OFFICE OF THE SUPERINTENDENT OF SCHOOLS 106 Hancock Rd. Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY

Tuesday, February 11, 2020

SAU #1 Board Room 6:00 PM

Minutes

Committee Members:

- Jim Fredrickson, Chair
- Rich Cahoon
- Richard Dunning
- Niki McGettigan
- Kristen Reilly

Present: Jim Fredrickson, Richard Dunning, Niki McGettigan, Katherine Heck, Stephan Morrissey, Janine Lesser, John Jordan, Alan Edelkind, Tim Grossi, Lori Schmidt

1. Call to Order

Jim Fredrickson called the meeting to order at 6:11 p.m.

2. Approval of Minutes – January 2, 2020 Dick Dunning moved to approve the minutes of January 2, 2020. Niki McGettigan second. Unanimous.

3. Capital Improvement Plan- Update

The amount of \$542,000 for paving in year 2021 needs to be removed because the district is not moving forward with that article.

Tim Grossi reported that the State has received over \$600M for building aid requests with \$40M available. Katherine Heck spoke about the \$10M increase in the plan; it was a result of looking out to a specific year when considering building aid that accounts for that difference.

Tim Grossi reviewed the 2021 CIP Plan dollars associated.

The Peterborough Elementary School Field work will require people to stay off of it to allow for the grass to establish itself. The thought is to build a softball field and level the remaining field for general play. The trust fund summary has been updated (see attached).

4. Solar Letter of Intent - Update

The Letter of Intent is not complete. Jim Fredrickson said that he would like to revisit the sole source vote for discussion.

Niki McGettigan shared concern about this discussion in the public.

Stephan Morrissey said those that voted for the sole source could pull their vote for reconsideration at a board meeting.

5. Antrim Gym - Update

Tim Grossi reported that he received a call about a chip in the wood that had risen off of the gym floor. The top part of the groove on a section snapped and raised. The floor had been sanded by a contractor. Tim said that he wanted to stay out of it but he reported that area is seriously thin. Major repairs are subject to mutual agreement.

Dick Dunning said that discussion about a capital reserve on both sides; the town and district, was discussed several years ago but got no traction.

Jim Fredrickson said that the language with regard to major repair needs to be proper.

Dick Dunning said that we could back out of the elementary school and use the middle school gym. He said that he does not buy that the middle school gym is maxed out.

More discussion to come.

Lori Schmidt said that we don't own the Antrim Gym structure but the district has always insured it. She has sought input from Primex before moving forward.

The previous agreement allowed for them to share utility costs if metering was put in. A percentage split formula was discussed at one point in the past.

6. Elementary School Costs

Jim Fredrickson reported that last summer, Dave Jack was asked for a better number for the elementary school costs.

"How small is too small?" will never go away without these numbers.

Stephan Morrissey said that the board feels that it is important that the public know how much the elementary schools cost exclusive of transportation costs.

Tim Grossi said that the big variables will be transportation and special education.

Jim Fredrickson said that we would start with regular education, layer on special education, plus student services, plus transportation etc.

Lori Schmidt said that not every school has the same transportation costs; it is dependent.

Lori asked if the committee wants the cost per building or the cost per town. Stephan said that this is about the elementary schools.

Jim Fredrickson said that we need to know the cost of operating our schools. Stephan said that the task is the elementary. Lori said that she thinks that it is all or none. Stephan said that the most important data is on the small schools compared to the large schools.

Lori asked for confirmation that she is being tasked with the real number.

Jim Fredrickson said that Lori is new, we need to decide how big a priority this request is. Introducing Lori to the subject is important.

Dick Dunning asked that if school "X" is closed, what would be the savings. Those students would have to go somewhere which might result in additional costs. The difference between the two is the overall savings. The other piece are the educational advantages.

Janine Lesser said that this is not the question that Lori is being asked. Lori agreed, she is being tasked with identifying the cost of each of the elementary schools.

Lori spoke about mapping expenses and working with the software to get this job done. She said that she has steps to complete before being able to complete this task.

