

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCCOOK VALLEY SCHOOL BOARD

Tuesday, June 18, 2019

School Board Meeting

7:00 p.m.

SAU Office

Minutes

BOARD

Richard Dunning, Jim Fredrickson,
Janine Lesser, Niki McGettigan,
Stephan Morrissey, Linda Quintanilha,
Myron Steere, Tim Theberge
Jerome Wilson

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.,
Tim Markley, H.R.
David Jack, B.A.
Ben Moenter, Special Education
Amy Janoch, HES
Larry Pimental, PES
Jim Elder, GBS
Anne O'Bryant, SMS

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. June 4, 2019

Stephan Morrissey moved to accept the minutes of June 4, 2019. Linda Quintanilha second. Tim Theberge and Dick Dunning abstained. All others in favor. Motion carried.

3. Approval of Manifests (Board Vote Required)

David Jack certified that manifests totaling \$148,581.50 and \$533,112.57 and Payroll totaling \$2,450,618.15 have been reviewed by him and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.

4. Points of Pride

Kimberly reported that today was the last day of school for students. An end of year celebration of staff took place as well. Retirees were recognized.

Other points of pride were shared as reported by administrators.

5. Public Comment

None.

6. Consent Agenda

a. Personnel

1) Nominations- July 2019

Laura Carvalho, Pierce School, and Peter Ketchum, GBS were nominated.

Stephan Morrissey moved to approve the nominations as read. Dick Dunning second. Unanimous.

2) Resignations- June 2019

Stephan Morrissey moved to accept the resignation of Cassandra Goodell. Dick Dunning second. Unanimous.

Notification of Lexy Heatley as GBS Assistant Principal. The Board welcomed Lexy Heatley.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

Notification of Co-Curricular were presented as informational.

7. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

Policy Committee will meet at 5:00 p.m. on July 23rd with the Board meeting at 7:00 p.m.

b. Technology Plan

Dr. Ann Forrest said that a new Technology Plan must be created every three years. The new plan had been previously distributed to the full School Board.

A Future Ready Framework was used to develop this plan. It looks at how technology supports education rather than technology in isolation by addressing seven key categories. The other big difference from previous technology plans was that this is set up to do quarterly reviews rather than annual reviews. Goals will be reviewed, action steps will be detailed for consideration, members of a team will be assigned to oversee and manage each goal. Each member of the Blended Learning Leadership Team will share action steps accomplished to date with the larger group. Included in the report will be any challenges encountered, any additional support that is needed, and any recommendations for revising the plan developed to meet the goal.

Stephan Morrissey moved to adopt the Technology Plan. Dick Dunning second.

Niki McGettigan noted descriptors that include its own action plan within. This is a new set of terms for this plan that is unfamiliar.

Unanimous.

c. Data Governance Plan

Kimberly Saunders said that the Data Governance Plan cannot be discussed in public because it would put the district at risk. More discussion in non-public if needed.

8. Reports

a. Student Representative – Molly Janoch/Marina McMahon

None.

b. Teacher Representative – Asher MacLeod

None.

c. Education Committee- Jerome Wilson

Jerry Wilson reported that inquiry groups have been exploring educational equity at the middle school level. One of the recommendations was to create 30 minute advisory periods that would meet five times a week. Students would stay in the same advisory for two years.

Competency based learning was discussed and presented on. Documenting and communicating a model was agreed upon among other important points.

High School Guidance reported on two areas of improvement; delivery of services and also work on suicide prevention. A request from the committee was asked about the amount of time elementary schools hold recess. Jerry asked the board to email him with topics that they would like discussed at Education Committee in the future.

d. Budget & Property Committee – Jim Fredrickson

Jim Fredrickson reported that the installation of a safe was discussed at the last meeting. Solar investigation is still moving forward. Jim noted several large capital improvement years to come.

9. Old Business

a. Food Service Bid Award (Board Vote Required) – David Jack

David Jack reported that we do have a Food Service Contract. It includes all that both the State and Feds require. The amount of money in the RFP is the same. Fresh Picks was the only bidder and has signed off on the contract. It is a one year contract that goes through June 30, 2020, with four one year options thereafter.

Linda Quintanilha moved to accept the food service contract. Dick Dunning second. Unanimous.

b. Budget Transfers – David Jack

David Jack reported not doing any budget transfers at this stage of the game. The expenditures are in the correct place. Mr. Jack said that he believes that there will be enough monies left in the unreserved fund to fulfill the obligation of each of the warrant articles for the trust funds. We will have funds to return to the taxpayers; it is treated as a source of revenue. When setting the tax rates, the only thing that would change would be assessments.

c. 2nd Read/Adoption Policy (Board Vote Required)

- IKF: High School Graduation

Linda Quintanilha moved to adopt policy IKF as presented. Tim Theberge second. Unanimous.

10. New Business

a. 1st Read Policy

- DFA: Investment
- GBA: Equal Opportunity Employment
- IGE: Parental Objection to Specific Course Material

Policy IGE was withdrawn for a first read.

- IMBD: High School Credit for 7th/8th Grade Coursework

Stephan Morrissey referenced three policies, DFA, GBA, and IMBD for board review that will be brought to the next meeting for a second read.

b. Superintendent Authorization to Hire (Board Vote Required)

Dr. Saunders reported that typically there is a lot of hiring conducted during this busy time. This vote allows her to hire.

Linda Quintanilha moved to authorize the Superintendent to hire. Stephan Morrissey second. Unanimous.

Kimberly said that this is important so that we don't lose candidates to other districts.

11. Public Comment

None.

12. Non-Public Session: RSA 91-A:3,II (If Required)

- a. Personnel**
- b. Negotiations**
- c. Legal**

Stephan Morrissey moved to enter into Non-Public Session in accordance with RSA 91-A:3,II for matters of legal and personnel at 7:32 p.m. Unanimous on a roll call vote.

Stephan Morrissey moved to come out of Non-Public Session at 7:42 p.m.

Stephan Morrissey moved to allow the Superintendent to sign a three year contract. Janine Lesser second. Unanimous.

Stephan Morrissey moved to seal the minutes of personnel for 10 years. Tim Theberge second. Unanimous.

Stephan Morrissey moved to pay lump sum prior to end of current school year as discussed. Tim Theberge second. Unanimous.

Stephan Morrissey moved to accept the Data Governance Plan. Linda Quintanilha second. Unanimous.

Stephan Morrissey motioned to adjourn at 7:44 p.m. Dick Dunning second. Unanimous.

Respectfully,

Brenda Marschok