

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Rd.
Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

Tuesday, November 19, 2019

School Board Meeting

SAU Office

6:00 p.m.

Minutes

Board:

Rich Cahoon, Richard Dunning
Jim Fredrickson, Janine Lesser
Katherine Heck, Jerome Wilson
Stephan Morrissey, Kristen Reilly
Tim Theberge

Lorien Tyne, Student Rep
Abby Kamieniecki, Student Rep

Administration:

Dr. Kimberly R. Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Tim Markley, H.R.
David Jack, B.A.
Anne O'Bryant, SMS
James Elder, GBS
Mark Schaub, Technology
Larry Pimental, PES
Ben Moenter, Spec. Ed.
Kat Foecking, FES

1. Call to Order and Pledge of Allegiance

Stephan Morrissey called the meeting to order at 6:00pm. The Pledge of Allegiance was recited.

2. Non-Public Session: RSA 91-A:3,II

a. Legal

Rich Cahoon motion to move ion nonpublic session at 6:07pm for Legal matters. Seconded by Jerry Wilson. Unanimous on a roll call vote.

Richard Dunning moved to exit nonpublic at 6:24pm. Seconded by Jim Fredrickson. Unanimous.

Richard Dunning moved to seal the minutes for period of two (2) years. Unanimous.

3. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. November 2, 2019

Tim Theberge moved to accept the minutes of November 2, 2019, as written. Seconded by Richard Dunning. Janine Lesser abstained. All others in favor. Motion carried.

b. November 5, 2019

Tim Theberge moved to accept the minutes of November 5, 2019, as written. Richard Dunning seconded. All others in favor. Motion carried.

4. Points of Pride

The Superintendent presented a number of school highlights as reported by the building administrators.

5. Public Comment

None.

6. Consent Agenda

a. Personnel

1) Co-Curricular Nominations

Mr. Markley notified the School Board that Maryanne Cullinan would receive a \$1200 stipend for running a Non-athletic co-curricular "Dungeons and Dragon" club, at GBS.

2) 2020 Retirements

Mr. Markley noted a late retirement submission from Barbara Cannon Masse.

Mr. Markley asked the Board to accept the retirement request.

Tim Theberge moved to accept the retirement request of Barbara Cannon Masse. Jim Fredrickson seconded. Unanimous.

7. Superintendent's Report and Presentation of Business

a. Board Roles & Responsibilities Training Session

Attorney Dean Eggert spoke to the Board about Board Roles and Responsibilities.

He provided a handout on the overview of the Legal Responsibilities of a Board member.

Topics that were discussed in detail included:

- The general legal framework for a local school board.
- The oath of office and board member authority.
- The Right to Know Law, NH RSA 91-A.

Dean Eggert reminded the Board that they serve as a whole unit. You should let the Superintendent and fellow board members know if you become involved with the media.

Communication: *Great minds discuss ideas, average minds discuss events, small minds discuss people. -Eleanor Roosevelt*

Conclusion: *common theme of successful boards is the ability to reflect the value of consideration.*

Caring, consideration, communication.

Attorney Eggert thanked the board members for their time. Questions you have can go through our Board Chair, Stephan Morrissey or through Dr. Kimberly Saunders.

b. Monthly Events Calendar

The Selectmen's Advisory Committee meeting scheduled for November 21, 2019, was moved to Thursday, December 12, 2019.

The Education Committee meeting scheduled for Thursday, December 5, 2019 was cancelled.

The Budget & Property Committee meeting scheduled for December 12, 2019, **is a tentative meeting** and will be determined at/by the December 10, 2019 meeting.

The Selectmen's Advisory meeting scheduled for December 19, 2019 has been cancelled.

c. Communications

What is the Board looking for in regards to communication from the communities? Send list by Dec. 2nd to Niki.

8. Approval of Manifests (Board Vote Required)

Dave Jack certified that the Manifests totaling \$639,971.23 and Payroll totaling \$1,800,870.28 have been reviewed by him and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Richard Dunning moved to approve the manifests as read. Seconded by Rich Cahoon. All in favor.