Niki McGettigan said that the most important piece to consider is that some more experienced teachers will have higher associated costs. An average pay might be considered for leveling.

Dick Dunning said that it is important to collect data with a purpose. If we are going to close a school, those entities are going to move. Here is what it costs to run a school, and then what would be saved should a school close, and lastly, what are the educational positives to close?

Katherine Heck asked Lori if this is how she would go about this request. Lori said that she understood that actual costs were being asked, now she hears blended costs. State reports will not match up. Stephan said that he thinks that actual costs should be pursued.

John Jordan said that the impact on the school budget is often talked about. What is the impact on the taxpayer? Would taxpayers really be saved money? Or, would it decrease the school budget?

7. Other

The next Budget & Property Committee will meet after the vote.

Dick Dunning moved to adjourn at 7:11 p.m. Niki McGettigan second. Unanimous.

Respectfully submitted,

Brenda Marschok

CONVAL Capital Improvement Plan

Sum of \$\$										
School	2021	2022	2023	2024	2025	2026	<u> </u>	2027	Gra	and Total
AES	\$ 21,000	\$ 27,000	\$ 27,000	\$ 120,000					\$	195,000
BES	\$ 50,000	\$ 13,000	\$ 13,000	\$ 129,000					\$	205,000
CVHS	\$ 757,400	\$ 323,000	\$ 5,357,422	\$ 33,000	\$ 222,200	\$ 96,700			\$	6,789,722
DCS	\$ 83,000	\$ 19,000			\$ 30,000				\$	132,000
District		\$ 35,000							\$	35,000
FES	\$ 86,000	\$ 19,000	\$ 23,000	\$ 110,000					\$	238,000
GBS	\$ 32,000	\$ 155,000	\$ 4,926,000	\$ 383,000	\$ 198,000		\$	87,000	\$	5,781,000
GES	\$ 59,000	\$ 11,000	\$ 19,000	\$ 110,000					\$	199,000
HES	\$ 69,000	\$ 11,000		\$ 131,000					\$	211,000
PES	\$ 517,000	\$ 295,000	\$ 54,000	\$ 187,000	\$ 32,000		\$	185,000	\$	1,270,000
SMS	\$ 61,000	\$ 791,000	\$ 571,000	\$ 7,939,000	\$ 220,000		\$	87,000	\$	9,669,000
TES	\$ 90,000	\$ 11,000	\$ 19,000	\$ 134,000					\$	254,000
Grand Total	\$ 1,825,400	\$ 1,710,000	\$ 11,009,422	\$ 9,276,000	\$ 702,200	\$ 96,700	\$	359,000	\$	24,978,722

Sum of \$\$										
Trade		2021	2022	2023	2024	2025	2026	2027	Gr	and Total
AHU/Ventilation	\$	38,800	\$ 17,000						\$	55,800
Building Controls/	\$	208,000	\$ 76,000	\$ 22,000					\$	306,000
Classroom Renova	\$	33,000	\$ 33,000	\$ 4,032,000	\$ 33,000				\$	4,131,000
Electrical			\$ 52,000						\$	52,000
Fields	\$	222,000		\$ 75,000					\$	297,000
Flooring	\$	65,000	\$ 659,000	\$ 221,000	\$ 144,000	\$ 80,000			\$	1,169,000
Hallway Renovati	ons			\$ 189,622					\$	189,622
Infrastructure				\$ 4,640,000	\$ 7,544,000				\$	12,184,000
Infrastructure/LH	T R	eno		\$ 1,020,800					\$	1,020,800
Kitchens	\$	32,000							\$	32,000
Mechanical			\$ 310,000	\$ 310,000	\$ 1,170,000	\$ 165,000			\$	1,955,000
Parking Lots	\$	1,157,000			\$ 170,000	\$ 220,000			\$	1,547,000
Roofing			\$ 355,000	\$ 499,000	\$ 215,000	\$ 207,200	\$ 96,700	\$ 359,000	\$	1,731,900
Security	\$	62,000	\$ 38,000						\$	100,000
Vehicles			\$ 35,000						\$	35,000
Windows/Doors	\$	7,600	\$ 135,000			\$ 30,000			\$	172,600
Grand Total	\$	1,825,400	\$ 1,710,000	\$ 11,009,422	\$ 9,276,000	\$ 702,200	\$ 96,700	\$ 359,000	\$	24,978,722

