

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

**School Board Meeting
Tuesday, February 19, 2019
6:00 p.m.
Non-Public Session: RSA 91-A:3,II
a. Student**

MINUTES

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II for student matters at 6:00 p.m. Dick Dunning second. Unanimous.

Stephan Morrissey moved to exit non-public at 7:07 p.m. Jerome Wilson second. Unanimous.

**School Board Meeting (Cont'd)
*Immediately Following Public Hearings***

MINUTES

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 7:29 p.m. The Pledge of Allegiance was recited.

2. Non-Public Session: RSA 91-A:3,II

a. Student

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II at 7:29 p.m. for the purpose of a student matter. Unanimous on a roll call vote.

Stephan Morrissey moved to exit non- public session at 8:04 p.m. Linda Quintanilha second. Unanimous.

3. Accept School Board Meeting Minutes (Board Vote Required)

a. February 5, 2019

Stephan Morrissey moved to accept the minutes of February 5, 2019. Dick Dunning second. Unanimous.

4. Appoint School District Clerk (Board Action/Vote Required)

Kimberly Saunders said that we need to appoint a District Clerk. She recommended David Jack for the remainder of his service.

Stephan Morrissey moved to appoint David Jack as School District Clerk. Dick Dunning second. Unanimous.

5. Points of Pride

Kimberly Saunders reported out on various Points of Pride as reported to her by administrators.

6. Public Comment

None.

7. Consent Agenda

a. Personnel

1) Notice of Stipend Positions 2018-2019

Tim Markley referenced the list of stipend positions as informational only.

Dick Dunning asked if stipends are set by a matrix. Confirmed.

Dick specifically asked about track position. Confirmed.

2) Job Descriptions (1st Read)

a. Elementary Classroom Teacher

b. Middle School Classroom Teacher

c. High School Teacher

Tim Markley referenced the job descriptions as a first read.

- 3) Job Descriptions (2nd Read/Adoption)
 - a. Certified Occupational Therapist Assistant (COTA)
 - b. Physical Therapist
 - c. School Social Worker
 - d. Speech/Language Pathologist/Specialist

Stephan Morrissey moved to approve the job descriptions as shared. Dick Dunning second.

Linda Quintanilha thanked Tim Markley for going through this exercise and updating these. **Unanimous.**

b. Board Requests

Kimberly Saunders reported that she has heard that there is one outstanding board request. Please see Kimberly if you have an outstanding board request.

8. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

No change.

b. Field Trip Requests (Board Vote Required)

- 1) South Meadow School, grades 5-8, students will travel on March 3rd to 5th, 2019 by van to Waterville Valley to participate in the State Winter Special Olympics.

Stephan Morrissey moved to approve the request as detailed. Dick Dunning second.

Linda Quintanilha asked if GBS participates in Special O's. The response was that they do not.

Unanimous.

9. Reports

a. Student Representative – Molly Janoch/Marina McMahon

ConVal High School will hold a Pep Rally this week. Boys and girls basketball teams doing really well. Auditions for spring play were today. Spanish class students are going to Costa Rica over Spring break. Unified basketball is also doing very well.

b. Teacher Representative – Asher MacLeod

The CVEA is working on a campaign to pass the budget and CVEA contract. The senior scholarship essay is open. The high school music department went to GBS to talk about what is available at ConVal last week.

c. Education Committee – Linda Quintanilha

Linda Quintanilha reported that discussion about exploring equity in the math department took place. Three groups are discussing issues, comments and reflections are being gathered. Graduation requirements for math are being looked at. Letter Land and Key Comprehension information was shared. Going really well. Staff is excited. Data is looking good.

d. Communication Committee – Niki McGettigan

Corrections were made to a PowerPoint and Jims work is done. A Press Release was sent to get out to papers in support of article 1 and 2. Working to keep website updated, putting up the primer and opinion pieces. Flyer mailer will be worked. Restating the default information to be more current was discussed for communication. Looking at the "We are Conval" publication to revamp was discussed.

10. Old Business

a. School Board Candidates for Chair and Vice-Chair – Q&A

Stephan Morrissey said that he sees himself as able to support Myron as Vice-Chair. Falling in Rich's footsteps will be impossible.

Myron Steere said that doing much of the work in committee is his goal. Brief meetings are planned as well.

11. New Business

a. 1st Read Policy

- 1) GADA: Employment References and Verification (Prohibiting Aiding and Abetting of Sexual Abuse)

Rich Cahoon said that this is a brand new policy; it is required.

- 2) JJJ: Access to Public Programs by Nonpublic, Charter Schools, and Home Educated Pupils

Rich Cahoon said this reflects the RSA as well.

b. Expenditure Report – David Jack

David Jack reported that he will be looking at any deficits and process transfers to bring to the board. It is his intent to get this in the next month and a half to allow a better idea of where the budget will end up. The budget looks solid in sustaining itself through the end of the year. The audit report will be finished up.

Snowplowing – encumbrance of which puts account balance at \$300.00. This is a result of having a contract for the year.

c. Set Out of District Tuition Rate (Board Vote Required)

Kimberly said that every year, the board sets tuition.

Rich Cahoon said that he loves using the excess capacity, is this working? Confirmed. Rich spoke about the incremental cost of adding a student as being well below what we are charging.

Stephan Morrissey moved to set the rate of tuition for an out of district student at \$7,336.25 for the 2019/2020 school year. Jim Fredrickson second. Unanimous.

12. Public Comment

Tim Theberge, Hancock, asked why not charge the full rate for tuition. The response was that there is a marginal rate of return. We are leveraging that we have had declining enrollment, this fills empty seats.

13. Approval of Manifests (Board Vote Required)

David Jack certified that manifests listed totaling \$306,870.55 and Payroll totaling \$936,726.50 have been reviewed by him and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.

14. Non-Public Session: RSA 91-A:3,II (If Required)

- a. Negotiations
- b. Personnel
- c. Legal

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II at 8:34 p.m. for student matters, personnel, and legal. Dick Dunning second. Unanimous on a roll call vote.

Stephan Morrissey moved to exit non-public session at 9:18 p.m. Dick Dunning second. Unanimous.

Stephan Morrissey moved to seal the minutes of legal for a period of five (5) years. Dick Dunning second. Unanimous.

Stephan Morrissey moved to seal the minutes of personnel and student matters indefinitely. Dick Dunning second. Unanimous.

Stephan Morrissey moved to approve to press release regarding teachers' contract and budget. Dick Dunning second. Unanimous.

Stephan Morrissey moved to permit the extended personnel leave requested. Linda Quintanilha second. Unanimous.

Stephan Morrissey moved to authorize to expend funds to support that class at GBS. Linda Quintanilha second. Unanimous.

Niki McGettigan said that default has been discussed and an article written. She wants to refresh that information and be clear that what we listed has already been voted on by the board and is what would be eliminated.

Jim Fredrickson said that it was talked about but the list is not final. What went public is that it could be counted on. The list is not complete.

Stephan Morrissey motioned to adjourn at 9:26 p.m. Dick Dunning second. Unanimous.

Respectfully submitted,

Brenda Marschok