

CONTOOCOOK VALLEY SCHOOL DISTRICT
Office of the Superintendent of Schools
106 Hancock Road, Peterborough, NH 03458-1197

POLICY COMMITTEE

May 21, 2019
SAU Finch Room
6:00 PM

Minutes

Committee Members:

Rich Cahoon – Chair, Janine Lesser, Crista Salamy, Jerry Wilson, Stephan Morrissey, Tim Theberge

Attendees: Janine Lesser, Rich Cahoon, Jerry Wilson, Stephan Morrissey, Tim Theberge, Myron Steere, Kimberly Saunders

1. **Call to Order & Approval of May 7, 2019 Minutes**
Rich Cahoon called the meeting to order at 6:04

Motion to accept the Minutes of May 7, 2019 made by Stephan Morrissey and seconded by Jerry Wilson. All in favor.

2. **Policies to the Board:**

The following policies will be presented for a Second read at tonight's Board meeting:

- a) EEAG: Use Of Private Vehicles to Transport Students and for Other School Purposes – Dublin PTO will ask to waive this policy at tonight's Board meeting. There has been no feedback on the language.
- b) JICDD: Student Discipline Out-of-School Actions – there has been no feedback on this policy.

The following policies will be presented for a First read at tonight's Board meeting:

- a) ADB/GBEC: Drug-Free Workplace & Drug-Free Schools
- b) JLD: School Guidance and Counseling Program

3. **Returning Policies for Discussion**

Existing Polices That Require Further Discussion:

- a) EHAB: Data Governance and Security – Rich Cahoon asked to keep this as a pending policy, as it is under construction.

New Discussion:

- a) IKF: High School Graduation – this policy was recently edited by the Education Committee. Jerry Wilson reported that the Education Committee proposed that students take 4 credits of math and have to take a math course every semester until they complete both Algebra 1 & II.

Our current requirement is 3 credits. The state requirement is that they take 4 years of Math. We are higher than the state requires for the amount of credits. What does "complete" mean?

We will stay with 26 credits and drop the elective from 9.5 to 8.5. If a student takes 6 credits of math, the 2 extra would count as electives. Stephan Morrissey would like to see this documented. Also, he would like to have IEP students addressed as to whether they would be able to complete Algebra I. Thirteen percent of our students at the high school have IEP's.

If a student completed Algebra I in 8th grade, they have met that requirement. Greg Morris indicated that the credit should count. We have common assessments so they should be the same, regardless of the grade level. If a student completes Algebra 1 in their Freshman year, they will have numerous options in math, but can also steer to the science curriculum; taking math 4 semesters in a row would be OK, but might not be possible considering scheduling. Jerry Wilson asked if Algebra I encompasses 2 years. Yes, but not in middle school. Does the middle school cover both parts I & II? The high school gets more time for the Algebra I class.

The committee drafted the following additional content to be included in the policy:

- Students must complete 4 credits of Math, including Algebra I.
- Students must be enrolled in a math class every semester until the Algebra I requirement is met.
- Students who have successfully completed the Algebra I credit prior to entering high school, will be deemed to have met the Algebra I requirement.
- The Algebra I requirement may be waived by the Special Education Direction through the IEP process".

This Board approves curriculum and will also approve the Program of Studies. Janine Lesser asked if we offer a practical math class.

Rich asked if Move-Up Day has occurred. Not until May 28th. We will not have this policy approved before that date but we can make sure the information in this policy is available.

ACTION: Send for a first read after checking with Education Committee.

b) IMBC: Alternative Credit Options – this policy was recently edited by the Education Committee.

ACTION: Keep on agenda for next meeting.

*** Pending from Past Meetings: Status Report** -- They are not included in this packet but will appear on a future agenda.

- a) CFA: Individual School Administrative Personnel – Dr. Saunders to speak with Legal regarding their edits.
- b) DAF: Administration of Federal Grant Funds
- c) EFDA: Overdue Accounts – awaiting additional content on reconciliation of overdue account process.

- d) GBEF: Acceptable Use Policy: Staff (bringing back) Also includes JICL/EHAA: Internet Safety and Responsible Use – for Students. The Superintendent will draft a policy specifically to the collections process for damages or missing district property.
- e) IGE: Parental Objections to Specific Course Material – revised by NHSBA in Sept. 2017 (both versions included)
- f) ILD & ILD-R: Non-Educational/Non-Academic Questionnaires, Surveys, and Research – pulled pending further research.
- g) IHBG: Home Education – Returning for further discussion. Superintendent reworking policy.
- h) KLB: Public Complaints About the Curriculum or Instructional Materials – this is an old policy (1991) that needs updating to KEC (2004, NHSBA
- i) STA - Kindergarten Drop-Off Procedures

4. Strategic Plan Related Policies: Not in this packet

The following policies fall under the Assessment category for the Strategic Plan and will first go before the **Education Committee**. They are not included in this packet but will appear on a future agenda.

- a) IHBH: Extended Learning Opportunities (returned to Ed. Committee)
- b) IGA: Curriculum Development
- c) IK: Earning of Credit
- d) ILBA: Assessment of Educational Programs
- e) ILBAA: High School Competency Assessments

5. Communications Committee:

- a) Community Partnerships: KCB;

Rich Cahoon asked to have the Investment policy added to the June agenda.

**Motion to adjourn made by Stephan Morrissey and seconded by Tim Theberge.
Meeting adjourned at 6:52 PM.**

Next Meeting: June 4, 2019

Respectfully submitted,

Carol Hills