

CONTOOCOOK VALLEY SCHOOL DISTRICT
Office of the Superintendent of Schools
106 Hancock Road, Peterborough, NH 03458-1197

POLICY COMMITTEE

August 20, 2019
SAU Finch Room
6:00 PM

Minutes

Committee Members:

Rich Cahoon, Chair, Janine Lesser, Crista Salamy, Jerry Wilson, Stephan Morrissey, Tim Theberge

Attendees: Rich Cahoon – Chair, Janine Lesser, Crista Salamy (absent for Nonpublic), Jerry Wilson (absent for Nonpublic rollcall), Stephan Morrissey, Tim Theberge, Myron Steere, Dr. Kimberly Saunders, Dr. Ann Forrest

1. Call to Order & Approval of July 23, 2019 Minutes

Rich Cahoon called the meeting to order at 6:00 p.m.

Stephan Morrissey motioned to approve the Minutes for July 23, 2019.

Janine Lesser seconded. All in favor.

2. Non-Public Session: RSA 91-A:3,II (If Required)

a. Review of Sealed Minutes

Stephan Morrissey moved to enter into non-public session for matters of student information, personnel, and negotiations. Seconded by Tim Theberge. Unanimous on roll-call vote.

Stephan Morrissey moved to exit non-public session at 6:31 p.m. Tim Theberge seconded. Unanimous on roll-call vote. Move to seal identified minutes as specified in nonpublic discussion. Unanimous. Move to unseal identified minutes as specified in nonpublic discussion. Unanimous.

3. Policies to the Board:

The following policies will be presented for a Second read at tonight's Board meeting:

- a) IGE: Parental Objections to Specific Course Material
- b) KEC: Instructional and Educational Materials
- c) KLB: Rescind – Public Complaints About the Curriculum or Instructional Materials

The following policies will go for a First read at tonight's Board meeting:

- a) JICD: Student Discipline and Due Process
- b) JRA: Student Records and Access – FERPA

4. New Business/Continued Discussions

- a) ACE: Procedural Safeguards Nondiscrimination on the Basis of Disability – if nothing else, Legal References require updating

ACTION: Move NHSBA version forward as new policy, 1st read.

- b) BCB: School Board Conflict of Interest – contains edits from Legal
Action: Move forward as first read.
- c) EFA: Availability and Distribution of Healthy Foods –Legal References require updating – this is a Priority policy.
ACTION: update references and send for a 1st read.
- d) EH: Public Use of School Records -- NHSBA has a newer version (both policies are included)
Dr. Saunders received a recent request from a vendor who wanted all our expenditures reports for the past 20 years. This would be almost impossible to do within the notes time. We would have had to have a full-time person on this request alone. We do not want to include language we do not comply with.
Do we want to specify any **Right to Know** records, rather than governmental records? Yes.
ACTION: Add additional content and send for a 1st read.
- e) EHB: Data Retention – contains new edits from Legal
A discussion ensued regarding who can request destruction of an identified student's Special Education file. We would literally have to destroy the disk to destroy the electronic files
Litigation Hold.
Tim Theberge indicated that none of the first three legal references include the age restrictions.
ACTION: Hold for next meeting.

Move to adjourn at 6:58 by Stephan Morrissey, seconded by Jerry Wilson.
All in favor.

Respectfully submitted,

Carol Hills