

**CONTOOCOOK VALLEY SCHOOL DISTRICT**  
Office of the Superintendent of Schools  
106 Hancock Road, Peterborough, NH 03458-1197

**ATC COMMITTEE**

October 10, 2019

SAU Boardroom

7:00 PM

**Agenda**

**Committee Members:** Richard Dunning, Jim Fredrickson, Stephan Morrissey (Chair), Tim Theberge, and Jerome Wilson

**Strategic Plan Action Steps Aligned to the Applied Technology Center (ATC)**

**1.4.3** The School District will review the present ATC offerings in relation to workforce projections and make appropriate programmatic changes.

**1.4.4** The School District will collaborate with other community organizations and businesses to provide extended learning opportunities.

**2.2.3** The School District will create local internships related to Applied Technology career paths.

**2.3.2** The School District will create partnerships with local businesses.

- 1. Approval of April 11, 2019 Minutes**
- 2. Vision for ATC Programming**
- 3. Overview of current programming and current enrollment; including:**
  - **List of Running Start courses and corresponding student enrollment for each**
- 4. Overview of Funding - Specifically, what percent of ATC programming is covered by grants?**
- 5. Report out on:**
  - **Program Advisory Night - September 29th (6-8 pm)**
  - **Regional Advisory Committee - October 10th**
- 6. Update on Welding Program**
- 7. Partnering with Community Colleges**

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Office of the Superintendent of Schools  
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**ATC COMMITTEE**

April 11, 2019  
SAU Boardroom  
7:00 PM

**Minutes**

**Committee Members:** Richard Dunning, Jim Fredrickson, Stephan Morrissey (Chair), Tim Theberge, and Jerome Wilson

**Present:** Richard Dunning, Stephan Morrissey, Tim Theberge, Jerome Wilson, Myron Steere, Rich Cahoon, Kimberly Saunders, Jen Kiley

**Strategic Plan Action Steps Aligned to the Applied Technology Center (ATC)**

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**1.4.4** The School District will collaborate with other community organizations and businesses to provide extended learning opportunities.

**2.2.3** The School District will create local internships related to Applied Technology career paths.

**2.3.2** The School District will create partnerships with local businesses.

**Stephan Morrissey called the meeting to order at 7:01 p.m.**

**1. Approval of December 13, 2018 Minutes**

**Dick Dunning moved to approve the minutes of December 13, 2018. Jerry Wilson second. Tim Theberge abstained. All others in favor. Motion carried.**

**2. 2020 Goals and Programming**

Jen Kiley said that she is in a Leading Change course and has had to develop a mission statement and values for the ATC. The result is:

*The Region 14 Applied Technology Center will be a launching pad for students' success in careers, college, and the community. Students will leave our programs prepared to be thoughtful citizens, life-long learners, and skilled professionals.*

Forty (40) students are being inducted into the National Technical Honor Society on April 15<sup>th</sup> at 6:00 p.m. in the LHT at the high school.

Work based learning needs to be a part of all of the CTE programs.

Jen Kiley spoke about the goal to rebrand the CTE that is needed to update it to what it really is. It is a driver for college prep.

Trades need to be representative of the community and have economic viability.

CTSOs were discussed. They give students the opportunity to work on soft skills and be competitive in a healthy way in class.

Stephan Morrissey noted that he hears Microsoft products would be healthy in some of the current programs in the CTE.

Jen Kiley said that we are transitioning toward Google depending upon the demand. Google Suite is free. For students who are leaving us, crossover between the two is the norm.

Driving programmatic choices should not be based on what is loaded on a Chromebook. If students need Microsoft, we go there.

Moving programs around space-wise has been a conversation in the past.

Who determines what the ATC space is used for; the ATC Director or the Principal? The response was that the Principal does.

Kimberly Saunders said that there has been a disagreement over who owns the ATC space. The State believes it is their discretion, ConVal feels that it is our decision because the term of the 20 year agreement has run its time.

In terms of programming, Mascenic has partnered with ConVal again, so automotive will occur. Building Trades might build an athletic build at Conant but not a house in 2020. Quickbooks certification, computer networking, computer programming, including drones, firefighting, graphic design, manufacturing, teacher education, and EMT will continue one more year in the Perkins Grant and fall into the budget thereafter.

Outreach to the elementary schools is underway. Introducing elementary and middle school students to manufacturing is important.

### **3. Nashua Community College Update**

A summer Microsoft Excel course will begin in late May. Courses are undersubscribed; lack of publicity is seen as the main driver.

Running Start - percentage of students taking courses who took advantage of the Running Start credit varied. Is there any way that when a student registers for a Running Start course that they are also registered for the Running Start credit? It should be automatic. How quickly can this be put into effect? Kimberly Saunders has emailed the Director of School Counseling.

Have we looked at Southern New Hampshire University for an articulation agreement? They are interested in a drone certification program.

Discussion took place about Nashua Community College's approach toward getting enrollments off the ground, publicizing offerings, etc.

#### **4. Fire/EMT Program**

Discussed took place under agenda item two above. Concerns about space and costs were cited.

Is Firefighter and EMT a sequence? It can be but it is not a complete program.

#### **5. Other**

**Future ATC Meeting schedule will be:**

September 12, 2019 @ 6:30 p.m.

December 12, 2019 @ 6:30 p.m.

March 12, 2020 @ 6:30 p.m.

**Dick Dunning motioned to adjourn at 7:50 p.m. Jerry Wilson second. Unanimous.**

Respectfully submitted,

Brenda Marschok