

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, March 19, 2019

School Board Meeting

7:00 p.m.

SAU Office

Minutes

BOARD

Rich Cahoon, Richard Dunning,
Jim Fredrickson, Janine Lesser,
Niki McGettigan, Stephan Morrissey,
Linda Quintanilha, Kristen Reilly,
Crista Salamy, Myron Steere,
Tim Theberge, Jerome Wilson

Molly Janoch, Student Rep.
Asher MacLeod, CVEA Rep.

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Tim Markley, H.R.
Ben Moenter, Student Serv.
Anne O'Bryant, SMS
Jim Elder, GBS
Colleen Roy, GES
Nicole Pease, DCS
Larry Pimental, PES
Amy Janoch, HES

1. Call to Order and Pledge of Allegiance

Kimberly Saunders called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Introduction and Swearing in of Returning and New Board Members

Kimberly Saunders swore Tim Theberge into office as School Board member.

3. Call for Election of Officers – Superintendent

Kimberly Saunders reported that one individual has submitted their intent to run for School Board Chair.

Stephan Morrissey moved to nominate Myron Steere as School Board Chairman. Dick Dunning second. Unanimous.

Myron Steere reported that there is one candidate for the position of School Board Vice-Chairman.

Dick Dunning moved to nominate Stephan Morrissey for the position of School Board Vice-Chairman. Jim Fredrickson second. Unanimous.

a. Committee Assignments and Requests

Myron Steere reported out on which Subcommittees School Board members will sit on. After some review, it was noted that additional adjustments were needed.

4. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. March 5, 2019

Stephan Morrissey moved to approve the minutes of March 5, 2019. Linda Quintanilha second. Tim Theberge abstained. All others in favor. Motion carried.

5. Points of Pride

Kimberly reported out on various Points of Pride as reported to her from administrators.

Tim Theberge introduced himself as the new School Board member representing Hancock.

6. Public Comment

None.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

7. Consent Agenda

a. Personnel

- 1) Job Description (2nd Read/Approval)
 - a. Administrative Assistant/Athletics
 - b. Administrative Assistant/Attendance
 - c. Reading Specialist/Teacher
 - d. Elementary School Teaching Principal

Tim Markley referenced the job descriptions for the positions listed for a second read and approval.

Stephan Morrissey moved to approve the job descriptions. Dick Dunning second. Unanimous.

- 2) Job Description (1st Read)
 - a. Administrative Assistant/Office
 - b. Administrative Assistant/ATC

Tim Markley referenced the job descriptions plus the addition of "Administrative Assistant /Office Coordinator" for first reads.

8. Superintendent's Report and Presentation of Business

Kimberly Saunders thanked Bob Edwards for his work on the ConVal High School Science Rooms project and presented him with a gift for his work.

a. Field Trip Requests (Board Vote Required)

- 1) South Meadow School – Peer Mentors in 7th grade will travel on April 17-19th by bus to Bretton Woods, NH to participate in a team building and leadership focus.

Stephan Morrissey moved to approve the field trip request as presented. Dick Dunning second. Unanimous.

b. Election Results

Kimberly said that the district is very thankful to the community for their vote of support on March 12th election.

c. Monthly Events Calendar

Budget & Property Committee will meet on Tuesday, April 9th at 7:00 p.m. at the SAU.

Strategic Plan Committee will meet on Thursday, April 11th at 5:30 p.m. at the SAU.

ATC Committee will meet on Thursday, April 11th at 7:00 p.m. at the SAU.

Food Service Committee will meet on Thursday, April 25th at 6:00 p.m. at the SAU.

9. Reports

a. Student Representative – Molly Janoch/Marina McMahon

Molly Janoch reported that Student Council is preparing to go to NYC to work with the homeless in different parts of the city.

b. Teacher Representative – Asher MacLeod

Asher MacLeod reported that middle school art teachers recently attended a conference and were able to collaborate. AES will host the town's community supper this week.

d. Budget & Property Committee – Jim Fredrickson

Jim Fredrickson reported that a number of high school hockey people attended for discussion. An accounting of all of the athletic programs was asked.

