

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Rd.  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Ad-Hoc Food Service Committee**

**Thursday, May 30, 2019  
5:30 p.m.  
SAU**

**Minutes**

**Committee Members:**

- Richard Dunning
- Bernd Foecking
- Jim Fredrickson
- Linda Quintanilha, Chair
- Kristen Reilly
- Tim Theberge
- Savannah Lee, Student Rep.

**Present:** Linda Quintanilha, Richard Dunning, Bernd Foecking, Jim Fredrickson, Kristen Reilly, David Jack, Myron Steere, Michael Onorato

**Linda Quintanilha called the meeting to order at 5:30 p.m.**

**1. Approve minutes of April 16, 2019**

**Dick Dunning moved to approve the minutes of April 16, 2019. Jim Fredrickson second. Kristen Reilly abstained. All others in favor. Motion carried.**

**2. Report from Café Services**

Michael Onorato, Café Services, reported that things were going well. The April statement was just received. May should beat budget by at least \$7K. Cost control allows them to save money.

There are 180 operating days, \$998K/180 results in operating budget. Putting numbers together in the Profit and Loss shows what is allowed to be spent. Losses are less but still a loss.

Linda Quintanilha asked that statements be sent to the committee.

Michael reported that the food service trailer is being used as a BBQ truck and is serving pulled pork, cheeseburgers etc. outside of the cafeteria for lunch. He reported that 120 lunches were served on the first try. Lettuce wraps were served today, tomorrow skewers will be served, and rotating through to transfer foods that kids will like.

Mike spoke about a recent fundraiser that competed with Café Services. The thought was by committee members that this was not allowed. It would be a competing food. More information will come forward.

Mike reported that at the elementary and middle school level, things are mixing up too.

Macaroni & Cheese cupcakes were served at the middle school today. Focus will be on the

Breakfast after the Bell Program with Free and Reduced (FRL) students. Federal reimbursements will increase as a result. Bringing up these numbers even 15% has greatly affected the budget and the bottom line for the district. Bringing up the numbers puts us into another tier. A higher tier will result in increased reimbursements.

As an example, the Bethlehem pays the free and reduced rate of .30 cents for their students with a reimbursement of \$1.49 or higher. There is a zero net loss and it brings them up to a higher tier.

Mike provided an update on the Mascoma Fresh Picks situation for clarification, based on what has been in the media recently. Mike further spoke about processes and policies related to an Indiana District that was sending food home with students.

Further, Mike spoke about students who receive FRL and/or pay for a meal that can donate their meals for students to take home. They have to be shelf stable items. Fresh Picks will look into this further for the start of the next school year.

Jim Fredrickson shared his concern with government funded meals. Mike said that every school has a community basket where foods that students don't want can donate an item. Mike said that he wants the possibility for students to eat and having less waste.

### **3. RFP/Bid Review Process**

David Jack reported out on the Food Service bid process. He said that we have to be in compliance with the State. Bids were sent out, there was certain criteria that we had to receive and we have.

Evaluation has been done, more of a compliance piece. The next step is to look at a five year bid with five one year bids in it. ConVal can opt out after every year.

Plans are underway to cut costs.

The next step is to take this to the full School Board and move forward and negotiate. The contract will not be approved until the State approves it. The difference here is that last year a contract was signed with a \$98,632 deficit. Anything above and beyond is paid from the company. ConVal exercised that option last year. This bid, is \$10K higher. We have to take care of the revenue problem.

Increasing the FRL is of an advantage.

Mr. Jack spoke about those districts that have voted to pay the .30 FRL.

Further conversation took place about the uncollected debt for meals that have not been paid. Relationships with families exist where conversations can take place to recoup funds.

### **4. Other**

None.

**Dick Dunning moved to adjourn at 6:20 p.m. Kristen Reilly second. Unanimous.**

Respectfully submitted,

Brenda Marschok

