

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

PUBLIC HEARING

Proposed 2019-2020 Budget

Tuesday, January 8, 2019

**SAU #1 Office
7:00 PM**

Per RSA: 40:13, II-a (c), a public hearing on the proposed budget is required.

MINUTES

Board Members Present: Rich Cahoon, Crista Salamy, Bernd Foecking, Myron Steere, Pierce Rigrod, Janine Lesser, Kristen Reilly, Jerome Wilson, Richard Dunning, Jim Fredrickson, Niki McGettigan

Administration Present: Kimberly Saunders, Dr. Ann Forrest, Tim Markley, Mindy Ryan, Cari Christian-Coates, Ben Moenter, Larry Pimental, Jen Kiley, Gib West, Kathie Morrocco

Myron Steere opened the public hearing at 7:00 p.m.

Kimberly Saunders stated that this is the public hearing for the Proposed Operating Budget. The Gross and Default Budgets will also be discussed (see attached).

ConVal has had one vision and direction to "Become a model of educational excellence within 5-7 years". Excellence is defined as creating learning environments so that all students can learn and succeed despite socioeconomic situations.

Foundational Stages were shared along with the associated focus area. They ranged from focusing on the basics to making sure there is a solid foundation for both students and teachers in terms of performance and accountability.

Budgeting the plan rather than planning the budget was the approach.

Strategic Plan Goals were highlighted. School Board Goals were shared as well.

All of this information is taken and is the starting point for budget preparation.

Procedural, Financial, and Programmatic assumptions were outlined.

Central Questions include "how does this request meet the needs of the District?" and "How does this move the Vision forward?"

Budget by Object was reviewed:

The proposed operating budget has a 1.87% increase or \$840,609.00. 50% of this figure are salaries, 24% are related to benefits.

District Assessment is up 4.71% or an increase of \$1,497,823.10. A decrease in all state revenue sources is anticipated. The estimated unreserved fund balance is \$250,000.

Revenue sources were reviewed against what is in place this year and what is proposed next year.

The proposed gross budget is \$48,128,006.67. District assessment is up, in part, due to a decrease in revenue.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

A 1.87% increase is the highest increase asked in the past five years. In that time, a significant amount of push downs from the state have been absorbed. ConVal has worked hard to absorb everything that is required in a situation of declining enrollment.

Salaries – ConVal absorbed a \$1.7M teacher's contract in this budget with an associated 1.87% increase.

We managed to keep salaries down. This includes the 18/19 CVEA increase. It includes a 4% merit pool for administrators; administrators get from 0-4%; a 3% pool for support staff and \$15K in lane changes.

Staffing changes were reviewed.

Benefits are slated to increase by \$518,735.00 due to budgeting 2.2% of the 4.2% GMR Plan Rate Increase; 12% contribution by staff to their insurance, and an increase in retirement of \$231,000.00.

Property Services are down \$49,016.56.

Transportation is up approximately \$140K.

Supplies and materials are up \$9,615 due to software, fuel oil and gasoline.

Furniture and equipment is down \$149,163.00 due to the 1:1 rollout having been completed.

Kimberly Saunders said that there is a belief that the district should be looking for a 2% retention of funds as a balance. The board does not have a set figure to aim toward; the district looks to budget tightly resulting in the unlikelihood of a return of funds.

Mindy Ryan, Business Administrator, shared information about the default budget. The default starts with total operational default budget of \$44,657,246.02, add in title and other funding to get to the gross budget total of \$46,878,781.02 for the default.

There is a difference \$408,000.00 after the decreases and increases to the default. \$46M is total default. From gross proposed budget of \$48,128,007.00 to the default results in a difference \$1,249,225.65.

Pierce Rigrod said that along with decrease in revenue from the state is also the loss of building aid which is being absorbed through capital budgeting.

Bob Edwards, Antrim, said that the public understands the default and the amount, but may not understand the ramifications of a default budget and unintended consequences.

Kimberly Saunders said that administration has been tasked with coming up with the \$1.2M that would result in being eliminated should a default be realized. The items with the least impact, or no impact on students, are sought to cut first. \$1.2M does not come out of the budget in paper, contracts, and staples. We will have to cut program and people.

Rich Cahoon asked the impact in the difference in the way that we are calculating the default budget this year.

Kimberly said that there was a change in the law that stipulated that if we cut a position from the budget and we added another, we would have to eliminate all new positions. If we cut a position, we have to eliminate it. For example, if we needed a teacher for a special science program and eliminated another elective based program to get the special science teacher, and we got a default, we would have to eliminate both positions. Rich Cahoon said that six (6) years ago we had a default where the difference was \$630,000. It was painful and difficult. Cutting twice as much would result in an extremely difficult year.

Dan Harper, Hancock, thanked the board for their time and effort in developing a budget. There will be sticker shock for taxpayers. He urged as much communication as possible in the towns and through mailings.

