

CONTOOCCOOK VALLEY SCHOOL DISTRICT
Office of the Superintendent of Schools
106 Hancock Road, Peterborough, NH 03458-1197

POLICY COMMITTEE

June 18, 2019
SAU Finch Room
6:00 PM

Minutes

Committee Members:

Rich Cahoon – Chair, Janine Lesser, Crista Salamy, Jerry Wilson, Stephan Morrissey, Tim Theberge

Attendees: Tim Theberge, Jerry Wilson, Janine Lesser, Stephan Morrissey, Myron Steere, Kimberly Saunders, Ben Moenter, Ann Forrest

1. Call to Order & Approval of June 4, 2019 Minutes

Stephan Morrissey called the meeting to order at: 6:02 PM.

Jerry Wilson motioned to accept the minutes of the June 4, 2019 meeting; seconded by Janine Lesser. Tim Theberge abstained.

2. Policies to the Board:

The following policies will be presented for a Second read at tonight's Board meeting:

- a) IKF: High School Graduation

Tim Theberge reported that the only feedback he received that parents were surprised that the requirement is not higher.

Motion to send for a second read by Stephan Morrissey, no objections.

The following policy will be presented for a First read at tonight's Board meeting.

- a) DFA: Investment -- presenting because our auditors want this adopted annually. This governs where we can put our monies.
No objections. Move for a second read. Unanimous.
- b) GBA: Equal Opportunity Employment.
No objections. Move for a second read. Unanimous.
- c) IGE: Parental Objections to Specific Course Material. We will send a one-time, beginning of the year notification. Discussion on missing Human Sexuality reference.
Pulled from Board docket. Unanimous.
- d) IMBD: High School Credit for 7th/8th Grade Coursework.
No objections. Move for a second read. Unanimous.

3. Returning Policies for Discussion:

- a) KLB/KEC: Public Complaints about the Curriculum or Instructional Materials. There is no RSA reference. Do we want to rename and change call letters only?

This is always a sensitive subject matter. Janine Lesser would like to go with the Legal marked-up version.

Motion to move forward for a 1st read at July 23rd Board meeting. Unanimous.

New Discussion:

- a) EHB: Data/Records Retention – NHSBA Update in 2018 (both versions included)
Stephan Morrissey raised a concern with A.1 paragraph. What about an adult student, wouldn't this be illegal? It says "may" not "shall".
Motion to send to Legal for review by Stephan Morrissey. Unanimous.
- b) JICD: Student Discipline and Due Process – NHSBA update in 2018 (both versions included)
How different is our policy? They break down the short and long-term suspensions. Dr. Saunders thinks she would adopt the NHSBA version, although she would want to share it with Legal.
Motion to send to Legal for review. Unanimous. Move to Dean/Legal.
- c) JRA : Student Records, Privacy, Family, and Adult Student Rights – NHSBA update in 2018 (both versions included)
Need to remove date and place of birth, for one.
Move to send to Legal for comment/review. Unanimous.

*** Pending from Past Meetings: Status Report --** They are not included in this packet but will appear on a future agenda.

- a) CFA: Individual School Administrative Personnel – Dr. Saunders to speak with Legal regarding their edits. Nothing further at this time.
- b) DAF: Administration of Federal Grant Funds. Tim Theberge and Dave Jack will work together on this new required policy.
- c) EHAB: Data Governance and Security (under construction) Once the plan is adopted by the Board, we can work on this policy.
- d) GBEF: Acceptable Use Policy: Staff (bringing back) Also includes JICL/EHAA: Internet Safety and Responsible Use – for Students. The Superintendent will draft a policy specifically to the collections process for damages or missing district property. EFDA: Overdue Accounts – awaiting additional content on reconciliation of overdue account process is related to this.
- e) ILD & ILD-R: Non-Educational/Non-Academic Questionnaires, Surveys, and Research – pulled pending further research. We want to look at the dates and types of surveys are out there.
- f) IHBG: Home Education – Returning for further discussion. The Superintendent is reworking the policy; and working the interface while knowing the state will have to step up their game.
- g) STA - Kindergarten Drop-Off Procedures – this policy is still under discussion with the bus company.

Myron Steere asked where we are with the nonpublic review of past minutes. Tim Theberge discussed some training he received regarding nonpublic materials. When going into nonpublic, there are 11 letters

we could use, but must be specific in their use. Cannot just lump them into the 3 top categories. All votes are supposed to be roll call.

4. Strategic Plan Related Policies: Not in this packet

The following policies fall under the Assessment category for the Strategic Plan and will first go before the **Education Committee**. They are not included in this packet but will appear on a future agenda.

- a) IGA: Curriculum Development
- b) IK: Earning of Credit
- c) ILBA: Assessment of Educational Programs
- d) ILBAA: High School Competency Assessments
- e) IHBH: Extended Learning Opportunities – returning to Education Committee (6-4-19)
- f) IMBC: Alternative Credit Options – hold for other credit-related policies (6-4-19)

5. Communications Committee:

- a) Community Partnerships: KCB;

Dr. Saunders asked if the committee wants to come in at 5:00 and work on nonpublic. The committee agreed to meet at 5:00 PM on July 23, rather than 6:00 PM.

**Move to adjourn Tim Theberge. Seconded by Jerry Wilson. All in favor.
Meeting adjourned at 6:42 PM.**

Next Meeting: 5:00 PM On July 23, 2019