

CONTOOCOOK VALLEY SCHOOL DISTRICT
Office of the Superintendent of Schools
106 Hancock Road, Peterborough, NH 03458-1197

ATC COMMITTEE

February 20, 2020

SAU Boardroom

6:00 PM

Agenda

Committee Members: Richard Dunning, Jim Fredrickson, Stephan Morrissey (Chair), Tim Theberge, and Jerome Wilson

Strategic Plan Action Steps Aligned to the Applied Technology Center (ATC)

1.4.3 The School District will review the present ATC offerings in relation to workforce projections and make appropriate programmatic changes.

1.4.4 The School District will collaborate with other community organizations and businesses to provide extended learning opportunities.

2.2.3 The School District will create local internships related to Applied Technology career paths.

2.3.2 The School District will create partnerships with local businesses.

1. Approval of October 10, 2019 Minutes

2. Comprehensive Needs Assessment

- This is a new process.
- Must be completed at the beginning of the grant period and updated at least once every two years.
- Reviews of at least the following five elements:
 - Student performance on the performance indicators, including the performance of special populations and subgroups;
 - Whether programs are of sufficient size, scope, and quality to meet the needs of all students served by the eligible recipient and are meeting labor market needs;
 - Progress toward the implementation of CTE programs and programs of study;
 - How we will improve recruitment, retention, and training of CTE professionals, including underrepresented groups; and
 - Progress toward implementation of equal access to high-quality career and technical education courses and programs of study, for all students.

3. CTE Renovation Planning

- [We are currently in the que for renovation for 2026-27 for renovation for 2026-27.](#)

4. Upcoming ATC Open House - February 16, 2020, 1:00 – 3:00 pm

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Office of the Superintendent of Schools
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ATC COMMITTEE

October 10, 2019

SAU Boardroom

7:00 PM

Minutes

Committee Members: Richard Dunning, Jim Fredrickson, Stephan Morrissey (Chair), Tim Theberge, and Jerome Wilson

Present: Richard Dunning, Jim Fredrickson, Stephan Morrissey, Tim Theberge, Jerome Wilson, Dr. Kimberly Saunders, Dr. Ann Forrest, Jen Kiley, Katherine Heck, Dan Guillou, Roy Schlieben

Strategic Plan Action Steps Aligned to the Applied Technology Center (ATC)

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Stephan Morrissey called the meeting to order at 7:00 p.m.

1. Approval of April 11, 2019 Minutes

Dick Dunning moved to approve the minutes of April 11, 2019. Tim Theberge second. Jim Fredrickson abstained. All others in favor. Motion carried.

2. Vision for ATC Programming

Kimberly Saunders asked if the committee wants program developed outside of the current scope. Stephan Morrissey said that he is looking for utilization, success rates, and program pertinent to the changing world.

Ann Forrest said that they want quality program, students finding success through the program, and they want to continue to build relationships with partners in the community.

Dick Dunning said that a critical element is a student who can graduate with a trade and move on into an apprenticeship. This is a goal for him.

Tim Theberge said that for registered apprenticeships there is a connection with college coursework. A vision statement for the ATC Program is being asked.

3. Overview of current programming and current enrollment; including:

o List of Running Start courses and corresponding student enrollment for each

Information, in table format, was provided that detailed information about Running Start Programs (see attached).

Ann Forrest said that the number of students who are eligible for Running Start credit has increased.

Parent and student education to share information is always a focus. Every single child who is eligible should take advantage. Strategies to communicate were discussed.

Requiring a student to sign up for the Running Start credit was suggested. Reasons for not pursuing that requirement at this time were shared.

Dick Dunning said that when 8th grade students get introduced to the course of studies, parents are not present. Do 8th grade teachers understand the advantage of the Running Start Program to promote the great opportunity? Are there people designated to continue to deliver the message?

Ann Forrest said that the goal is for any eligible student to participate in this program.

4. Overview of Funding - Specifically, what percent of ATC programming is covered by grants?

Jen Kiley shared information titled "CTE Tuition & Transportation Percentage/Justification" (see attached).

How much of this program is funded through the budget? \$17,689.55 of the \$693,000 is funded through the ConVal budget.

5. Report out on:

o Program Advisory Night - September 29th (6-8 pm)

Dick Dunning reporting having attended Program Advisory Night. He said that he was impressed with the program. The opportunities provided to our students are mind boggling.

Jen Kiley said that the feedback received was tremendous.

Ann Forrest said that the advisors out in the field were giving excellent feedback to students.

o Regional Advisory Committee - October 10th

Jen Kiley said that she counts on these people to support her and do some of the heavy lifting.

Tim Theberge agreed to be the designee for the Regional Advisory Committee.

6. Update on Welding Program

Jen Kiley reported that the manufacturing program has been fully approved; Manufacturing 1, 2, and 3 or a welding component.

Ann Forrest said that five students are successfully in the welding program. They are exhaustively looking for grant opportunities to fund this to sponsor it. This fall, money will be put into the budget to make this program successful.

Jen Kiley reported that she sent out 75 letters for sponsorship. The issue is that the investors cannot make an investment and wait four years. OSHA won't let anyone under 18 participate.

Dan Guillou reported that he met with OSHA to discuss an apprenticeship that would be less restrictive for high school kids. It is the best time to start training, when someone is still in school. Engagement in the job is important.

Jen said that demonstration to the industry about the investment in the workforce has been communicated.

Grant funding would be unstable but will continued to be pursued. The cost for the welding program is approximately \$5K per student, which is a discounted rate from \$8K. Twelve students are on the waiting list. To date, Dan has been donating his time and expertise and so far has received \$3K total.

Roy Schlieben said that they have been doing their own fundraising for this program. The community understands and various groups have provided funding. A match is needed. A grant from SBA for \$100K to fund the support for this program has been provided to Makers Space. They are ready to accept bigger classes.

The program involves 130 hours of instruction to gain certification. Students can progress at different rates; it is competency based. One receives a structural certification and can earn \$65K plus.

Stephan Morrissey said that the cost does not appear unreasonable. Budgeting for the future should go before the board.

Kimberly Saunders said that it is too early in the year to know if there will be any savings in the budget to accommodate this.

Dick Dunning said that utilizing savings in the budget to send as many students as possible, and for the future budget in the next fiscal year, was his suggestion.

Stephan Morrissey suggested asking parents to pitch in. Kimberly said that she was uncomfortable with asking parents for money.

Dan Guillou spoke about an introductory component with fewer hours for \$3k per student as a possibility.

Stephan Morrissey said that they would like to support this program.

Jim Fredrickson asked if the outside money to support this program was identified, would it have to go through the district or how would that take place. Giving it to the Maker Space directly and identifying it for the specific purpose was suggested.

7. Partnering with Community Colleges

Jen Kiley reported that there has not been much success with Nashua Community College. No one has signed up.

Interest from other higher education systems were expressed. It was suggested to disband with NCC and look for other relationships.

Dick Dunning moved to pursue other colleges to support offering college courses. Tim Theberge second. Unanimous.

Dick Dunning motioned to adjourn at 8:06 p.m. Jerry Wilson second. Unanimous.

Respectfully submitted

Brenda Marschok