

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Tuesday, February 5, 2019**

**7:00 p.m.**

**SAU #1 Office**

**MINUTES**

**BOARD**

Rich Cahoon, Richard Dunning,  
Jim Fredrickson, Bernd Foecking,  
Janine Lesser, Niki McGettigan,  
Stephan Morrissey, Linda Quintanilha,  
Kristen Reilly, Pierce Rigrod,  
Myron Steere, Jerry Wilson

Asher MacLeod, CVEA Rep.  
Molly Janoch, Student Rep.

**ADMINISTRATION**

Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Tim Markley, H.R.  
David Jack, B.A.  
Cari Christian-Coates, Student Serv.  
Ben Moenter, Special Education

**1. Call to Order and Pledge of Allegiance**

**Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.**

**2. Non-Public Session: RSA 91-A:3,II**

**a. Student**

Tabled.

**3. Accept School Board Meeting Minutes (Board Vote Required)**

**a. January 22, 2019**

**Stephan Morrissey moved to approve the minutes of January 22, 2019. Dick Dunning second. Unanimous.**

**4. Points of Pride**

Kimberly Saunders shared various Points of Pride as reported to her by administrators.

Kimberly also reported that several Board members testified in Concord last week.

**5. Public Comment**

Alan Edelkind, Dublin, spoke about Article 12, a petitioned warrant article. He said that there is confusion as to whether it is recommended or not recommended by the board. His understanding was that the board recommended the article. He noticed that it states that the board did not recommend this article on the warrant. He reviewed the video at 1 hour and 11 minutes and it is absolutely clear. There was a motion to not recommend which was seconded. Then, Crista Salamy made an amendment to it so that it would be a positive vote. It was seconded. The vote was called. It was unanimous on the positive side to recommend. There was no call for the nays or abstainers. Mr. Edelkind said that it is important because when you go to vote, you look at the article and you look at the recommendation. If you feel good about the organization, you might follow the recommendation. The other thing is credibility. The Transcript and

*MISSION STATEMENT*

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

Dublin Advocate report that it was recommended by the board. Mr. Edelkind said that he understands that discussion will take place tonight and potentially a vote.

Myron Steere explained that the minutes were confusing and it was placed on the warrant article accordingly.

Niki McGettigan said that she understood the confusion, the vote went all over the place.

Kimberly Saunders said that the minutes are the legal record of the meeting. The video is not legal. This is why it is important to review the minutes before accepting them. They were voted.

Myron Steere said that this will be further discussed under old business.

## **6. Consent Agenda**

### **a. Personnel**

1) Job Description (2<sup>nd</sup> Read/Approval):

a) Occupational Therapist

**Stephan Morrissey moved to approve the job description as read. Dick Dunning second. Unanimous.**

2) Job Descriptions (1<sup>st</sup> Read):

a) Speech/Language Pathologist/Specialist

b) Job Description: Certified Occupational Therapist Assistant (COTA)

c) Job Description: Physical Therapist

d) Job Description: School Social Worker

Tim Markley referenced these four job descriptions for a first read.

### **b. Board Requests**

None.

### **c. List of Registered Board Candidates**

The following individuals have filed their declaration to run for open, 3-year term, School Board positions as follows:

Antrim - Rich Cahoon

Dublin - Bernd Foecking

Hancock - Timothy J. Theberge

Peterborough - (2 open positions)

Richard Dunning

Rachel Maidment

Jerome Wilson

## **7. Superintendent's Report and Presentation of Business**

### **a. Monthly Events Calendar**

No additional meetings were added or removed.

### **b. District Meeting Part I (Deliberative Session)**

Kimberly referenced a Board Budget Primer document and asked if it should be available in hard copy at District Meeting. It is available online.

Rich said that Jim went to great lengths to have this available as a neutral document. Niki said that it is not complete until after District Meeting. A note could be added stating such as a placeholder.

Kimberly said that she will have information available that reflects the decreases in student enrollment and corresponding decreases in staff.

Kimberly asked if there was the expectation that she provide a budget presentation for tomorrow night. It was shared at the budget hearing. Documents will be ready however.

**c. Accept Gift/Donation (Board Vote Required)**

1) ConVal High School requests authorization to accept a gift/donation totaling \$860.00 from the Guild of NH Woodworkers for turning and safety equipment and lathe sharpening tools in the manufacturing/woodworking lab.