A follow through discussion about a deeper dive into the elementary school costs took place.

The cost of preschool programs is a June deliverable.

Busing costs were discussed. By July of 2020, the contract will be bid.

e. Communication Committee – Niki McGettigan

Myron thanked Niki McGettigan and Kristen Reilly for their work on the letter in today's paper.

Niki reported that updating the website was discussed. Updating the Budget Primer report that Jim Fredrickson developed was discussed. Assignments included thank you notes.

f. Education Committee – Crista Salmay

Linda Quintanilha reported that that discussion on digital citizenship curriculum was discussed. Common Sense Curriculum was recommended; free of cost. Priorities and who is responsible will be determined. Teachers will be incorporating them into their maps.

ISTE standards were discussed, focused on digital citizenship and research and information fluency.

A continued lively discussion took place on equity in the math department. Data will be collected from other schools via a questionnaire.

Policy IHBH will return to the Policy Committee; language about application, appeal, and evaluation criteria will be added.

10. Old Business

None.

11. New Business

a. 1st Read Policy

- ADC: Tobacco Products Ban Use and Possession In and On School Facilities and Grounds
- BGA: Policy Development System

Rich Cahoon referenced these policies for a first read. Please send feedback to the committee.

b. Set Last Day of School – June 2017

Kimberly referenced the current school calendar and policy IC.

Kimberly proposed that the last day of school for students as Tuesday, June 18th. leaving room for additional snow days.

Dick Dunning moved to approve June 18th as the last day of school for students. Jerry Wilson second. Unanimous.

c. Set CVHS Date of Graduation

Kimberly Saunders proposed that the date of ConVal High School graduation be set for Saturday, June 8, 2019.

Dick Dunning moved to set the date of ConVal High School graduation on Saturday, June 8th.

Stephan Morrissey second.

Crista Salamy noted that there is a lot going on in terms of tournaments etc. on June 8th. Dick Dunning noted that there will be conflicts with any date proposed.

Staff have to work 187 days so there will be additional days of work for staff.

Unanimous to set June 8th as the date for high school graduation.

d. Signing of MS22 (Report of Appropriations voted)

Deferred until the April 2nd School Board meeting.

e. Information Sessions for Law Suit

Rich Cahoon said that there will be a discussion of where we are in non-public session tonight.

Public information sessions are needed. One board member from each community will be sought to hold a session.

Please think about possible dates and locations for these sessions through mid-April. Send dates to Rich, Kimberly, and Brenda.

Jim Fredrickson suggested one at each middle school for all of the towns. It was noted that people like to be with their community members.

Stephan Morrissey noted that the Selectman in Frankestown had him on the agenda; zero people showed up for this discussion.

12. Public Comment

None.

13. Approval of Manifests (Board Vote Required)

Kimberly Saunders certified that the manifests listed totaling \$488,230.57 and Payroll totaling \$1,827,749.52 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.

14. Non-Public Session: RSA 91-A:3,II (If Required)

a. Negotiations

b. Legal

c. Personnel

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II at 7:41 p.m. for matters of personnel, student, and legal. Unanimous on a roll call vote.

Rich Cahoon moved to exit non-public session at 9:15 p.m. **Stephan Morrissey second. Unanimous.**

Stephan Morrissey moved to support decisions made in non-public session. Dick Dunning second. Unanimous.

Stephan Morrissey moved to allow students discussed in non-public session to remain until the end of the year. Dick Dunning second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public legal discussion for 5 years. Dick Dunning second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session for student matters for 5 years. Dick Dunning second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session for matters of personnel for 5 years. Dick Dunning second. Unanimous.

Stephan Morrissey motioned to adjourn at 9:17 p.m. Dick Dunning second. Unanimous.

Respectfully submitted,

Brenda Marschok