Sum of \$\$									
Funding	2021	2022	2023	2024	2025	 2026	2027	Gr	and Total
Bond		\$ 886,000	\$ 10,440,800	\$ 8,714,000	\$ 315,000			\$	20,355,800
Budget	\$ 79,400	\$ 52,000		\$ 170,000				\$	301,400
TBD		\$ 737,000	\$ 493,622	\$ 392,000	\$ 387,200	\$ 96,700	\$ 359,000	\$	2,465,522
Trust Funds	\$ 1,204,000	\$ 35,000	\$ 75,000					\$	1,314,000
Warrant Article	\$ 542,000							\$	542,000
Grand Total	\$ 1,825,400	\$ 1,710,000	\$ 11,009,422	\$ 9,276,000	\$ 702,200	\$ 96,700	\$ 359,000	\$	24,978,722

Funding	Tru	st Funds				
Sum of \$\$	Col	umn Labels				
Row Labels		2021	2022	2023	Gr	and Total
Athletic	\$	222,000			\$	222,000
Capital	\$	982,000		\$ 75,000	\$	1,057,000
Equipment			\$ 35,000		\$	35,000
Grand Total	\$	1,204,000	\$ 35,000	\$ 75,000	\$	1,314,000

CONVAL Capital Improvement Plan

Comments	2 new HVAC Units	paving	VCT Flooring - classrooms	HVAC Health OC Rm 413	200 level	classroom renovations 3 per year	track overlay athletic trust	paving	front entry security enhancement	paving	VCT Classroom flooring	paving	VCT Flooring	kitchen equipment	VCT Flooring	paving	paving	VCT Flooring	3 story HVAC	fields PES softball	paving	new HVAC	security cameras	paving
Trust	Capital		Capital				Athletic	Capital	Capital		Capital		Capital	Capital	Capital			Capital	Capital	Athletic			Capital	
Funding	Trust Funds	Warrant Article	Trust Funds	Budget	Budget	Budget	Trust Funds	615,000 Trust Funds	Trust Funds	64,000 Warrant Article	Trust Funds	75,000 Warrant Article	Trust Funds	32,000 Trust Funds	11,000 Trust Funds	48,000 Warrant Article	58,000 Warrant Article	11,000 Trust Funds	187,000 Trust Funds	160,000 Trust Funds	170,000 Warrant Article	Budget	43,000 Trust Funds	90,000 Warrant Article
\$\$	21,000	37,000	13,000	20,800	2,600	33,000	62,000	615,000	19,000	64,000	19,000	75,000	11,000	32,000	11,000	48,000	58,000	11,000	187,000	160,000	170,000	18,000 Budget	43,000	000'06
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Trade	Building Controls/HVAC	Parking Lots	Flooring	AHU/Ventilation	Windows/Doors	Classroom Renovations	Fields	Parking Lots	Security	Parking Lots	Flooring	Parking Lots	Flooring	Kitchens	Flooring	Parking Lots	Parking Lots	Flooring	Building Controls/HVAC	Fields	Parking Lots	AHU/Ventilation	Security	Parking Lots
																								2021
School	AES	BES	BES	CVHS	CVHS	CVHS	CVHS	CVHS	CVHS	DCS	DCS	FES	FES	GBS	GES	GES	HES	HES	PES	PES	PES	SMS	SMS	TES

