

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, May 7, 2019

School Board Meeting

7:00 p.m.

SAU Office

MINUTES

BOARD

Rich Cahoon, Richard Dunning,
Jim Fredrickson, Bernd Foecking,
Janine Lesser, Niki McGettigan,
Stephan Morrissey, Kristen Reilly,
Crista Salamy, Myron Steere,
Tim Theberge, Jerome Wilson

Molly Janoch, Student Rep.
Asher MacLeod, CVEA Rep

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Tim Markley, H.R.
David Jack, B.A.
Kathie Morrocco, Pierce
Larry Pimental, PES
Stephanie Syre-Hager, AES
Nicole Pease, DCS

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. April 16, 2019

Stephan Morrissey moved to approve the minutes of April 16, 2019. Jerry Wilson second. Rich moved to amend the minutes to on page 2 to change the word "physical" to "fiscal". Second. Unanimous on amendment. Kristen Reilly abstained. All else in favor. Motion carried.

3. Points of Pride

Kimberly Saunders shared various Points of Pride as reported to her by administrators.

4. Public Comment

None.

5. Consent Agenda

a. Personnel

1) Notice of Co-Curricular Stipends

Tim Markley referenced the resignations of Taylor Koban, SMS, and Jack Nichols, CVHS.

Stephan Morrissey moved to accept the nominations as reported. Dick Dunning second. Unanimous.

Nominations: Molly Moore Lazar, AES; Hannah Shepherd, CVES; Daniel Record, CVHS.

Stephan Morrissey moved to accept the nominations as presented. Jerry Wilson second. Unanimous.

Notification July 2019:

Mark Schaub, District Systems Administrator.

Stephan Morrissey approved the notification. Dick Dunning second. Kimberly shared information on Mr. Schaub.
Unanimous.

Notice of Stipend for Paul Finley, Boys Freshman Lacrosse; notification only.

2) Job Description (2nd Read/Approval)

a. Title I Project Manager

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

- b. Extended Learning Opportunity (ELO)/Work-Based Learning (WBL) Coordinator-High School

Stephan Morrissey moved to approve the job descriptions as presented. Dick Dunning second. Unanimous.

- 3) Job Description (1st Read)
 - a. Special Education Teacher
 - b. Preschool Teacher
 - c. District/Community Preschool Case Manager

Tim Markley referenced these job descriptions for first reads.

b. Field Trip Requests (Board Vote Required)

- 1) South Meadow School – grade ILS students will travel on June 6-7, 2019 by van to UNH, Durham, NH to compete in the summer Special Olympics.

Stephan Morrissey moved to approve the field trip request. Dick Dunning second. Unanimous.

c. Accept Gift/Donation (Board Vote Required)

- 1) Dublin Consolidated School requests authorization to accept a gift/donation totaling \$1,000.00 from the Charter Trust Company (Dublin Trust) c/o Bill Goodwin, for the purpose of 5th grade farewell and field trips.

Stephan Morrissey moved to approve the donation with thanks. Dick Dunning second. Unanimous.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

No changes were made to the monthly calendars.

b. May 1, 2018 Enrollment Update

Kimberly Saunders noted enrollment information.

c. NHDOE IDEA School Determinations

Kimberly referenced a letter from the DOE; we meet or exceed all of the requirements for IDEA.

7. Reports

a. Student Representative – Molly Janoch/Marina McMahon

Molly Janoch reported that AP exams started this week. This week is Spirit Week, which has been fun. This Saturday is Prom at the Keene Country Club. German Students went to Austria, Germany, and Iceland over break.

b. Teacher Representative – Asher MacLeod

Asher MacLeod reported that it is teacher appreciation week. He also noted that it is Prom weekend and urged students to be safe.

c. Selectmen's Advisory Committee – Tim Theberge

Tim Theberge reported that there was a round table discussion about big events happening in the district towns. Discussion took place about the schedule of payments due from the towns. Discussion also took place about what shared needs the group could work on; broadband internet was the focus. The group will look further into a multi-town collaborative to pursue.