Having no further questions asked, Myron Steere called the public hearing to a close at 7:37 p.m.

Respectfully submitted,

Brenda Marschok

1/8/19 V.5					
Revenue Code	Description	Proposed 2019-20	Approved 2018-2019	Difference Increase (Decrease)	Percent
1000	Revenue from Local Sources				
				0.00	N/A
	Tuition	115,000.00	115,000.00	0.00	0.00%
	Voc Ed Tuition	16,000.00	16,000.00	0.00	0.00%
	Total Tuition	131,000.00	131,000.00	0.00	0.00%
	Unreserved Fund Balance	250,000.00	851,339.00	(601,339.00)	-70.63%
	Transfer to SpEd Trust	0.00		0.00	N/A
	Transfer to Capital Reserve	0.00	250,000.00	(250,000.00)	-100.00%
	Transfer to Health Maintenance	0.00	0.00	0.00	N/A
	Transfer to Athletic Trust	0.00	75,000.00	(75,000.00)	-100.00%
	Transfer to Equipment Trust	0.00	100,000.00	(100,000.00)	-100.00%
	Earned Interest	5,000.00	5,000.00	0.00	0.00%
	Special Revenue Fund	200,000.00	200,000.00	0.00	0.00%
	Child Nutrition	655,000.00	655,000.00	0.00	0.00%
	Total Local Sources	1,110,000.00	2,136,339.00	(1,026,339.00)	-48.04%
3000	Revenue from State Sources				
	Adequacy Grant	7,328,305.25	7,373,770.00	(45,464.75)	-0.62%
	Catastrophic Aid	120,000.00	118,857.00	1,143.00	0.96%
	Kindergarten Aid	171,929.00	171,929.00		
	Building Aid	0.00	0.00	0.00	N/A
	Vocational Aid	25,000.00	25,000.00	0.00	0.00%
	Child Nutrition	245,000.00	245,000.00	0.00	0.00%
	Medicaid	325,000.00	325,000.00	0.00	0.00%
	Total State Sources	8,215,234.25	8,259,556.00	(44,321.75)	-0.54%
4000	Revenue from Federal Sources				
	All Special Ed	475,000.00	475,000.00	0.00	0.00%
	Other Federal Sources	243,000.00	243,000.00	0.00	0.00%
	Title I & II	403,535.00	403,535.00	0.00	0.00%
	Total Federal Sources	1,121,535.00	1,121,535.00	0.00	0.00%
5000	Revenue from Other Sources				
	Bond Sale	0.00	1,000,000.00	(1,000,000.00)	-100.00%
	Total Other Sources	0.00	1,000,000.00	(1,000,000.00)	-100.00%
	State Education Tax	4,281,725.00	4,281,725.00	0.00	0.00%
	TOTAL ESTIMATED REVENUES	14,859,494.25	16,930,155.00	-2,070,660.75	-12.23%
	PROPOSED GROSS BUDGET	48,128,006.67	48,712,397.73	-584,391.06	-1.20%
	Less Revenues	14,859,494.25	16,930,155.00	-2,070,660.75	-12.23%
	DISTRICT ASSESSMENT	33,268,512.42	31,782,242.73	1,486,269.69	4.68%