**Stephan Morrissey moved to accept the donation as read. Dick Dunning second. Unanimous.**

**d. February 1, 2018 Enrollment Update**

Tim Markley referenced February 1<sup>st</sup> enrollment information.

**8. Reports**

**a. Student Representative – Molly Janoch/Marina McMahon**

Molly Janoch reported that there is hope for a larger student turnout at tomorrow night's District Meeting.

**b. Teacher Representative – Asher MacLeod**

Asher MacLeod reported on various topics.

**c. Food Service Committee – Linda Quintanilha**

Linda Quintanilha said that the summer food service program was discussed. It costs the district about \$13K to run. We don't have a breakdown of how many of the meals serve ConVal. Information is being gathered.

**d. Selectmen's Advisory Committee – John Jordan**

John Jordan said that a good question and answer meeting.

**e. Education Committee – Crista Salmay**

Janine Lesser reported that a discussion took place about student achievement data and the best way to share it with the public. Following cohorts to monitor improvement was suggested. Extended year and summer programming are set to go for the summer and communicated after the March 12<sup>th</sup> vote. Students will be encouraged to register for all four weeks. Janine reported that a group came to share information about VLACS and who enrolls in courses and why. More to come.

**9. Old Business**

**Bernd Foecking moved to recommend Article 12 on the warrant. Stephan Morrissey second. Unanimous.**

**a. Town of Hancock Request for Trust Funds**

Kimberly Saunders reported that Budget & Property Committee looked at the request from Hancock and recommends that the board provide funds for the purpose requested. A Public Hearing would be needed to use these dollars. The Trustees feel it appropriate.

Rich Cahoon asked if Tim's crew is doing the work. Kimberly reported that we would for one piece but not the other two.

When was the last time this trust was used? More than 15 years since few knew it existed.

**Stephan Morrissey moved to authorize use of the Hancock Daniels Trust Funds as requested. Pierce Rigrod second. Unanimous.**

**b. 2<sup>nd</sup> Read Policy/Adoption (Board Vote Required)**

- IMBA: Distance Education

**Linda Quintanilha moved to adopt this policy as read. Stephen Morrissey second. Unanimous.**

**10. New Business**

**a. Summer Food Service Program Recommendation (Board Vote Required)**

David Jack said that the State needs a decision by the end of February as to whether ConVal will continue with the Summer Food Service Program. Linda Quintanilha said that the Food Service Committee resides that it will continue for one year and gather further information.

**b. Submission of Board Officer Declaration**

1) Policy BDB Board Officers

Myron Steere submitted his intent to run for School Board Chair.

Stephan Morrissey submitted his intent to run for School Board Vice-Chair.

**11. Public Comment**

John Jordan thanked the board for the use of the Trust Funds.

Alan Edelkind asked the process now that Article 12 has been recommended. Myron Steere said that it will be announced at Deliberative Session and printed on the ballots.

**12. Approval of Manifests (Board Vote Required)**

David Jack certified that Manifests listed totaling \$371,346.59 and Payroll totaling \$1,940,805.68 have been reviewed by him and found to be proper charges against Contocook Valley School District for goods and or services received and have been properly processed prior to their submittal to the School Board.

**Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.**

**13. Non-Public Session: RSA 91-A:3,II (If Required)**

- a. Negotiations
- b. Personnel
- c. Legal

**Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II at 7:40 p.m. for Negotiations, Personnel, Legal, and Student matters.**

**Stephan Morrissey moved to exit non-public session at 8:33 p.m. Dick Dunning second. Unanimous.**

**Stephan Morrissey moved to accept the MOU as proposed. Linda Quintanilha second. Unanimous.**

**Rich Cahoon moved, that in the event of a default budget, that the SAU administrators will be held harmless to increases in the percent contribution for health insurance.**

**Pierce Rigrod second. Unanimous.**

**Stephan Morrissey moved to seal the minutes of non-public session for student and legal matters in perpetuity. To seal the non-public minutes of two personnel sessions and legal for a period of five years. Rich Cahoon second. Unanimous.**

**Stephan Morrissey motioned to adjourn at 8:34 p.m. Dick Dunning second. Unanimous.**

Respectfully submitted,

Brenda Marschok