

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Rd.
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, September 3, 2019

School Board Meeting

SAU Office

6:30 p.m.

Non-Public Session

Non-Public Session: RSA 91-A:3,II (If Required)

a. Negotiations

Myron Steere called the meeting to order at 6:31 p.m. The Pledge of Allegiance was recited.

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II. Unanimous on a roll call vote.

Stephan Morrissey moved to exit non-public session at 7:14 p.m. Dick Dunning second. Unanimous.

Stephan Morrissey moved to seal the minutes for a period of five years. Dick Dunning second. Unanimous.

AGENDA

Immediately following Non-Public Session

BOARD

Rich Cahoon, Richard Dunning,
Jim Fredrickson, Janine Lesser,
Stephan Morrissey, Linda Quintanilha,
Kristen Reilly, Myron Steere,
Tim Theberge, Jerome Wilson

Lorien Tyne, Student Rep.

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Tim Markley, H.R.
David Jack, Interim B.A.
Cari Christian-Coates, Student Serv.
Michelle Voto, CVHS
Amy Janoch, HES
Kathie Morrocco, Pierce School
Nicole Pease, DCS

1. Call to Order and Pledge of Allegiance

Myron Steere called the public session of the board to order at 7:15 p.m. The Pledge was previously recited at the opening of the non-public session.

2. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. August 10, 2019

Stephan Morrissey moved to accept the minutes of August 10, 2019. Dick Dunning second. Unanimous.

b. August 20, 2019

Stephan Morrissey moved to accept the minutes of August 20, 2019. Dick Dunning second. Linda Quintanilha abstained. All others in favor. Motion carried.

3. Approval of Manifests (Board Vote Required)

David Jack certified that Manifests totaling \$855,701.64 and Payroll totaling \$1,688,253.98 have been reviewed by him and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Linda Quintanilha moved to approve the manifests as read. Dick Dunning second. Unanimous.

4. Points of Pride

Dr. Kimberly Saunders shared various Points of Pride as reported to her by administrators.

Dick Dunning shared a personal experience with a PES kindergarten student that did not like that they had to wait for the three day holiday to go back to school.

5. Public Comment

Alan Edelkind said that he understood that Bernd Foecking has submitted his resignation to the board effective December. Mr. Edelkind said that he is interested in the discussion on the DCS 5th grade viability. He offered that 5th grade viability is a big issue with a small budgetary impact. Having a productive discussion is needed but it cannot happen without a DCS School Board rep in the discussion. He asked that any discussion on 5th grade be tabled until a School Board rep for Dublin is on board and up to speed. There is no need to rush this discussion. It is not fair to Dublin to have this conversation without representation.

6. Consent Agenda

a. Personnel

- 1) Job Descriptions – 2nd Read (Board Vote Required)
 - a. Student Support Counselor

Linda Quintanilha moved to approve the job description as presented. Stephan Morrissey second. Unanimous.

- 2) Co-Curricular Nominations

Tim Markley referenced co-curricular nominations for notification only.

7. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

- 1) Trust Fund Hearings

Public Trust Fund Hearings were scheduled for Tuesday, October 1st beginning at 7:00 p.m. at the SAU.

The following meetings were also scheduled:

Education Committee – will meet on Monday, October 7th and 21st at 5:30 p.m. at the SAU.

Budget & Property Committee will meet on Tuesday, October 8th at 6:00 p.m. at the SAU.

Strategic Plan Committee will meet on Thursday, October 10th at 6:00 p.m. with the ATC Committee to follow at 7:00 p.m.

Communication Committee will meet on Thursday, October 17th at 6:00 p.m. at the SAU.

Selectmen's Advisory Committee will meet on Thursday, October 24th at 7:00 p.m. at the SAU.

The Budget Work Session of the Board was set for Saturday, November 2nd at the SAU.

b. September 1, 2019 Enrollment Update

September 2nd Enrollment data was shared.

Dick said that how many people are providing direct instruction every day is what he wants to see. He wants a student/teacher ratio each day that are being taught core curriculum. What is the ratio? When you have direct instruction, the number has an impact on students. Dick wants data on teachers providing direct instruction. Dick will meet with Kimberly.

Best numbers will be obtained on October 1st.

c. Lead Testing Results

Dr. Saunders reported that lead testing was required; 578 faucets were involved in the testing. 44 locations came back at or above the permissible level. Only two (2) of the locations were reasonable places where one would get a glass of water. If there was a chance that someone could take a drink, we had to test it. In order to mitigate the issue, we have posted a sign at each of these locations advising not to drink the water. The two that were more likely to be accessed were decommissioned completely. We are looking at costs to mitigate.