Total

Total \$\$	Colun	nn Labels								
Row Labels		2021	2022	2023	2024	2025	2026	2027	Gr	and Total
AES	\$	21,000	\$ 27,000	\$ 27,000	\$ 120,000				\$	195,000
BES	\$	50,000	\$ 13,000	\$ 13,000	\$ 129,000				\$	205,000
CVHS	\$	757,400	\$ 323,000	\$ 5,357,422	\$ 33,000	\$ 222,200	\$ 96,700		\$	6,789,722
DCS	\$	83,000	\$ 19,000			\$ 30,000			\$	132,000
District			\$ 35,000						\$	35,000
FES	\$	86,000	\$ 19,000	\$ 23,000	\$ 110,000				\$	238,000
GBS	\$	32,000	\$ 155,000	\$ 4,926,000	\$ 383,000	\$ 198,000		\$ 87,000	\$	5,781,000
GES	\$	59,000	\$ 11,000	\$ 19,000	\$ 110,000				\$	199,000
HES	\$	69,000	\$ 11,000		\$ 131,000				\$	211,000
PES	\$	517,000	\$ 295,000	\$ 54,000	\$ 187,000	\$ 32,000		\$ 185,000	\$	1,270,000
SMS	\$	61,000	\$ 791,000	\$ 571,000	\$ 7,939,000	\$ 220,000		\$ 87,000	\$	9,669,000
TES	\$	90,000	\$ 11,000	\$ 19,000	\$ 134,000				\$	254,000
Grand Total	\$	1,825,400	\$ 1,710,000	\$ 11,009,422	\$ 9,276,000	\$ 702,200	\$ 96,700	\$ 359,000	\$	24,978,722

Building Aid \$	Column Labels							
Row Labels	2021	2022	2023	2024	2025	2026	2027 Gra	and Total
AES				\$ 43,200			\$	43,200
BES				\$ 43,200			\$	43,200
CVHS	\$	55,800	\$ 1,819,008		\$ 59,400		\$	1,934,208
DCS								
District								
FES				\$ 39,600			\$	39,600
GBS			\$ 1,726,200	\$ 59,400	\$ 54,000		\$	1,839,600
GES				\$ 39,600			\$	39,600
HES				\$ 39,600			\$	39,600
PES	\$	55,800	\$ 7,920	\$ 55,800			\$	119,520
SMS	\$	207,360	\$ 205,560	\$ 2,775,240			\$	3,188,160
TES				\$ 41,400			\$	41,400
Grand Total	\$	318,960	\$ 3,758,688	\$ 3,137,040	\$ 113,400		\$	7,328,088

