

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

**106 Hancock Road**

**Peterborough, New Hampshire**

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Tuesday, February 18, 2020**

**7:00 p.m.**

**MINUTES**

**BOARD**

Rich Cahoon, Richard Dunning,  
Alan Edelkind, Jim Fredrickson,  
Katherine Heck, Janine Lesser,  
Stephan Morrissey, Kristen Reilly,  
Tim Theberge, Jerry Wilson

Lorien Tyne, Student Rep.

**ADMINISTRATION**

Dr. Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Tim Markley, H.R.  
Lori Schmidt, B.A.  
Kat Foecking, FES  
Amy Janoch, HES  
Kathie Morrocco, Pierce  
Fabi Woods, TES

**1. Call to Order and Pledge of Allegiance**

**Stephan Morrissey called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.**

**2. Accept School Board Meeting Minutes (Board Vote Required)**

**a. January 21, 2020**

**Dick Dunning moved to accept the minutes of January 21, 2020. Jerry Wilson second. Unanimous.**

**3. Approval of Manifests (Board Vote Required)**

Lori Schmidt certified that Manifests listed totaling \$980,808.84 and Payroll totaling \$2,759,931.39 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Dick Dunning moved to approve the Manifests as read. Tim Theberge second. Unanimous.**

**4. Expenditure and Encumbrance Report (Board Vote Required) - Lori Schmidt**

Lori Schmidt referenced the Encumbrance Report.

Discussion took place about encumbrances vs. accruals in terms of payroll. We have committed to funding a certain number of positions in the district.

**Rich Cahoon moved to accept the Expenditure Report and adopt any encumbrances. Dick Dunning second. Unanimous.**

**5. Appoint School District Clerk (Board Action/Vote Required)**

**Dick Dunning moved to appoint Lori Schmidt as the School District Clerk. Jerry Wilson second. Unanimous.**

**6. Points of Pride**

Dr. Kimberly Saunders reported out on various Points of Pride as reported to her from administrators.

**7. Public Comment**

None.

**8. Consent Agenda**

**a. Personnel**

1) Resignations – March 2020

- Scott Britton, CVES Physical Education Teacher

**Tim Theberge moved to accept the resignation as read. Dick Dunning second. Unanimous.**

2) Nominations – 2019-20

- Ryan Barry, CVES, Physical Education Teacher

**Tim Theberge moved to approve the nomination as read. Dick Dunning second. Unanimous.**

- Barbara Bonatto, CVHS Spanish Teacher (Remainder of 2019/2020)

**Tim Theberge moved to approve the nomination as read. Rich Cahoon second. Unanimous.**

### 3) Co-Curricular Notifications

**Tim Markley referenced these for notification purposes.**

Kimberly Saunders announced that Kat Foecking is present and introduced her as the new Great Brook School Principal effective July 1, 2020.

Kimberly said that Carrie James will be our new Human Resource Director and will be coming to us in April.

#### **b. February 1, 2020 Enrollment Update**

Tim Markley reported that the first kindergarten registration took place today. Numbers will be updated as registration dates pass.

#### **c. List of Registered School Board Candidates**

Kimberly Saunders reported that Stephen Ullman has submitted his intent to run for the open School Board position in Antrim, Alan Edelkind has submitted for Dublin, Stephan Morrissey and Kevin Pobst have submitted for Frankestown, Katherine Heck and Kim Kamieniecki for Greenfield, Robert Short Jr. for Peterborough, and Jim Fredrickson for Sharon.

#### **d. Running Start Numbers Request**

Kimberly Saunders referenced information as a result of a School Board Request for Running Start Numbers. Rich Cahoon noted the number of college credits and what it would equate to at the UNH cost per credit compared to the cost of \$7K for the CV District. Students and families are saving considerable money.

### **9. Superintendent's Report and Presentation of Business**

#### **a. Monthly Events Calendar**

The Education Committee will meet on Thursday, March 5<sup>th</sup> at 5:30 p.m. at the SAU.  
Budget & Property Committee will meet on Thursday, March 12<sup>th</sup> at 6:00 p.m. at the SAU.

#### **b. Accept Gift/Donation (Board Vote Required)**

- 1) Great Brook School requests authorization to accept from: Abigail McGarvey, the gift/donation of \$500.00 for the purpose of Basketball Uniforms.