Myron Steere said that the need to have a consultant work on consolidation using unreserved funds was discussed as well. John Jordan said that it needs to be funded.

Rich Cahoon asked if there was a scope of work for this. Tim Theberge said that it was a surface discussion. Absent a scope of work, it is hard to obtain a quote for this work.

Bernd Foecking said that before we discuss how much we want to spend on a consultant; the first questions pertain to the towns. What is the suggested timeline for coming up with a scope of work? Myron Steere said that it will come under "new business" on a future agenda.

8. Old Business

None.

9. New Business

a. 1st Read Policy

- EEAG: Use of Private Vehicles to Transport Students and for Other School Purposes
- JICDD: Student Discipline Out-Of-School Actions

Rich Cahoon referenced the job descriptions for a first read.

b. Expenditure Report

David Jack reported that the balance available is getting to be less. Ensuring all of the authorizations are completed is underway. Working with schools to close purchase orders is also underway. Having as little unfinished business as possible is the goal.

Rich Cahoon asked about lines 734 and 738 – are we waiting on a purchase order or did we not purchase? David said that not all will be spent, some is related to chrome books and some is related to a sound system.

The 610 line still has \$250K remaining. David Jack said that not all of that line will be spent.

Tim Theberge asked what statistical services are. Kimberly Saunders said that certain software are used for data.

Tim Theberge asked about the unemployment line; he thought that municipalities didn't have to pay in until there was an actual event. This is related to Primex. Most local governments self-insure. David Jack agreed to check.

c. Dublin Consolidated School 5th Grade

Stephan Morrissey moved to shift this discussion on policy to the education committee for review and come back with a recommendation. Tim Theberge second.

Rich Cahoon asked what the question being asked of Ed Committee is. Myron said that for consistency across the district, the discussion is on how 5th grade at DCS should be handled. Jerry Wilson said that the question is should fifth grade remain at DCS or should all fifth grades go back to the elementary schools.

Dick Dunning said that if the 4/5 combination at DCS has 6 fifth grade students, DCS could have a 3rd/4th grade with 18 kids.

Bernd Foecking said that even with the fifth grade at DCS, we would not need an extra teacher.

Kristen Reilly asked if we are only talking about DCS.

Rich said that the question really is about 5th grade at DCS.

Further discussion will take place in non-public.

Stephan Morrissey moved to table further discussion until after non-public. Dick Dunning second. Unanimous.

d. Antrim Gym Floor Request

Bob Edwards said that a meeting to discuss a mechanism for the proper procedure for requests is in the planning; the floor ties in. An Antrim Trust Fund was noted.

Kimberly Saunders asked which Trustees of the Trust Funds manage these funds. Bob said that RBC is the firm that manages. Kimberly said that she is unaware of this fund.

Bob said that funds are managed by RBC but money belongs to the Town of Antrim. The funds came to the district to be managed in terms of balances. They are trust funds from the Town of Antrim.

Kimberly agreed to look into.

Bob said that typically, the two school principals make a recommendation for use of these funds.

Kimberly said that if Antrim is sending money every year, she assumes the town is tracking it. Bob confirmed.

David Jack and Bob Edwards agreed to connect for further discussion.

Jim Fredrickson said that he would like to understand the nature of the trust fund before meeting about the gym floor.

10. Public Comment

None.

11. Approval of Manifests (Board Vote Required)

David Jack certified that two manifests; the first totaling \$643,328.08 and the second totaling \$378,297.95 as well as Payroll totaling \$1,771,893.72 have been reviewed by him and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.

12. Non-Public Session: RSA 91-A:3,II (If Required)

a. Personnel

b. Negotiations

c. Legal

Stephan Morrissey moved to enter non-public session in accordance with RSA 91-A:3,II for matters of legal, negotiations, and personnel at 7:48 p.m. Dick Dunning second. Unanimous on a roll call vote.

Stephan Morrissey moved to exit non-public session at 8:56 p.m. Dick Dunning second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session for a period of ten (10) years. Jerry Wilson second. Unanimous.

Respectfully submitted,

Brenda Marschok