

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Communication Committee Meeting

SAU #1 Board Room

Thursday, October 17, 2019

5:30 p.m.

AGENDA

Committee Members:

- Niki McGettigan, Chair
- Alan Edelkind
- Katherine Heck
- Janine Lesser
- Kristen Reilly

1. Call to order

2. Accept minutes of September 19, 2019

3. Review Assignments

- Update on White Paper (Jim F.)
- School Funding (Janine L.)
- Website (Niki M.)

4. Update Plan Sheet

- Sketch out Next Few Months and Assign

5. Review Survey Findings Regarding Communications in Other Districts

- Decide how to proceed to improve ConVal communications
- Budget Impact/Proposal

6. Set meeting times for further meetings

7. Other

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CONTOOCH VALLEY SCHOOL BOARD

Communication Committee Meeting

**SAU #1 Board Room
Thursday, September 19, 2019**

6:00 p.m.

Minutes

Committee Members:

- Niki McGettigan, Chair
- Bernd Foecking
- Janine Lesser
- Kristen Reilly

Present: Niki McGettigan, Dr. Kimberly Saunders, Janine Lesser

1. Call to order

Niki McGettigan called the meeting to order at 6:05 p.m.

2. Accept minutes of May 20, 2019

Janine Lesser moved to accept the minutes of May 20, 2019. Niki McGettigan second. Unanimous.

3. Review Assignments

Niki said that the only two assignments being worked on are the budget primer overview (revised) and looking at how public schools are funded.

Committees reporting out to the Communication Committee is important.

Kimberly Saunders reported having surveyed other districts in the State to find out how they manage communications. Some districts have a communication person. Is it time that ConVal look at hiring a communication person, even part time?

Last year's "ConVal School Board's Communication Guide was looked at against what was planned and what was accomplished.

School Board goals need updating and confirmation.

Janine Lesser and Niki McGettigan will update the guide.

“We Are ConVal” and Twitter – retweeting of information and getting information out was discussed. Does the Communication Committee want to own making this stronger?

4. Review and Update White Paper on School Funding

- Lawsuit Updates for Website

Kimberly Saunders said that she will have information coming soon.

- Write-Ups from Committee Work to Post on Website (Who, How??)

This committee will get a handle on who will be attending from subcommittees to Communication Committee.

Review survey information from other school districts with regard to how they handle communications.

Hoot suite information will also be brought to the next Communication Committee meeting.

5. Plan for the year

- Sketch out assignments for timeliness

Assignments will be scheduled out to coincide with dates they occur.

School Board Resolution(s) will be brought to the October 1st School Board meeting.

Medicaid Rules will be on next School Board meeting.

6. Set meeting times for further meetings

7. Other

None.

Niki McGettigan moved to adjourn at 6:40 p.m. Janine Lesser second. Unanimous.

Respectfully submitted,

Brenda Marschok