

OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Rd.  
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, September 17, 2019

School Board Meeting

SAU Office

7:00 p.m.

MINUTES

Board:

Rich Cahoon, Dick Dunning  
Jim Fredrickson, Janine Lesser  
Stephan Morrissey, Linda Quintanilha  
Myron Steere, Tim Theberge  
Jerry Wilson, Crista Salamy

Administration:

Dr. Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Tim Markley, H.R.  
Cari Christian-Coates, Student Serv.  
Colleen Roy, Greenfield Elem.  
Stephanie Syre-Hager, Antrim Elem.  
Larry Pimental, Peterborough Elem.  
Dave Jack, Interim BA

1. **Call to Order and Pledge of Allegiance**

The meeting was called to order at 7:01 p.m. The Pledge of Allegiance was recited.

2. **Acceptance of School Board Meeting Minutes (Board Vote Required)**

a. **September 3, 2019 Dick Dunning motioned to accept the minutes of September 3; seconded by Niki McGettigan. Crista Salamy abstained. All others in favor. Motion carried.**

3. **Approval of Manifests (Board Vote Required)**

Dave Jack certified that the Manifests totaling \$208,525.18 and Payroll totaling \$864,864.52 have been reviewed by him and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Stephan Morrissey moved to accept the Manifests as read; Dick Dunning seconded. All in favor.**

4. **Points of Pride – Dr. Saunders read several Points of Pride. She invited all Board members to attend the Program ATC Program at the high school on Sept 26<sup>th</sup> from 6 – 8 p.m.**

5. **Public Comment**

No public comment presented.

**Non-Public Session: RSA 91-A:3,II (If Required)**

a. **Negotiations Stephan Morrissey motioned to go into Non-Public at 7:08 p.m. Seconded by Dick Dunning. Roll call completed. All in favor.**

**Roll call vote initiated to exit from Non-Public. All in favor. Exited Non-Public at 8:00 p.m.**

6. **Consent Agenda**

a. **Personnel**

1) Co-Curricular Nominations No approval required.

2) Employee Retirements:

Kimberly Saunders announced that HR Director, Tim Markley had submitted his resignation, effective June 30, 2020.

**Stephan Morrissey moved to accept Mr. Markley's resignation. Seconded by Rich Cahoon.**

Dr. Saunders also announced the resignation of GBS Principal Jim Elder, effective June 30, 2020.

**Linda Quintanilha moved to accept the resignation of Principal Elder. All in favor.**

7. **Superintendent's Report and Presentation of Business**

a. **Monthly Events Calendar**

**b. Bus at STA Depot – we own a bus.** There is a policy around this. It's a small district-owned bus. We will need to decide to repair it (\$5K - \$7K expense). Rich Cahoon asked why we would want a bus. Dr. Saunders indicated that we actually do not. She will work to enact a policy to sell the bus.

Myron Steere is retiring and this brings into effect policy BDB: Board Vice Chair assumes the role. Will we elect or let it sit?

**Myron Steere moved to elect. Stephan Morrissey seconded.** If anyone is interested in this appointment, please let the SAU know. You will then be able to speak at the next meeting. **Vote to elect vice chair. All in favor.**

Dr. Saunders thanked Board Chairman Myron Steere for his seven years of service. He was presented with a gift of Appreciation.

## 8. Reports

**a. Student Representative** – Lorien Tyne reported that Abby Kamieniecki, Freshman, is our associate representative and will be here next week. Student elections have occurred and we now have a full student council. She spoke of many events including a ConVal student who is directing "Our Town".

**b. Teacher Representative** – Patricia MacFarlane  
None.

**c. Education Committee** – Jerome Wilson

See agenda/minutes. There was a discussion on educational equity. Blended learning environment was a presentation by Dr. Forrest. Also discussed all related PD opportunities and student assessments, as well as a Technology update. All teachers now have access to the Learn Platform.

**d. Budget & Property Committee** – Jim Fredrickson

1) Solar Project Proposal – presented summary on solar project. Optional buyout at six years, if we choose. Savings in years 1-5 are about \$14K a year. We have to be at a specific point in the project for this to be cost effective (by Dec.31) so we need to get going. Revision Energy is a large national vendor and we will need Board approval to go with them. There is still homework to do...savings at year one. Jim Fredrickson asked to post the document on our website. Tim Grossi has the link. The timeframe for payback is around \$54K or so. The proposed buyback is \$400K. Dr. Saunders wants them to consider this as a solar project and not so much as a source of savings. This is a value-based decision. Jim Fredrickson indicated that is why we do the "What if" analysis. Dick Dunning and others indicated this was not looked at as a money saver. Will there be some real-time display.

2) CVSA Safe – ConVal Friends of Athletics (CVSA) is looking for a decision on installing a safe in the concession area outside of the ConVal High School. This is an all-volunteer organization that came into existence a few years ago. They are not part of the Boosters. They ensure that monies will not be left in the safe for more than 24 hours. A discussion ensued and a final agreement was made to allow the safe. CVSA will purchase and install the safe.

## 9. Old Business

**a. 2<sup>nd</sup> Read/Adoption Policy (Board Vote Required)**

- ACE: Procedural Safeguards Nondiscrimination on the Basis of Disability

**Linda Quintanilha moved to adopt the policy as presented. Stephan Morrissey seconded. Unanimous.**

- BCB: Board Member Conflict of Interest

**Linda Quintanilha moved to adopt the policy as presented. Stephan Morrissey seconded. Unanimous**

- EFA: Availability and Distribution of Healthy Foods

**Linda Quintanilha moved to adopt the policy as presented. Stephan Morrissey seconded. Unanimous**

- EH: Public Use of School Records

**Linda Quintanilha moved to adopt the policy as presented. Stephan Morrissey seconded. Unanimous**

## 10. New Business

**a. Antrim Special Reserve Fund (Board Vote Required)**

This is not a trust fund. It is a special reserve. They are asking that we use these dollars. The town will pay \$5007.00 (get figures from Kimberly).

**Stephan Morrissey moved to accept.** Discussion ensued. In the past we did not know how the money was used. Jim Fredrickson asked if a Board vote is required to spend this money. Dr. Saunders explained that most of our dollars are in a general fund and we really don't want reserve funds. They are not readily visible. They are a risk area for the audit. Approving this would lower the balances to several thousand dollars.

**Stephan Morrissey amended his motion to send the full amount to the town for the gym floor and close out the account.** The town of Antrim did not keep us informed. Dr. Saunders will put this on a future agenda as the contract has yet to be signed—going to B & P in the future. The floor was not finished for the first week and several days of school. Jim Fredrickson finds them very uncommunicative.  
**Vote: All in favor.**

**11. Public Comment**  
**None.**

**12. Non-Public Session: RSA 91-A:3,II (If Required)**  
**a. Personnel**  
**None.**

**13. Non-Public Session: RSA 91-A:3,II (If Required)**  
**a. Legal**  
**b. Negotiations**  
**c.**

**Linda Quintanilha moved to go into nonpublic for Legal and Negotiations discussions at 8:40 p.m in accordance with RSA 91-A:3,II. Stephan Morrissey seconded. Roll Call unanimous.**

**Linda Quintanilha moved out of non-public at 8:45 p.m. Dick Dunning seconded. All in favor**

**Linda Quintanilha moved to give the Superintendent up to \$50K for negotiation purposes. Seconded by Stephan Morrissey.**

**Stephan Morrissey moved to seal the non-public mminutes for five years. All in agreement.**

**Linda Quintanilha moved to adjourn at 8:48 p.m. All in favor.**

**Respectfully submitted,**

*Carol Hills*