:30 pm @ SAU ATC Committee Mtg. @ 7:00 pm @ SAU	14	15
16	17	18	19	20 Policy Committee @ 6:00 pm @ SAU School Board Mtg. @ 7:00pm @ SAU	21	22
23	24	25	26	27	28	29

NEW HAMPSHIRE PUBLIC SCHOOLS
SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCOOK VALLEY SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336

Fax: 603-924-6707

Dr. Kimberly Saunders
Superintendent of Schools
kساunders@conval.edu

Dr. Ann Forrest
Assistant Superintendent of Schools
aforrest@conval.edu

TO: Contoocook Valley School Board
FROM: Tim Grossi
DATE: 12/13/19
RE: REQUEST TO ACCEPT A GIFT OR DONATION

The SAU School requests authorization to accept from:
Name/Address: River Mead, 150 Rivermead Rd. Peterborough

the following gift/donation of: 100 chairs, 27 tables valued at * \$ 9,050.00
for the purpose of: outfitting conference rooms throughout the
District.

*All checks, upon receipt, should be sent to Accounts Receivable at the SAU Office.

Timothy Grossi 12/23/19
Teaching/Supervising Principal's Signature

SAU OFFICE USE ONLY: Date Received _____

Date Approved by School Board _____

Date Not Approved by School Board/Reason: _____

Date Check Received by SAU: _____

Form Updated: April 2019

**CONTOOCOOK VALLEY SCHOOL DISTRICT
FIELD TRIP PROPOSAL**

1. Name: Bert Putman Grade: 10-12 School: CVHS

2. Destination: Italy

3. Date(s) of Trip: April 2021 Time(s): From _____ to _____

4. Description of Trip: Arts focused trip to Italy during April vacation 2021

5. How will this trip relate to your program and/or curriculum?

This will be first hand experience with many Art works that get talked about in class. Cultural exposure and historical context

6. Transportation will be by: Bus Co. _____ Private Car _____ Other _____
(Private cars require completion of District Use of Private Vehicle Form by individual drivers)

7. Ratio of Adults: _____ to Number of Students: _____

Staff Signature

Date

Principal Signature

Date

SCHOOL USE ONLY: All items must be checked before the Principal/Assistant Principal will sign

_____ Bus Form If Necessary

_____ Fee Paid By _____

_____ Chaperones Listed On The Reverse

_____ Permission Slips To Parents/Guardians Prepared

_____ Office Notified With Accurate Lists of Students

_____ Kitchen Notified If Lunches Would Be Affected

_____ UA Team Notified

_____ Posted on Events Calendar

_____ Notified Nurse to prepare Medicine

_____ CPR/First Aid Trained: _____

(Name)

SCHOOL BOARD APPROVAL REQUIRED FOR TRIPS OF MORE THAN TWO (2) DAYS (REFER TO FIELD TRIP POLICY IJOA).

Proposal forms must be submitted to the Principal by April 1st, to the Superintendent by May 1st and approved by the School Board no later than the August meeting for trips during the new school year

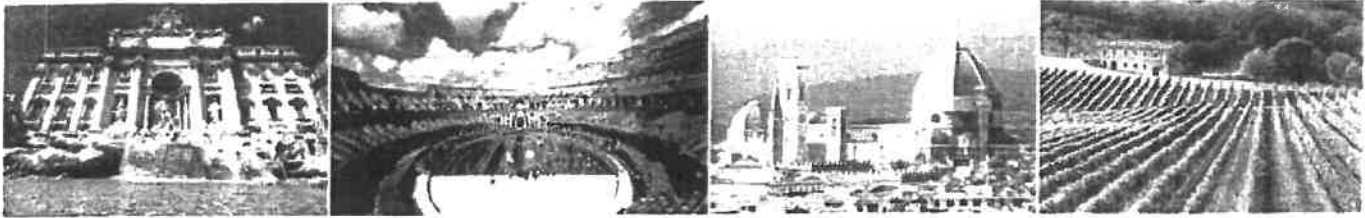
Date Received at SAU Office _____

Date Approved/Not Approved by School Board _____
(Please Circle One)

Superintendent/Board Chairman Signature _____

Adopted: May 1, 2001

Form Updated: April 2019



Rome, the Eternal City, has exerted a huge influence over the world in its 2500 years of existence. With wonderful palaces, millennium-old churches and basilicas, grand romantic ruins, opulent monuments, ornate statues and graceful fountains, Rome has an immensely rich historical heritage and cosmopolitan atmosphere, making it one of Europe's and the world's most visited, famous, and beautiful capitals.