Jim Fredrickson asked when we will have the total mitigation plan and costs. Kimberly said that work is underway now; likely October and November. There will be mitigation costs to the district.

d. First Day of School Report

Dr. Saunders reported that the SAU Leadership Team tours all of the schools on the first day of school. She said that hands on learning and great things are happening in our schools.

e. Capital Plan Coordination w/ Selectmen's Advisory

Tim Theberge said that SAC has discussed expenses that impact the district. Capital Improvement Plans were the focus. Taking a look at how aligned they are across towns and the district is a goal. An example might be paving. If towns were paving, a collective bid might allow for better pricing when partnering to leverage resources together. As B&P discussion gets underway, plans can be reviewed for alignment to mitigate spikes in budgets.

John Jordan agreed to send out reminders across the towns to send their plans.

f. Temporary Help at SAU

Dr. Saunders reported that temporary help has been hired at the SAU. Unsuccessful at hiring an accountant. Shifts in positions have occurred. It is temporary and not intended to add a position.

g. Nashua Community College (NCC) Preliminary Numbers

Dr. Saunders reported that the Early Childhood class did not run due to low enrollment.

Michelle Voto said that NCC is looking to access our teachers rather than their own. Based on enrollment, we have numerous Running Start courses embedded in traditional day classes. Getting evening classes off the ground has been unsuccessful.

Rich Cahoon asked if everyone enrolled in a Running Start Course is signed up for the Running Start Credit. Michelle Voto shared that it is only available to grade 10-12.

h. Field Trip Requests (Board Vote Required)

1) ConVal High School, grade 11-12, students will travel on September 27, 2019 to September 29, 2019 to Estes Park, CO to compete in the Pasch German Triathlon.

Linda Quintanilha moved to approve the field trip as presented. Rich Cahoon second. Unanimous.

8. Reports

a. Student Representative – Lorien Tyne

Lorien Tyne introduced herself to the board. She said that sports have begun with many first games happening. She also reported that New Student Day took place, which went really well.

b. Teacher Representative – Patricia MacFarlane

None.

9. Old Business

a. 2nd Read/Adoption Policy (Board Vote Required)

- JICD: Student Discipline and Due Process

Linda Quintanilha moved to adopt the policy as presented. Stephan Morrissey second. Unanimous.

- JRA: Student Records and Access – FERPA

Linda Quintanilha moved to adopt the policy as presented. Stephan Morrissey second. Unanimous.

10. New Business

a. 1st Read Policy

- ACE: Procedural Safeguards Nondiscrimination on the Basis of Disability
- BCB: Board Member Conflict of Interest
- EFA: Availability and Distribution of Healthy Foods
- EH: Public Use of School Records

Rich Cahoon referenced the four policies; please send feedback to the committee.

b. Dublin Consolidated 5th Grade Discussion

Rich Cahoon shared his concern that people in Dublin believe that by keeping fifth grade at DCS it is making it more viable. We know how many students are there by grade level. Keeping fifth grade makes it less viable. He would like to figure out a way to make that more clear. Jim Fredrickson said that it was requested that we delay this conversation; any reason not to delay? Tim Theberge said that the Select board could choose not to fill the open school board position.

Stephan Morrissey moved to table this discussion until the second meeting in October, October 15th.

Dr. Saunders said that at that point the Select board will not have had the opportunity to appoint someone new because the resignation is not into effect until December.

Dick Dunning said that we have a representative for Dublin and he sees no need to delay conversation.

Linda Quintanilha asked what the urgency is other than that we might need to budget for a teacher.

Rich Cahoon said that there is a value to giving families notice.

Stephan Morrissey said that if at that time we don't have active representation then the discussion will continue.

Dick Dunning and Tim Theberge opposed. All else in favor. Motion carried.

c. New Hampshire School Board Resolutions and Delegate

Janine Lesser agreed to be the School Board Delegate.

Education funding might be a resolution.

Rich Cahoon said that if we offer a resolution, it would have to be unique to one proposed already. Rich said that he did not see a resolution about transportation already listed.

11. Public Comment

None.

12. Non-Public Session: RSA 91-A:3,II (If Required)

a. Personnel

13. Non-Public Session: RSA 91-A:3,II (If Required)

a. Legal

14. Non-Public Session: RSA 91-A:3,II (If Required)

a. Legal

15. Non-Public Session: RSA 91-A:3,II (If Required)

a. Student

Stephan Morrissey moved to enter into non-public for personnel legal, and negotiations in accordance with RSA 91-A:3,II at 8:10 p.m.

Linda Quintanilha moved to exit non-public session at 9:06 p.m. Stephan Morrissey second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session for personnel for five years, legal for five years, and negotiations for ten years. Dick Dunning second. Unanimous.

Respectfully submitted,

Brenda Marschok