

CONTOOCOOK VALLEY SCHOOL DISTRICT
Office of the Superintendent of Schools
106 Hancock Road, Peterborough, NH 03458-1197

ATC COMMITTEE

February 20, 2020

SAU Boardroom

6:00 PM

Minutes

Committee Members: Richard Dunning, Jim Fredrickson, Stephan Morrissey (Chair), Tim Theberge, and Jerome Wilson

Present: Stephan Morrissey, Tim Theberge, Jerry Wilson, Jen Kiley, Dr. Ann Forrest, Katherine Heck, Steve Ullman

Strategic Plan Action Steps Aligned to the Applied Technology Center (ATC)

1.4.3 The School District will review the present ATC offerings in relation to workforce projections and make appropriate programmatic changes.

1.4.4 The School District will collaborate with other community organizations and businesses to provide extended learning opportunities.

2.2.3 The School District will create local internships related to Applied Technology career paths.

2.3.2 The School District will create partnerships with local businesses.

1. Approval of October 10, 2019 Minutes

Jerry Wilson moved to approve the minutes of October 10, 2019. Tim Theberge second. Unanimous.

2. Comprehensive Needs Assessment

- This is a new process.
- Must be completed at the beginning of the grant period and updated at least once every two years.
- Reviews of at least the following five elements:
 - Student performance on the performance indicators, including the performance of special populations and subgroups;
 - Whether programs are of sufficient size, scope, and quality to meet the needs of all students served by the eligible recipient and are meeting labor market needs;
 - Progress toward the implementation of CTE programs and programs of study;
 - How we will improve recruitment, retention, and training of CTE professionals, including underrepresented groups; and
- Progress toward implementation of equal access to high-quality career and technical education courses and programs of study, for all students.

Dr. Forrest said that as a new requirement of Perkins, a comprehensive needs assessment must be completed every two years. Jen Kiley has been working on this. This assessment will be informing the five year plan. Ultimately, it will inform any kind of renovations.

Jen Kiley said that the needs assessment will identify how the community is being served and what more is needed. Expenditures have to be tied in to this. At renovations, program can be added or detracted; the timing is perfect.

Discussion took place about surveying students beyond graduation for job placement information and other data.

What is the scope of the renovation? The stakeholders will drive some of this as well as the needs assessment

3. CTE Renovation Planning

- [We are currently in the que for renovation for 2026-27 for renovation for 2026-27.](#)

This would open up the possibility of .75 on the dollar in terms of aid. We are currently in the que for 2026/2027. The complete application must be submitted 18 months prior to breaking ground. There is the possibility that we move up in the que for various reasons.

Last year, ConVal received \$117,000 in Perkins Grant Funding. Discussion took place about the time involved to receive those funds. Jen Kiley reported that this work is essential either way.

Discussion took place about a potential bond for the renovation work; it would be divided by three districts if it passes.

Steve Ullman spoke about the need for mid-level trades people in the State which impacts the growth of the State.

What is the status of our relationship with Nashua Community College? There are no evening classes right now. We are coordinating with Franklin Pierce University for possibilities.

4. Upcoming ATC Open House - February 16, 2020, 1:00 – 3:00 pm

The recent Open House was very successful. Students were able to articulate why they joined the ATC program, what their work means, and how they see it tying into the future for them.

Tim Theberge motioned to adjourn at 6:41 p.m. Jerry Wilson second. Unanimous.

Respectfully submitted,

Brenda Marschok