Florence, a city rich in art and history, rose to prominence in the 14th - 16th centuries under the House of Medici, and was home to Galileo, Machiavelli, Michelangelo, and Leonardo da Vinci. We'll spend three nights in Florence, an afternoon in the Etruscan town of Fiesole, and take a day trip to enjoy Siena, a medieval city frozen in time since its population was decimated by the Black Death in the 14th Century.

Day	City	Highlights
1	Airborne	Meet your Group Director at the airport for an overnight flight to Italy!
2	Orientation	Arrive in Rome. Coffee/Pastry. Navigate to the hotel. Pizza/Panini. Walk to San Pietro in Vincoli. Admire Michelangelo's Moses. Gelato. Walk to the Basilica of Saint Clement. Explore the 12th century basilica, then descend to the 4th century basilica, and then descend to the 1st century domus of a Roman nobleman. Find the Capuchin Crypt home to the skeletal remains of almost 4,000 monks. Visit the Trevi fountain on the way back to the hotel. Relax and freshen up for dinner in Rome.
3	Ancient Rome	Early breakfast. Enjoy a guided tour of the Colosseum, Palatine Hill, and Roman Forum. Lunch overlooking Trajan's Column. Guided tour of the Domus Romane at Palazzo Valentini. Coffee/Pastry/Gelato. Walk to Piazza Venezia and take the elevator to the terrace of Il Vittoriano for a panoramic view of Rome. Climb the Capitoline Hill and admire Michelangelo's Piazza del Campidoglio before exploring the museums. Relax at the hotel and freshen up for dinner in Rome.
4	Modern Rome	Morning stroll up the Pincian Hill and through the gardens of Villa Borghese. Explore the Borghese Gallery. Enjoy the panorama of Rome then stroll down to the Spanish Steps. Coffee/Pastry/Shopping. Ascend to the ramparts of Castel Sant'Angelo for another great view of Rome. Lunch at Piazza Navona then visit the Pantheon and Campo di Fiori. Shopping with a regroup at the hotel. Farewell dinner in the cellars of Da Pancrazio, originally a room of the Theatre of Pompey (where Caesar was assassinated).
5	Vatican City	Early breakfast. Explore the Vatican Museums and Sistine Chapel. Enjoy the view of Rome from the cupola of Saint Peter's Basilica then explore the basilica itself. Take the fast train to Florence and navigate to the hotel. Explore the museum, climb the tower, and admire ruins of the Roman Colony beneath Palazzo Vecchio before enjoying dinner on Piazza della Signoria.
6	Florence	Early breakfast. Climb Giotto's Campanile for wonderful view of Brunelleschi's Duomo. Learn about Dante, Da Vinci, Galileo, Machiavelli, Marconi (and many others) during a guided tour of the tombs at the Basilica di Santa Croce. Lunch/Shopping at Mercato Centrale then spend afternoon relaxing in the Boboli Gardens and exploring the Pitti Palace. Sunset pictures of Ponte Vecchio from Ponte alle Grazie then admire Florence at night from Piazzale Michelangelo. Dinner on Piazza della Repubblica.
7	Siena	Early breakfast. Admire Michelangelo's David at the Accademia then take the bus to Siena. Ascend Torre del Mangia. Lunch at Piazza del Campo then stroll through the medieval streets that surround Piazza del Campo. Explore Siena's Cathedral. Dinner with a view at Piazza del Mercato. Bus back to Florence.
8	Florence	Early breakfast. Explore the Uffizi then take a trip to Fiesole. Explore the town and enjoy a relaxing picnic overlooking Florence. Spend the late afternoon relaxing and shopping in Florence. Farewell Dinner.
9	Airborne	Flight from Florence. Ciao Italia!



EHAB – Data Governance and Security

To accomplish the ConVal School District's mission and comply with the law, the District must collect, create and store information. Accurately maintaining and protecting this data is important for efficient District operations, compliance with laws mandating confidentiality, and maintaining the trust of the District's stakeholders. All persons who have access to District data are required to follow state and federal law, District policies and procedures, and other rules created to protect the information.

A. Definitions

Confidential Data/Information - Information that the District is prohibited by law, policy or contract from disclosing or that the District may disclose only in limited circumstances. Confidential data includes, but is not limited to, personally identifiable information regarding students and employees.

Critical Data/Information - Information that is determined to be essential to District operations and that must be accurately and securely maintained to avoid disruption to District operations. Critical data is not necessarily confidential.