9. Old Business

a. Version Three (3) of Proposed Budget

Packet has been updated to version 3. 11/18, adequacy grant monies have a difference from previous plans. Dave Jack feels that the numbers are viable, an increase of \$500K. Lane changes may affect this but changes will be minor.

Jim Fredrickson asked in regards to Version 3, if there is there an increase to cover the cost of the accountant? Dr. Saunders would like to increase the amount we're offering. We're not getting any candidates at the currently offered rate.

Richard Dunning asked if we had already increased that dollar amount. Was there a dollar amount attached? Dave Jack will look at that.

- 1) Trust Fund Dollars
- 2) Potential Bond

A determination to drill down as to what would go on a bond and what would be funded through trust is needed. A long-term solution for funding those projects is needed, they need to be under the Capital Improvement Plan (CIP) each year.

Jim Fredrickson noted he could not distinguish colors on page one. Dr. Saunders will send out new copies on Wednesday. Send questions to Dr. Saunders, Dave Jack, or Jim Fredrickson for the next meetings (B&P or Board).

Rich Cahoon asked if the Applied Tech center is funded. Dr. Saunders will find out if it is.

b. 2nd Read/Adoption Policy (Board Vote Required)

- EBBD: Indoor Air Quality

Rich Cahoon moved to adopt this policy as written; Richard Dunning seconded. All in favor.

- JLF: Reporting Child Abuse

Rich Cahoon moved to adopt this policy as written; Tim Theberge seconded. All in favor.

10. Reports

a. Student Representative – Lorien Tyne/Abby Kamieniecki

Student Council talked about making assemblies more interactive. Mid-terms are all done. There is an upcoming field trip to the Museum of Science to see their Body Works Program. Varsity Boys soccer won their second straight championship.

b. Teacher Representative – Patricia MacFarlane

None.

c. Communication Committee –Niki McGettigan (absent)

Kristen Reilly and Janine Lesser will have articles on school funding and mandates ready for distribution at the December meeting.

d. Budget & Property Committee – Jim Fredrickson

The committee discussed version two of the budget and asked for a breakdown of year 2 of the CVEA contract and the increases that are expected. The committee asked Dave Jack for the town tax rates (what we sent to the towns). This is pending.

Version 3 of the budget and the accountant position. Discussed possibly adding a person or services for communication.

There was a discussion around the fact that the solar project can never be bonded.

Capital Improvement Plan: The committee discussed the funding options for the CIP and how to fund specific projects if a warrant article fails.

The committee will bring forth a plan to the board based on how we want to fund the different projects.

11. New Business

a. 1st Read Policy

- GBEA: Staff Ethics

- GBEB: Staff Conduct

- JFABD: Education of Homeless Children and Unaccompanied Youth

- JFABE: Education of Children in Foster Care

- EHB: Data/Records Retention

Rich Cahoon noted if the board has comments or questions on any of the above policies, contact him or Dr. Saunders.

b. Technology Purchase Recommendation (Board Vote Required)

Mark Schaub discussed the 30-computer replacements at the middle school.

Rich Cahoon moved to add the estimates for the replacement computers. Tim Theberge seconded.

All in favor.

Once we have approval, we will submit the PO and will work with teachers' schedules. We have dedicated labs at the high school that have Mac's, as well as some iPads.

12. Public Comment:

None

13. Non-Public Session: RSA 91-A:3,II (If Required)

a. Personnel

14. Non-Public Session: RSA 91-A:3,II (If Required)

a. Legal

15. Non-Public Session: RSA 91-A:3,II (If Required)

Richard Dunning move to enter into non-public session for matters of negotiations and legal at 8:30pm. Unanimous on a roll call vote.

Kristen Reilly motioned to exit non-public at 8:45pm. Richard Dunning seconded. Unanimous.

Tim Theberge motioned to seal the minutes of non-public session for the first discussion of Negotiations for five (5) years. Richard Dunning seconded. Unanimous.

Tim Theberge motioned to seal the minutes of non-public session for the second discussion of Legal for two (2) years. Richard Dunning seconded. Unanimous.

Tim Theberge moved to adjourn at 8:45pm. Seconded by Richard Dunning. Unanimous.

Respectfully submitted,

Carol Hills