2018-2019 School Year	Spe	Special Education		Capital Reserve	Athletics/CoCurricular	Health	Health Maintenance		Equipment			
July 1, 2018 Balance Completed Transfers	₩	506,187.36	s	1,046,105.10	\$ 282,546.20	❖	400,001.50	s	200,000.00	\$		2,434,840.16
Warrant Article funding Transfers In	\$	(4	↔ •	250,000.00	\$ 75,000.00			ب	100,000.00	7		
Net Income 6/30/19	\$.	12,864.73		32,546.83	\$ 10,250.81	\$	13,787.97	\$	7,025.19			
Transfers Out	ş			662,781.68	\$	\$	•	ν,	26,149.00			
June 30, 2019 Balance	\$	519,052.09		1,265,870.25	\$ 367,797.01	\$	413,789.47	\$	280,876.19	⋄		2,847,385.01
as of 6-30-19												
2019-2020 School Year	Spe	Special Education		Capital Reserve	Athletics/CoCurricular	Health	Health Maintenance		Faminment	Motor		
July 1, 2019 Balance	\$	519,052.09	↔	1,265,870.25	\$ 367,797.01	\$	413,789.47	٠	280.876.19	sources S		2,847,385,01
Completed Transfers										.		10000000
Transfers In	❖	1		\$30,624.98	٠,	Ş	ı	'n	1			
Net Income	\$	•	ş	1	•	٠	٠	٠٠٠	•			
Transfers Out	\$	•			· •	٠ ئ	,	+ 40°	•			
Current Balance	\$	519,052.09	Ś	1,296,495.23	\$ 367,797,01	٠ ئ	413.789.47	· •	280 876 19			
Projected Transfers		1st		2nd			4th	٠	3rd			
Warrant Articles (Approved)	\$	200,000.00	₩.	250,000.00		Ş	50,000.00	Ş	100.000.00	٠		600 000 00
Net Income	\$	•	⋄	1		٠ ٧٥	•	. ÷	7.8			000000
Transfers Out	ş	ı	\$	179,908.00	\$	···	1	· s	5 1			
Estimated June 30, 2020 Balance	ş	719,052.09	ς٠	1,366,587.23	\$ 367,797.01	\$	463,789.47	₹	380.876.19	√	cr	3 298 101 99
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2020-2021 School Year	Spe	Special Education		Capital Reserve	Athletics/CoCurricular	Health	Health Maintenance		Equipment	Notes		
July 1, 2020 Balance Completed Transfers	❖	719,052.09	Ş	1,366,587.23	\$ 367,797.01	⋄	463,789.47	ب	176.19	\$	m`	3,298,101.99
Transfers in	\$	•			\$	Ş	,	ų,	,			
Net Income	ψ,	3	ψ,	•	. \$	· 45	,	· -0:				
Transfers Out	\$					۰ ۲۸	,	· •⁄	(·			
Current Balance	Ş	719,052.09	❖	1,366,587.23	\$ 367,797.01	٠,	463,789.47	· s	380.876.19			
Projected Transfers				1st	3rd		2nd					
Transfers In	s,		ς٠		\$	\$		Ş	•			
Warrant Articles (proposed)	s	1	\$	550,000.00	\$ 25,000.00	\$	25,000.00			4 \$		600.000.00
Net Income	\$	180			•	₩.		Ş	•			
Transfers Out	\$	ř	٠,	982,000.00	\$ 222,000.00	- ◊٠	ı	٠.	1	S	- i	1.204.000.00
Estimated June 30, 2021 Balance	\$	719,052.09	\$	934,587.23	\$ 170,797.01	\$	488,789.47	٠.	380,876.19	- √Λ	2,	2,694,101.99
											•	
Projected Transfers Out	\$	1	٠,	179,908.00	· ·	v	,	ų,	,			
Funds to be expended:			ş	147,000.00				٠.٠	1			
			s.	32,908.00								

CONVAL School District Trust Fund Summary

1) Warrant Articles Approved - March 2017; From June 30, 2017 fund balance. Transferred in 2018 2) Warrant Articles Approved - March 2018. From June 30, 2018 fund balance. Transferred in 2019 3) Warrant Articles Approved - March 2019. From June 30, 2019 fund balance. Transferred in 2020 4) Warrant Articles Approved - March 2020. From June 30, 2020 fund balance. Transferred in 2021

CONVAL Capital Improvement Plan

Questions

School	Year	Trade		\$\$	Funding	Trust	Comments
AES	2021	Building Controls/HVAC	\$	21,000	Trust Funds	Capital	2 new HVAC Units
BES	2021	Flooring	Ş	13,000	Trust Funds	Capital	VCT Flooring - classrooms
CVHS	2021	Fields	\$	62,000	Trust Funds	Athletic	track overlay athletic truct
CVHS	2021	Parking Lots	ş	615,000	Trust Funds	Capital	paving control paving
CVHS	2021	Security	Ş	19,000	Trust Funds	Capital	front entry security enhancement
DCS	2021	Flooring	\$	19,000	Trust Funds	Capital	VCT Classroom flooring
FES		Flooring	\$	11,000	Trust Funds	Capital	VCT Flooring
GBS	2021	Kitchens	\$	32,000	Trust Funds	Capital	kitchen equipment
GES		Flooring	s	11,000	Trust Funds	Capital	VCT Flooring
HES	2021	Flooring	Ŷ	11,000	Trust Funds	Capital	VCT Flooring
PES	2021	Building Controls/HVAC	\$	187,000	187,000 Trust Funds	Capital	3 story HVAC
PES	2021	Fields	\$	160,000	160,000 Trust Funds	Athletic	fields PFS softhall
SMS	2021	Security	δ.	43,000	43,000 Trust Funds	Capital	security cameras