B. Data and Privacy Governance Plan - Administrative Procedures.

1. Data Governance Plan. The Superintendent, in consultation with the District Information Security Officer ("ISO") (see paragraph C, below) shall create a Data and Privacy Governance Plan ("Data Governance Plan"), to be presented to the Board no later than June 30, 2019. Thereafter, the Superintendent, in consultation with the ISO, shall update the Data Governance Plan for presentation to the Board no later than June 30 each year.

The Data Governance Plan shall include:

- (a) An inventory of all software applications, digital tools, and extensions. The inventory shall include users of the applications, the provider, purpose, publisher, privacy statement, and terms of use;
- (b) A review of all software applications, digital tools, and extensions and an assurance that they meet or exceed minimum standards set by the New Hampshire Department of Education;
- (c) Policies and procedures for access to data and protection of privacy for students and staff including acceptable use policy for applications, digital tools, and extensions used on District hardware, server(s) or through the District network(s);
- (d) A response plan for any breach of information; and
- (e) A requirement for a service provider to meet or exceed standards for data protection and privacy.

2. Policies and Administrative Procedures. The Superintendent, in consultation with the ISO, is directed to review, modify and recommend (policies) create (administrative procedures), where necessary, relative to collecting, securing, and correctly disposing of District data (including, but not limited to Confidential and Critical Data/Information, and as otherwise necessary to implement this policy and the Data Governance Plan. Such policies and/or procedures will may or may not be included in the annual Data Governance Plan.

C. Information Security Officer.

The Superintendent or her/his designee is hereby designated as the District's Information Security Officer (ISO). The ISO is responsible for implementing and enforcing the District's security policies and administrative procedures applicable to digital and other electronic data, and suggesting changes to these policies, the Data Governance Plan, and procedures to better protect the confidentiality and security of District data. The ISO will work with the both District and building level administrators and Data managers (paragraph E, below) to advocate for resources, including training, to best secure the District's data.

EHAB – Data Governance and Security

The Superintendent will also designate an alternate ISO, who will assume the responsibilities of the ISO when the ISO is not available.

D. Responsibility and Data Stewardship.

All District employees, volunteers, contractors, and agents are responsible for accurately collecting, maintaining and securing District data including, but not limited to, Confidential and/or Critical Data/Information.

E. Data Managers.

All District administrators are data managers for all data collected, maintained, used, and disseminated under their supervision, as well as data they have been assigned to manage in the District's data inventory. Data managers will monitor employee access to the information to ensure that confidential information is accessed only by employees who need the information to provide services to the District and that confidential and critical information is modified only by authorized employees. Data managers will assist the ISO in enforcing District policies and procedures regarding data management.

F. Confidential and Critical Information.

The District will collect, create, or store confidential information only when the Superintendent or designee determines it is necessary, and in accordance with applicable law. The District will provide access to confidential information to appropriately trained District employees and volunteers only when the District determines that such access is necessary for the performance of their duties. The District will disclose confidential information only to authorized District contractors or agents who need access to the information to provide services to the District and who agree not to disclose the information to any other party except as allowed by law and authorized by the District.

District employees, volunteers, contractors, and agents will notify the ISO or designee immediately if there is reason to believe confidential information has been disclosed to an unauthorized person or any information has been compromised, whether intentionally or otherwise. The ISO or designee will investigate immediately and take any action necessary to secure the information, issue all required legal notices and prevent future incidents. When necessary, the Superintendent, ISO or designee is authorized to secure resources to assist the District in promptly and appropriately addressing a security breach.

Likewise, the District will take steps to ensure that critical information is secure and is not inappropriately altered, deleted, destroyed, or rendered inaccessible. Access to critical information will only be provided to authorized individuals in a manner that keeps the information secure.

All District staff, volunteers, contractors, and agents who are granted access to critical or confidential information/data are required to keep the information secure and are prohibited from disclosing or assisting in the unauthorized disclosure of such confidential or critical data/information. All individuals using confidential and critical data/information will strictly observe all administrative procedures, policies and other protections put into place by the District including, but not limited to, maintaining information in locked rooms or drawers, limiting access to electronic files, updating and maintaining the confidentiality of password protections, encrypting and redacting information, and disposing of information no longer needed in a confidential and secure manner.

