

OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Rd.  
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Ad-Hoc Food Service Committee

Thursday, October 24, 2019  
5:15 p.m.  
SAU

Minutes

**Committee Members:**

- Richard Dunning
- Jim Fredrickson
- Linda Quintanilha, Chair
- Kristen Reilly
- Tim Theberge
- Savannah Lee, Student Rep.

**Present:** Richard Dunning, Jim Fredrickson, Linda Quintanilha, Kristen Reilly, Savannah Lee, David Jack

**Linda Quintanilha called the meeting to order at 5:15 p.m.**

**1. Approve minutes of September 26, 2019**

**Dick Dunning moved to approve the minutes of September 26, 2019. Kristen Reilly second. Jim Fredrickson abstained. All others in favor. Motion carried.**

**2. Summer Food Program**

David Jack distributed data about the program titled "Summer Food Service Program 2019". He reported on percentages of usage for the locations that use the summer food program. ConVal utilizes 12.44% of the program, Keene 52.07%, Jaffrey-Rindge 15.94%, and Hillsboro Deering 19.55%.

Costs do not reflect the amount of time and associated funding spent by ConVal to monitor the program. ConVal pays for the vehicle and gas as well. The issue here is that it is advantageous because ConVal is centrally located among the towns accessing the program.

If ConVal does not plan to continue running the program the State needs to be notified as soon as possible.

Linda Quintanilha said for \$4,000 we are giving meals to our kids.

David Jack also noted the total number of meals served to people who need it.

Jim Fredrickson asked who the people are that get the meals. It is anyone who needs one.

David said that it is a good thing, it is a matter of who would want to take on the program if we did not.

Jim Fredrickson asked if we could ask other towns to kick in funding. David said that he would ask the State, but he did not believe so.

Can we ask for reimbursement to underwrite the program?

Dick Dunning said that Keene has 52% of the population that utilizes the program. If Keene were unwilling to take it on, we are being held hostage.

David Jack said that he will find out more about what qualifies an individual to access the program. When does the State need to be notified? David said that by the end of the calendar year would be best.

Café Services runs this program. It employs people during the summer.

Linda Quintanilha suggested that ConVal continue the program and give the administration the freedom to talk to other towns to see if we collect money.

Jim Fredrickson asked why we can't ask for the cost of fuel and transportation.

Linda Quintanilha said that this committee will recommend that ConVal continue the program and look to recoup costs from other districts. No one else will likely take it over because we are centrally located.

David Jack said that Keene could take it over for themselves.

**Dick Dunning moved to take the recommendation to the full board. Kristen Reilly second. Unanimous.**

### **3. Other**

None.

**Dick Dunning moved to adjourn at 5:30 p.m. Kristen Reilly second. Unanimous.**

Respectfully submitted,

Brenda Marschok

## Summer Food Service Program 2019

	Breakfast	Lunch	Total	Percent
Antrim	117	585	702	3.98%
Brook Bend	221	218	439	2.49%
Dublin	304	309	613	3.48%
Forest View	134	116	250	1.42%
Hillsboro-Deering Middle School	1768	1681	3449	19.55%
Humiston Field	699	578	1277	7.24%
Jaffrey Grade School	531	637	1168	6.62%
Jaffrey Rindge Middle School	0	366	366	2.07%
Keene Family YMCA	3509	4968	8477	48.06%
North & Gilsum	3	16	19	0.11%
Pine View Village	181	326	507	2.87%
Riverview Apartments	125	247	372	2.11%
<b>Totals</b>	<b>7592</b>	<b>10047</b>	<b>17639</b>	<b>100.00%</b>
<b>ConVal</b>				<b>12.44%</b>
<b>Keene</b>				<b>52.07%</b>
<b>Jaffrey Rindge</b>				<b>15.94%</b>
<b>Hillsboro Deering</b>				<b>19.55%</b>
				<b>100.00%</b>
All costs for food/labor/delivery /administration all absorbed by ConVal				
State does have a reimbursement program per meal.				
Paid Café Sevices For Summer 2019		\$57,769.00		
State reimbursement		\$56,327.00		
Gain/Loss		\$ (1,442.00)		
Other costs not calculated include Business Office				
Monitoring		(Liz Walton)		3-4 days
Bus Adm				1-2 days
Café Services				1-2 days
Vehicles/Gas				
The District is paying indirectly for the above costs				