

CONTOOCOOK VALLEY SCHOOL DISTRICT
Office of the Superintendent of Schools
106 Hancock Road, Peterborough, NH 03458-1197

POLICY COMMITTEE

June 4, 2019
SAU Finch Room
6:00 PM

Minutes

Committee Members:

Rich Cahoon – Chair, Janine Lesser, Crista Salamy, Jerry Wilson, Stephan Morrissey, Tim Theberge

Attendees: Rich Cahoon, Janine Lesser, Crista Salamy, Jerry Wilson, Stephan Morrissey, Myron Steere, Dr. Kimberly Saunders

1. Call to Order & Approval of May 21, 2019 Minutes

Rich Cahoon called the meeting to order at 6:03 PM.

Motion to approve the minutes of May 21 made by Jerry Wilson and seconded by Janine Lesser. Motion to approve unanimous.

2. Policies to the Board:

The following policies will be presented for a Second read at tonight's Board meeting:

- a) ADB/GBEC: Drug-Free Workplace & Drug-Free Schools
- b) JLD: School Guidance and Counseling Program

The following policy will be presented for a First read at tonight's Board meeting.

- a) IKF: High School Graduation
Need to correct hanging quotation mark. Janine Lesser asked about Algebra 1 & 2, as it was referenced to early on in our last meeting.
It is to the student's advantage to take math as a freshman.
Crista Salamy asked if kids who take Algebra Concepts and do not pass or score a low grade, would automatically go into Algebra I? No, Dr. Saunders indicated they would go into some form of intervention. Students will have to take the Algebra I class to graduate.

3. Returning Policies for Discussion

- a) IGE: Parental Objections to Specific Course Material – contains feedback from Legal regarding notification.
Attorney Eggart's notes give us three options. Dr. Saunders would prefer to send a hardcopy letter of notification and accompanying information. We cannot just post information on the website. How do we interpret the legal feedback into our policy? We will send out a notice to those parents who wish to review the curriculum.

Notice shall be provided by the School District via US mail prior to the presentation of the course materials (make this the second paragraph in policy). Review piece will be a second sentence in that paragraph. Rich Cahoon would like to include the policy in the notification mail. Notification will take place at least two weeks prior to the start of the presentation of the course material. Notification will include how and where a parent can review the course material. USE THIS.

ACTION: Will send for a first read on June 18.

- b) IHBH: Extended Learning Opportunities – this policy was recently edited by the Education Committee
Dr. Saunders thinks we should wait till the State Board makes a decision before moving on with this policy. The committee agrees.
However, we can discuss it. The state needs to send more money to the schools so they can hire more ELO coordinators. This debate has raised awareness of ELO's in general, as many schools do not have any. Rich Cahoon would like us to be able to approve ELO internships. Jerry Wilson asked if there's an existing list of what we've already done.

ACTION: We will hold this policy and send back to Education Committee once the State makes their decision.

New Discussion:

- a) DFA: Investment (our existing policy)
Our policy is newer than the NHSBA's. We just need to readopt this policy annually. Rich Cahoon would like to see all annual policies/handbooks approved at the same Board meeting once a year.
ACTION: Send for a 1st read.
- b) GBA: Equal Opportunity Employment – updated by NHSBA in September 2014
ACTION: Strike sentence in NHSBA version, with edits and bring for a first read.
- c) IMBC: Alternative Credit Options – this policy was recently edited by the Education Committee
ACTION: Hold with other credit-related policies
- d) IMBD: High School Credit for 7th/8th Grade Coursework (NHSBA version, Priority policy)
Was there a question about the amount of hours involved regarding Algebra I? The high school has more hours associated with it than the middle schools. We are looking carefully at the 88 minutes a day for a year. Is this for those kids who really need that time? Will middle school algebra equal completed Algebra I at the high school? We should be using the same common assessments regardless of who or where it's being taught. We shouldn't force kids to take a class they already know.

ACTION: Add Assistant Super to last sentence, incorporate edits and send for a first read.

*** Pending from Past Meetings: Status Report** -- They are not included in this packet but will appear on a future agenda.

- a) CFA: Individual School Administrative Personnel – Dr. Saunders to speak with Legal regarding their edits.
- b) DAF: Administration of Federal Grant Funds
- c) EHAB: Data Governance and Security (under construction)
- d) GBEF: Acceptable Use Policy: Staff (bringing back) Also includes JICL/EHAA: Internet Safety and Responsible Use – for Students. The Superintendent will draft a policy specifically to the collections process for damages or missing district property. EFDA: Overdue Accounts – awaiting additional content on reconciliation of overdue account process is related to this.
- e) ILD & ILD-R: Non-Educational/Non-Academic Questionnaires, Surveys, and Research – pulled pending further research.
- f) IHBG: Home Education – Returning for further discussion. Superintendent reworking policy.
- g) KLB: Public Complaints About the Curriculum or Instructional Materials – this is an old policy (1991) that needs updating to KEC (2004, NHSBA. Sent to Legal for comparison review to IGE.
- h) STA - Kindergarten Drop-Off Procedures

4. **Strategic Plan Related Policies: Not in this packet**

The following policies fall under the Assessment category for the Strategic Plan and will first go before the **Education Committee**. They are not included in this packet but will appear on a future agenda.

- a) IGA: Curriculum Development
- b) IK: Earning of Credit
- c) ILBA: Assessment of Educational Programs
- d) ILBAA: High School Competency Assessments

5. **Communications Committee:**

- a) Community Partnerships: KCB;

Motion to adjourn at 6:53 PM made by Stephan Morrissey and seconded by Janine Lesser.

Next Meeting: June 18, 2019