G. Using Online Services and Applications.

District staff members are encouraged to research and utilize online services or applications to engage students and further the District's education mission. District employees, however, are prohibited from installing or using applications, programs or other software, or online system/website, that either stores, collects or shares confidential or critical data/information, until the ISO approves the vendor and the software or service used. Before approving the use or purchase of any such software or online service,

EHAB – Data Governance and Security

the ISO or designee shall verify that it meets the requirements of the law, Board policy, and the Data Governance Plan, and that it appropriately protects confidential and critical data/information. This prior approval is also required whether or not the software or online service is obtained or used without charge.

H. Training.

The ISO will provide appropriate training to employees who have access to confidential or critical information to prevent unauthorized disclosures or breaches in security. All school employees will receive annual training in the confidentiality of student records, and the requirements of this policy and related procedures and rules.

I. Data Retention and Deletion.

The ISO or designee shall establish a retention schedule for the regular archiving and deletion of data stored on District technology resources. The retention schedule should comply with, and be incorporated [by reference] into the data/record retention schedule established under Policy EHB and administrative procedure EHB-R, including but not limited to, provisions relating to Litigation and Right to Know holds as described in Policy [EHB].

J. Consequences

Employees who fail to follow the law or District policies or procedures regarding data governance and security (including failing to report) may be disciplined, up to and including termination. Volunteers may be excluded from providing services to the District. The District will end business relationships with any volunteer, contractor, or agent who fails to follow the law, District policies or procedures, or the confidentiality provisions of any contract. In addition, the District reserves the right to seek all other legal remedies, including criminal and civil action and seeking suspension or revocation of an employee's teaching certificate.

The District may suspend all access to data or use of District technology resources pending an investigation. Violations may result in temporary, long-term or permanent suspension of user privileges. The District will cooperate with law enforcement in investigating any unlawful actions. The Superintendent or designee has the authority to sign any criminal complaint on behalf of the District.

Any attempted violation of District policies, procedures, or other rules will result in the same consequences, regardless of the success of the attempt.

Legal References:

15 U.S.C. §§ 6501-6506 * *Children's Online Privacy Protection Act (COPPA)*
 20 U.S.C. § 1232g * *Family Educational Rights and Privacy Act (FERPA)*
 20 U.S.C. § 1232h * *Protection of Pupil Rights Amendment (PPRA)*
 20 U.S.C. § 1400-1417 * *Individuals with Disabilities Education Act (IDEA)*
 20 U.S.C. § 7926 * *Elementary and Secondary Education Act (ESSA)*
 RSA 189:65 * *Definitions*
 RSA 186:66 * *Student Information Protection and Privacy*
 RSA 189:67 * *Limits on Disclosure of Information*
 RSA 189:68 * *Student Privacy*
 RSA 189:68-a * *Student Online Personal Information*
 RSA 359-C:19-21 * *Right to Privacy/Notice of Security Breach*

Category: Priority/Required by Law

Related Policies: EHAA, EHB, GBEBD, GBEF, IHBH, JICJ, JICL, JICM, KD, & KDC

EHAB – Data Governance and Security

First Read: December 17 19, 2019

Second Read: January 7, 2020

Adopted:

CONVAL School District Trust Fund Summary

2018-2019 School Year						
July 1, 2018 Balance	Special Education	Capital Reserve	Athletics/CoCurricular	Health Maintenance	Equipment	
	\$ 506,187.36	\$ 1,046,105.10	\$ 282,546.20	\$ 400,001.50	\$ 200,000.00	\$ 2,434,840.16
Completed Transfers						
Warrant Article funding	\$ -	\$ 250,000.00	\$ 75,000.00	\$ -	\$ 100,000.00	\$ 2
Transfers In	\$ -	\$ 600,000.00				
Net Income 6/30/19	\$ 12,864.73	\$ 32,546.83	\$ 10,250.81	\$ 13,787.97	\$ 7,025.19	
Transfers Out	\$ -	\$ 662,781.68	\$ -	\$ -	\$ 26,149.00	
June 30, 2019 Balance	\$ 519,052.09	\$ 1,265,870.25	\$ 367,797.01	\$ 413,789.47	\$ 280,876.19	\$ 2,847,385.01
as of 6-30-19						
2019-2020 School Year						
July 1, 2019 Balance	Special Education	Capital Reserve	Athletics/CoCurricular	Health Maintenance	Equipment	Notes
	\$ 519,052.09	\$ 1,265,870.25	\$ 367,797.01	\$ 413,789.47	\$ 280,876.19	\$ 2,847,385.01
Completed Transfers						
Transfers In	\$ -	\$ 30,624.98	\$ -	\$ -	\$ -	
Net Income	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	
Current Balance	\$ 519,052.09	\$ 1,296,495.23	\$ 367,797.01	\$ 413,789.47	\$ 280,876.19	
Projected Transfers		1st		4th	3rd	
Warrant Articles (Approved)	\$ 200,000.00	\$ 250,000.00	\$ -	\$ 50,000.00	\$ 100,000.00	\$ 3
Net Income	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers Out	\$ -	\$ 179,908.00	\$ -	\$ -	\$ -	
Estimated June 30, 2020 Balance	\$ 719,052.09	\$ 1,366,587.23	\$ 367,797.01	\$ 463,789.47	\$ 380,876.19	\$ 3,298,101.99
2020-2021 School Year						
July 1, 2020 Balance	Special Education	Capital Reserve	Athletics/CoCurricular	Health Maintenance	Equipment	Notes
	\$ 719,052.09	\$ 1,366,587.23	\$ 367,797.01	\$ 463,789.47	\$ 380,876.19	\$ 3,298,101.99
Completed Transfers						
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	
Net Income	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	
Current Balance	\$ 719,052.09	\$ 1,366,587.23	\$ 367,797.01	\$ 463,789.47	\$ 380,876.19	
Projected Transfers		1st	3rd	2nd		
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	
Warrant Articles (proposed)	\$ -	\$ 550,000.00	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 4
Net Income	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers Out	\$ -	\$ 917,000.00	\$ 222,000.00	\$ -	\$ -	
Estimated June 30, 2021 Balance	\$ 719,052.09	\$ 999,587.23	\$ 170,797.01	\$ 488,789.47	\$ 380,876.19	\$ 1,139,000.00
						\$ 2,759,101.99
Projected Transfers Out	\$ -	\$ 179,908.00	\$ -	\$ -	\$ -	
Funds to be expended:		\$ 147,000.00				
		\$ 32,908.00				

Notes:

- 1) Warrant Articles Approved - March 2017 . From June 30, 2017 fund balance. Transferred in 2018
- 2) Warrant Articles Approved - March 2018 . From June 30, 2018 fund balance. Transferred in 2019
- 3) Warrant Articles Approved - March 2019 . From June 30, 2019 fund balance. Transferred in 2020
- 4) Warrant Articles Approved - March 2020 . From June 30, 2020 fund balance. Transferred in 2021