**Rich Cahoon moved to accept the gift with gratitude. Dick Dunning second. Unanimous.**

### **10. Reports**

#### **a. Student Representative – Lorien Tyne**

Lorien Tyne reported that 5<sup>th</sup> block classes are starting soon. *Hope for Gus* raised \$2,300, Interact recently heated 8 homes with wood they cut at the wood bank; and Unified Basketball will play at 1:00 vs. Keene at ConVal on Friday.

#### **b. Teacher Representative**

None.

#### **c. Selectmen's Advisory Committee – Tim Theberge**

Tim Theberge said that the proposed budget was discussed. A review of Trust Fund balances occurred. The Capital Improvement Plan was discussed. Configuration was added to the agenda but dismissed by the group. John Jordan will not be running for Selectman and this will be his last year. A replacement for the committee and Chair will be sought.

#### **d. Budget & Property Committee – Jim Fredrickson**

Jim Fredrickson reported that the updated CIP was discussed; updates for the high school parking lot were made to the tune of \$615K. The high school parking lot and 3<sup>rd</sup> floor at PES are the big items. In addition, the PES field work was discussed. A bond will be sought in the future. In other news, \$600M for building aid was applied against the availability of \$40+M. Solar Power sole source was discussed. Elementary School Costs were revisited. Discussion took place about the importance of obtaining figures.

#### **e. Communication Committee – Niki McGettigan**

Alan Edelkind reported that Helfried Zrzavy has been great about setting up the Budget Digest page. The Dublin Advocate was able to go to the website and get right to the links; feedback has been amazing. People are favorable to this type of communication.

Discussion took place about the prioritization of the default figure. It is confidential because positions are listed.

#### **f. Education Committee – Jerry Wilson**

The committee did not meet as a result of poor weather.

#### **g. ATC Committee – Stephan Morrissey**

The committee did not meet as a result of poor weather.

## 11. Old Business

### a. 2<sup>nd</sup> Read Policy/Adoption (Board Vote Required)

- GBCA: Staff Conflict of Interest

Rich Cahoon noted the removal of a word in paragraph 1; the word "outside" was removed.

**Rich Cahoon moved to adopt Policy GBCA with that editorial change. Dick Dunning second. Unanimous.**

### b. Calculations of Cost Per Elementary School Request

Stephan Morrissey said that Lori Schmidt will be working on school calculations.

Lori Schmidt emphasized that there is additional work that needs to be done so there is not a timeframe to note.

Lori said that work was underway to allocate payroll and benefits to specific schools. It was setup for budget purposes and is mapped correctly. It hasn't happened for the actual activity yet. Once actual expenses are allocated, Lori will be able to move forward to cost this out.

Rich said that the numbers discussed in the past are accurate. Now we are talking about adding additional levels.

**Dick Dunning moved to further this work. Jerry Wilson second. Unanimous.**

### c. Solar Power Sole Source

Tabled.

## 12. New Business

### a. 1<sup>st</sup> Read Policy

- ADC: Tobacco Products Ban use and Possession in and On School Facilities and Grounds
- GBED: Tobacco Products Ban use and Possession in and On School Facilities and Grounds
- JICG: Tobacco Products Ban use and Possession in and On School Facilities and Grounds
- IHAMA: Teaching About Alcohol, Drugs, and Tobacco
- JLCFA: Feminine Hygiene Products

Rich Cahoon referenced these five policies for a first read. Send any comments to a committee member or Superintendent.

### b. Submission of Board Officer Declaration per Policy BDB Board Officers

**Stephan Morrissey and Rich Cahoon have submitted their intent to run for Chairman of the School Board.**

**Janine Lesser has submitted her intent to run for Vice-Chairman of the School Board.**

## 13. Public Comment

None.

## 14. Non-Public Session: RSA 91-A:3,II (If Required)

### a. Negotiations

### b. Personnel

### c. Legal

**Tim Theberge moved to enter into non-public session in accordance with RSA 91-A:3, II for matters of negotiations, personnel, and student at 7:42 p.m. Kristen Reilly second. Unanimous.**

**Dick Dunning moved to exit non-public session at 9:38 p.m. Jerry Wilson second. Unanimous.**

Discussion on Solar was tabled.

**Dick Dunning moved to seal the minutes of non-public session for each topic for 5 years. Jerry Wilson second. Unanimous.**

**Kristen Reilly motioned to adjourn at 9:38 p.m. Jerry Wilson second. Unanimous.**

Respectfully submitted,

Brenda Marschok