

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Rd.
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY

Tuesday, April 9, 2019

**SAU #1 Board Room
7:00 PM**

Agenda

Committee Members:

- Jim Fredrickson, Chair
- Rich Cahoon
- Richard Dunning
- Niki McGettigan
- Stephan Morrissey
- Kristen Reilly

- 1. Call to Order**
- 2. Approval of Minutes – March 14, 2019**
- 3. 2019 Plans**
- 4. Capital Improvements - Update**
- 5. Elementary School Costs – Update**
- 6. Solar Project - Update**
- 7. Other**

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CONTOOCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY

Thursday, March 14, 2019

**SAU #1 Board Room
5:30 PM**

MINUTES

Committee Members:

- Jim Fredrickson, Chair
- Rich Cahoon
- Richard Dunning
- Niki McGettigan
- Stephan Morrissey
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Committee Members Present: Jim Fredrickson, Rich Cahoon, Niki McGettigan, Stephan Morrissey

Others Present: Myron Steere, Gib West, David Jack, John Jordan, Tim Grossi, Kimberly Saunders, Jeffrey Friend, Harry Payne, Lori Turner, Chris Turner, Heather Niemela

1. Call to Order

Jim Fredrickson called the meeting to order at 5:30 p.m.

2. Approval of Minutes – February 20, 2019

Stephan Morrissey moved to approve the minutes of February 20, 2019. Rich Cahoon second. Unanimous.

3. 2019-20 Budget (post vote)

Jim Fredrickson said that since the budget passed, default budget conversation is not necessary. Jim said that he will update the white paper (Budget Primer) to reflect the impact on taxes.

Tim Grossi reported that the larger project at the high school to join the new work in the science lab area with other parts of the area is next. The bidding process will begin. The project was going to come out of trust fund monies. Jim reported that there is \$189,629 in the Capital Improvement Plan for 2019/2020. After verification that nothing is in the budget, a public hearing will be called for April 2nd.

4. Elementary school costs

Jim reported that he asked for cost information on the elementary schools. \$15M is total cost for elementary schools; \$8.6M is trackable through codes.

David Jack said that the true story would include the remainder.

Jim Fredrickson asked how much the adjustments change the numbers and then we can decide if the information is enough to get us the answer.

David said that transportation varies greatly among schools. Anything that he can accurately identify will provide more consistency. Special education is more of a district piece than an individual school.

Jim Fredrickson said that the information will be useful when discussing reconfiguration. Rich disagreed, the actual benefits package associated with a specific school will carry to the school that would absorb the cost.

David said that object code by school, sorted, will allow a total by school and sorted by function cost; much like a financial report.

Rich Cahoon noted that the staff costs would be determined by taking the cost of the staff that would be reduced in a reconfiguration scenario to determine the savings or the cost.

David Jack said that the Business Office and other SAU costs need allocation. Special programs need consideration as well.

Rich said that he understands that this is important, but it is not urgent. The CVES (ConVal Elementary School) DAC would need refinement. It would need to be attributed to the schools that it should actually be allocated.

David estimated that he could do this work in May.

Demonstrating in rough general terms was the thought that twice as much is spent in some schools than others.

Kimberly read minutes from the February 4, 2019 Hancock Selectmen's meeting. Discussion on charter schools took place. Operating costs for HES was stated at \$600K. Kimberly said that this figure is grossly underestimated. What it doesn't show are the expenses held in the CVES DAC and others.

Rich noted his interest in significant disparity in per pupil spending from one school to another.

David asked why the tuition rates quoted, multiplied by the number of students is not used.

Where are we in terms of preschool? Kimberly reported that it is a June deliverable; a report on the implications of preschool is anticipated. A pre-K program; four years olds, would be the focus.

5. Busing costs

The proposal for \$808,000 was voted down.

Stephan Morrissey said that the vote was voted down significantly so he thought that the discussion was dead.

Has a conversation taken place about moving all levels later? No.

The busing bid would be due in 2020.

6. Sports Program costs

Jim Fredrickson reported that a total summary of the cost of all programs is needed. Actual expenditures is the request. A comprehensive summary of all of the costs including stipends, transportation, uniforms, and anything else that the district pays. Actual costs for the current school year is asked.

With respect to hockey, what possible reductions might be expected? Kimberly Saunders will be meeting with Heather Niemela to discuss what the capacity of the boosters might be for funding.

Jim further said that taking the same concept to other boosters might be asked. Kimberly said that is not the charge of the district to direct boosters and their funding. Kimberly said that a formal policy guides boosters.

Rich Cahoon said that we had a three year hockey agreement with Jaffrey/Rindge. It was said to actually be a two-year contract; currently in the first year of the current two years.

Rich said that the Athletic Director does not have the authority to enter into contracts. The understanding was that it would be revisited at the end of that term.

Digging out the details of the contract renewal was asked. Rich confirmed that the Athletic Director does not have the authority to bind the district and enter into a contract.

Any progress on busing? Kimberly reported that Primex once reported that busing was required. Kimberly will investigate if Primex's position has changed.

Can parents sign a waiver to allow other transportation? How do students get home?

Rich Cahoon said that there is a distinction to be made between us providing transportation or us not providing it at all, and students driving themselves. If we say that the way you get to practice is that "you drive", that is a different conversation.

Can the boosters assume the responsibility by potentially purchasing a van?

Are we bound by contract to a specific bus company? Kimberly said that we have to give our contracted company first right of refusal. It is not problematic.

What about announcer's fees? Kimberly reported our employees cannot volunteer employment for the district; it is a labor law.

Is there the possibility of using Conant busing? They have lower bus costs. Kimberly said that possibilities for exchange might exist.

Rich asked if we could check with the NHIAA, the Athletic Director may have renewed the contract with the NHIAA. Our Memorandum of Understanding (MOU) exists with Conant.

7. Other

What is the role of Budget & Property Committee with Food Service RFP? The response was that they did not have a role.

The RFP is generated by the FEDS, monitored by the State. The goal is for nothing to be omitted that would be counter-productive.

**Stephan Morrissey moved to adjourn at 6:51 p.m. Niki McGettigan second.
Unanimous.**

Respectfully submitted,

Brenda Marschok