Contoocook Valley School District

*Object Report

Fiscal Year: 2019-2020

- ☐ Include pre encumbrance
☐ Exclude inactive accounts with zero balance

From Date: 12/1/2019 To Date: 12/31/2019

☐ Print accounts with zero balance
☒ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
21.000.0000.00.110	REGULAR SALARIES	\$15,196,939.25	\$2,000.00	\$15,198,939.25	\$2,185,816.15	\$6,303,760.21	\$8,895,179.04	\$8,122,838.24	\$772,340.80	5.08%
21.000.0000.00.111	PARAPROFESSIONAL SALARIES	\$2,647,891.05	\$0.00	\$2,647,891.05	\$339,543.56	\$1,103,856.90	\$1,544,034.15	\$1,286,122.93	\$277,911.22	10.50%
21.000.0000.00.112	ADMIN ASSISTANTS	\$1,177,822.70	\$0.00	\$1,177,822.70	\$131,786.66	\$568,634.42	\$609,188.28	\$624,106.88	(\$14,918.60)	-1.27%
21.000.0000.00.113	CUSTODIAL/MAINTENANCE	\$529,964.32	\$0.00	\$529,964.32	\$58,476.23	\$277,290.85	\$252,673.47	\$271,939.80	(\$19,266.35)	-3.64%
21.000.0000.00.114	ADMINISTRATOR	\$2,435,222.76	\$0.00	\$2,435,222.76	\$289,308.89	\$1,300,180.14	\$1,135,042.62	\$1,188,419.14	(\$53,376.52)	-2.19%
21.000.0000.00.115	DEPARTMENT HEADS	\$27,000.00	\$0.00	\$27,000.00	\$3,807.89	\$10,762.82	\$16,237.18	\$14,237.18	\$2,000.00	7.41%
21.000.0000.00.119	SUPPORT SERVICES	\$811,882.36	\$0.00	\$811,882.36	\$98,631.30	\$383,696.98	\$428,185.38	\$371,334.96	\$56,850.42	7.00%
21.000.0000.00.120	TEMPORARY SALARIES	\$1,151,338.31	\$0.00	\$1,151,338.31	\$59,427.57	\$437,712.01	\$713,626.30	\$220,521.32	\$493,104.98	42.83%
21.000.0000.00.130	OVERTIME	\$42,000.00	\$0.00	\$42,000.00	\$3,955.82	\$15,501.11	\$26,498.89	\$0.00	\$26,498.89	63.09%
21.000.0000.00.211	HEALTH INSURANCE	\$5,567,518.15	\$0.00	\$5,567,518.15	\$620,856.05	\$2,179,672.56	\$3,387,845.59	\$5,879.40	\$3,381,966.19	60.74%
21.000.0000.00.212	DENTAL INSURANCE	\$206,488.28	\$0.00	\$206,488.28	\$22,378.67	\$77,259.85	\$129,228.43	\$22.00	\$129,206.43	62.57%
21.000.0000.00.213	LIFE INSURANCE	\$51,288.00	\$0.00	\$51,288.00	\$4,025.00	\$23,625.00	\$27,663.00	\$0.00	\$27,663.00	53.94%
21.000.0000.00.214	LONG TERM DISABILITY	\$51,967.52	\$0.00	\$51,967.52	\$4,447.63	\$26,162.88	\$25,804.64	\$0.00	\$25,804.64	49.66%
21.000.0000.00.220	FICA	\$1,731,587.88	\$0.00	\$1,731,587.88	\$233,195.51	\$768,461.78	\$963,126.10	\$25.55	\$963,100.55	55.82%
21.000.0000.00.225	ADMIN ANNUITY	\$7,005.00	\$0.00	\$7,005.00	\$0.00	\$7,005.00	\$0.00	\$0.00	\$0.00	0.00%
21.000.0000.00.231	NON - TEACH RETIRE	\$562,001.64	\$0.00	\$562,001.64	\$69,775.57	\$281,370.57	\$280,631.07	\$0.00	\$280,631.07	49.93%
21.000.0000.00.232	TEACHER RETIRE	\$2,948,610.60	\$0.00	\$2,948,610.60	\$424,803.26	\$1,317,731.67	\$1,630,878.93	\$59.47	\$1,630,819.46	55.31%
21.000.0000.00.260	UNEMPLOYMENT	\$27,655.00	\$0.00	\$27,655.00	\$0.00	\$0.00	\$27,655.00	\$0.00	\$27,655.00	100.00%
21.000.0000.00.320	PRESENTERS	\$17,000.00	\$0.00	\$17,000.00	\$0.00	\$1,650.00	\$15,350.00	\$8,873.48	\$6,476.52	38.10%
21.000.0000.00.321	PROF SERVICES	\$96,900.00	\$0.00	\$96,900.00	\$6,076.00	\$64,883.00	\$32,017.00	\$0.00	\$32,017.00	33.04%
21.000.0000.00.322	STAFF SERVICES	\$77,520.00	\$0.00	\$77,520.00	\$1,766.99	\$14,834.38	\$62,685.62	\$0.00	\$62,685.62	80.86%
21.000.0000.00.323	PUPIL SERVICES	\$708,257.00	\$0.00	\$708,257.00	\$58,478.90	\$260,045.68	\$448,211.32	\$470,762.39	(\$22,551.07)	-3.18%
21.000.0000.00.330	PURCHASED/PROF	\$1,582,724.49	\$1,384.00	\$1,584,108.49	\$106,893.25	\$713,247.75	\$870,860.74	\$686,809.03	\$184,051.71	11.62%
21.000.0000.00.340	STATISTICAL SERVICES	\$39,000.00	\$0.00	\$39,000.00	\$0.00	\$6,445.00	\$32,555.00	\$0.00	\$32,555.00	83.47%
21.000.0000.00.380	PURCH SERVICES	\$176,000.00	\$34,359.80	\$210,359.80	\$22,629.76	\$177,677.52	\$32,682.28	\$32,400.07	\$282.21	0.13%
21.000.0000.00.390	x	\$0.00	\$0.00	\$0.00	\$0.00	\$1,693.75	(\$1,693.75)	\$0.00	(\$1,693.75)	0.00%
21.000.0000.00.411	WATER/SEWER	\$58,875.00	\$0.00	\$58,875.00	\$146.57	\$24,202.93	\$34,672.07	\$28,672.07	\$6,000.00	10.19%
21.000.0000.00.421	DISPOSAL	\$42,761.00	\$0.00	\$42,761.00	\$4,777.37	\$22,168.57	\$20,592.43	\$17,183.80	\$3,408.63	7.97%
21.000.0000.00.422	SNOW PLOWING	\$196,175.00	\$0.00	\$196,175.00	\$17,131.50	\$17,131.50	\$179,043.50	\$178,743.50	\$300.00	0.15%
21.000.0000.00.430	REPAIR/MAINT	\$256,431.80	\$43,407.35	\$299,839.15	\$17,654.46	\$114,844.81	\$184,994.34	\$69,909.55	\$115,084.79	38.36%
21.000.0000.00.431	STRUCTURAL REPAIRS & MAINTENANCE	\$193,200.00	\$183,763.75	\$376,963.75	\$2,399.16	\$197,837.76	\$179,125.99	\$15,776.72	\$163,349.27	43.33%
21.000.0000.00.432	ELECTRICAL REPAIRS & MAINTENANCE	\$25,800.00	\$6,900.00	\$32,700.00	\$1,693.46	\$25,732.18	\$6,967.82	\$70,659.66	(\$63,691.84)	-194.78%
21.000.0000.00.433	MECHANICAL REPAIRS & MAINTENANCE	\$163,100.00	\$8,883.05	\$171,983.05	\$1,700.40	\$13,082.67	\$158,900.38	\$23,598.55	\$135,301.83	78.67%
21.000.0000.00.434	HVAC REPAIRS & MAINTENANCE	\$176,800.00	\$72,147.15	\$248,947.15	\$1,699.28	\$162,177.32	\$86,769.83	\$9,287.96	\$77,481.87	31.12%

Contoocook Valley School District

*Object Report

Fiscal Year: 2019-2020

From Date: 12/1/2019 To Date: 12/31/2019
☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
21.000.0000.00.440	BUILDING RENTAL	\$3,450.00	\$0.00	\$3,450.00	\$750.00	\$750.00	\$2,700.00	\$2,100.00	\$600.00	17.39%
21.000.0000.00.510	OTHER TRANSPORTATION	\$277,590.00	\$30,425.84	\$308,015.84	\$18,096.42	\$84,198.46	\$223,817.38	\$137,113.11	\$86,704.27	28.15%
21.000.0000.00.519	PUPIL TRANSPORTATION	\$2,402,573.80	\$1,045.98	\$2,403,619.78	\$217,565.45	\$960,737.51	\$1,442,882.27	\$1,380,799.21	\$62,083.06	2.58%
21.000.0000.00.520	INSURANCE	\$220,104.00	\$0.00	\$220,104.00	\$0.00	\$147,845.97	\$72,258.03	\$0.00	\$72,258.03	32.83%
21.000.0000.00.530	Telephone / Web access	\$238,580.20	\$0.00	\$238,580.20	\$28,880.68	\$150,331.16	\$88,249.04	\$132,529.23	(\$44,280.19)	-18.56%
21.000.0000.00.531	Cellular Phones	\$25,200.00	\$0.00	\$25,200.00	\$540.00	\$12,420.12	\$12,779.88	\$16,744.80	(\$3,964.92)	-15.73%
21.000.0000.00.534	POSTAGE	\$17,653.00	\$0.00	\$17,653.00	\$194.64	\$11,021.39	\$6,631.61	\$1,278.62	\$5,352.99	30.32%
21.000.0000.00.540	ADVERTISING	\$25,000.00	\$0.00	\$25,000.00	\$2,250.58	\$7,608.06	\$17,391.94	\$20,645.94	(\$3,254.00)	-13.02%
21.000.0000.00.550	PRINTING	\$18,200.00	\$0.00	\$18,200.00	\$0.00	\$4,855.05	\$13,344.95	\$760.00	\$12,584.95	69.15%
21.000.0000.00.561	TUITION	\$961,361.00	\$9,846.00	\$971,207.00	\$29,367.29	\$157,809.26	\$813,397.74	\$293,755.56	\$519,642.18	53.50%
21.000.0000.00.580	MILEAGE	\$95,015.00	\$1,170.90	\$96,185.90	\$6,132.76	\$24,908.43	\$71,277.47	\$21,304.97	\$49,972.50	51.95%
21.000.0000.00.590	MISC PURCH SERV	\$16,700.00	\$0.00	\$16,700.00	(\$4,264.14)	\$10,618.04	\$6,081.96	\$280.75	\$5,801.21	34.74%
21.000.0000.00.610	GENERAL SUPPLIES	\$684,894.34	(\$15,261.17)	\$669,633.17	\$26,173.42	\$277,472.00	\$392,161.17	\$85,815.99	\$306,345.18	45.75%
21.000.0000.00.615	TESTING SUPPLIES	\$20,064.00	\$0.00	\$20,064.00	\$2,921.80	\$4,619.80	\$15,444.20	\$2,627.10	\$12,817.10	63.88%
21.000.0000.00.622	ELECTRICITY	\$478,264.00	\$0.00	\$478,264.00	\$26,673.32	\$206,076.76	\$272,187.24	\$271,759.84	\$427.40	0.09%
21.000.0000.00.623	BOTTLED GAS	\$13,510.00	\$0.00	\$13,510.00	\$2,398.58	\$9,208.23	\$4,301.77	\$2,980.90	\$1,320.87	9.78%
21.000.0000.00.624	FUEL OIL	\$370,224.00	\$0.00	\$370,224.00	\$0.00	\$17,068.80	\$353,155.20	\$0.00	\$353,155.20	95.39%
21.000.0000.00.640	BOOKS	\$85,317.00	\$15,234.28	\$100,551.28	\$1,993.89	\$31,046.47	\$69,504.81	\$31,981.65	\$37,523.16	37.32%
21.000.0000.00.641	PERIODICALS	\$23,423.00	\$1,371.75	\$24,794.75	\$1,391.22	\$12,805.53	\$11,989.22	\$1,063.30	\$10,925.92	44.07%
21.000.0000.00.649	OTHER INFO SOURCES	\$3,100.00	\$0.00	\$3,100.00	\$278.61	\$1,356.20	\$1,743.80	\$0.00	\$1,743.80	56.25%
21.000.0000.00.650	SOFTWARE SUPPORT	\$361,408.95	\$2,387.00	\$363,795.95	\$16,195.93	\$328,244.60	\$35,551.35	\$12,343.28	\$23,208.07	6.38%
21.000.0000.00.656	GASOLINE	\$240,300.00	\$0.00	\$240,300.00	\$6,889.37	\$50,752.55	\$189,547.45	\$159,222.40	\$30,325.05	12.62%
21.000.0000.00.733	NEW FURNITURE	\$10,610.00	\$21,583.91	\$32,193.91	\$59.99	\$24,443.94	\$7,749.97	\$0.00	\$7,749.97	24.07%
21.000.0000.00.734	OTHER EQUIPMENT	\$17,758.00	(\$8,527.86)	\$9,230.14	\$0.00	\$4,145.71	\$5,084.43	\$0.00	\$5,084.43	55.09%
21.000.0000.00.737	REPL FURNITURE	\$22,750.00	(\$2,000.00)	\$20,750.00	\$0.00	\$3,952.19	\$16,797.81	\$5,485.43	\$11,312.38	54.52%
21.000.0000.00.738	REPL EQUIPMENT	\$230,304.00	\$110,785.34	\$341,089.34	\$12,490.06	\$138,410.10	\$202,679.24	\$131,970.76	\$70,708.48	20.73%
21.000.0000.00.739	OTHER EQUIPMENT	\$38,642.00	\$19,159.43	\$57,801.43	\$1,110.89	\$40,893.93	\$16,907.50	\$318.00	\$16,589.50	28.70%
21.000.0000.00.810	DUES & FEES	\$176,285.00	\$953.10	\$177,238.10	\$4,550.16	\$90,719.34	\$86,518.76	\$7,025.78	\$79,492.98	44.85%
21.000.0000.00.830	DEBT SERVICE INTEREST	\$103,977.60	\$0.00	\$103,977.60	\$0.00	\$54,350.10	\$49,627.50	\$0.00	\$49,627.50	47.73%
21.000.0000.00.890	MISCELLANEOUS	\$108,472.00	\$343.16	\$108,815.16	\$4,399.88	\$17,172.09	\$91,643.07	\$28,946.54	\$64,696.53	59.46%
21.000.0000.00.910	DEBT SERVICE PRINCIPAL	\$540,200.00	\$0.00	\$540,200.00	\$0.00	\$185,200.00	\$355,000.00	\$0.00	\$355,000.00	65.72%
Fund: General Fund - 21		\$46,815,658.00	\$541,362.76	\$47,357,020.76	\$5,190,323.46	\$19,971,381.36	\$27,385,639.40	\$16,445,036.81	\$10,940,602.59	23.10%
Grand Total:		\$46,815,658.00	\$541,362.76	\$47,357,020.76	\$5,190,323.46	\$19,971,381.36	\$27,385,639.40	\$16,445,036.81	\$10,940,602.59	23.10%

End of Report