CONTOOCOOK VALLEY SCHOOL DISTRICT BUDGET 2019-2020
V.5 1/8/2019

Object Code	Description	Proposed 2019-2020 Budget	Approved 2018-2019	Difference	Percent	Default 2019-2020 Budget	Difference
100	Personnel Services - Salaries						
110	Teachers	14,443,866.04	15,044,022.42	(600,156.38)	-3.99%		
111	Paraprofessionals	2,507,336.39	2,502,239.36	5,097.03	0.20%		
112	Administrative Assistants	1,177,822.70	1,084,540.50	93,282.20	8.60%		
113	Custodial/Maintenance	529,964.32	543,381.49	(13,417.17)	-2.47%		
114	Administrators	2,435,222.76	2,474,808.40	(39,585.64)	-1.60%		
115	Department Heads	30,000.00	40,000.00	(10,000.00)	-25.00%		
119	Support Services	807,430.36	737,942.16	69,488.20	9.42%		
120	Other Salaries	1,137,231.85	1,076,965.09	60,266.76	5.60%		
130	Overtime	42,000.00	43,200.00	(1,200.00)	-2.78%		
	Total Salaries	23,110,874.42	23,547,099.42	(436,225.00)	-1.85%		
200	Personnel Services - Employee Benefits						
211	Health Insurance	5,567,518.15	5,260,853.20	306,664.95	5.83%		
212	Dental Insurance	206,488.28	204,470.00	2,018.28	0.99%		
213	Life Insurance	51,288.00	42,000.00	9,288.00	22.11%		
214	Long-Term Disability	51,967.52	50,400.00	1,567.52	3.11%		
220	FICA	1,731,587.88	1,742,568.00	(10,980.12)	-0.63%		
225	Admin Annuity	7,005.00	7,005.00	0.00	0.00%		
231	Non-Teacher Retirement	562,001.64	582,942.26	(20,940.62)	-3.59%		
232	Teacher Retirement	2,948,610.60	2,717,492.66	231,117.94	8.50%		
260	Unemployment Compensation	27,655.00	27,655.00	0.00	0.00%		
	Total Benefits	11,154,122.07	10,635,386.12	518,735.95	4.88%		
300	Purchased Prof. & Technical Services						
320	Presenters	17,000.00	17,600.00	(600.00)	-3.41%		
321	Staff Tuition	96,900.00	78,890.00	18,010.00	22.83%		
322	Staff Services	77,520.00	102,900.00	(25,380.00)	-24.66%		
323	Pupil Services	708,257.00	223,400.00	484,857.00	217.04%		
330	Other Purchased & Tech. Services	1,582,724.49	1,518,274.00	64,450.49	4.24%		
340	Statistical Services	39,000.00	37,946.25	1,053.75	2.78%		
380	Purchased Services	176,000.00	171,000.00	5,000.00	2.92%		
	Total Services	2,697,401.49	2,150,010.25	547,391.24	25.46%		
400	Purchased Property Services						
411	Water & Sewer	58,875.00	57,875.00	1,000.00	1.73%		
421	Disposal Services	42,761.00	41,675.00	1,086.00	2.61%		
422	Snow Plowing Services	196,175.00	198,100.00	(1,925.00)	-0.97%		
430	Repair and Maint. Services	256,431.80	319,259.36	(62,827.56)	-19.68%		
431	Structural Repairs and Maint	193,200.00	312,200.00	(119,000.00)	-38.12%		
432	Electrical Repairs and Maint	25,800.00	30,700.00	(4,900.00)	-15.96%		
433	Mechanical Repairs and Maint	163,100.00	39,000.00	124,100.00	318.21%		
434	HVAC Repairs and Maint	176,800.00	163,300.00	13,500.00	8.27%		
440	Rental	3,450.00	3,500.00	(50.00)	-1.43%		
	Total Property Services	1,116,592.80	1,165,609.36	(49,016.56)	-4.21%		
500	Other Purchased Services						
510	Field Trip/Athletic Transportation	277,590.00	254,231.04	23,358.96	9.19%		
519	Pupil Transportation	2,402,573.80	2,263,595.20	138,978.60	6.14%		
520	Insurance	220,104.00	221,668.00	(1,564.00)	-0.71%		
530	Telephone / Web Access	238,580.20	240,604.00	(2,023.80)	-0.84%		
531	Cellular Phones	25,200.00	0.00	25,200.00	0.00%		
534	Postage	17,653.00	17,996.00	(343.00)	-1.91%		
540	Advertising	25,000.00	15,000.00	10,000.00	66.67%		
550	Printing	18,200.00	18,500.00	(300.00)	-1.62%		
561	Special Needs and Voc Tuition	961,361.00	1,001,295.00	(39,934.00)	-3.99%		
580	Mileage	95,015.00	88,560.00	6,455.00	7.29%		
590	Misc Purchased Services	16,700.00	16,700.00	0.00	0.00%		
	Total Other Services	4,297,977.00	4,138,149.24	159,827.76	3.86%		
600	Supplies and Materials						
610	Supplies	684,894.34	805,639.60	(120,745.26)	-14.99%		
615	Testing Supplies	20,064.00	0.00	20,064.00	0.00%		
622	Electricity	478,264.00	468,405.00	9,859.00	2.10%		
623	Bottled Gas	13,510.00	12,330.00	1,180.00	9.57%		
624	Fuel Oil	370,224.00	347,085.00	23,139.00	6.67%		

CONTOOCOOK VALLEY SCHOOL DISTRICT BUDGET 2019-2020

Object Code	Description	Proposed 2019-2020 Budget	Default 2019-2020	Difference Between Proposed	Percent	Approved 2018-2019	Difference Between 2018-2019	DEFAULT Notes
100	Personnel Services - Salaries							
110	Teachers	14,443,866.04	14,647,507.42	203,641.38	0.01	15,044,022.42	(\$396,515.00)	Eliminated positions
111	Paraprofessionals	2,507,336.39	2,542,576.63	35,240.24	0.01	2,502,239.36	\$40,337.27	Eliminated position
112	Administrative Assistants	1,177,822.70	1,084,540.50	-93,282.20	-0.09	1,084,540.50	\$0.00	
113	Custodial/Maintenance	529,964.32	543,381.49	13,417.17	0.02	543,381.49	\$0.00	
114	Administrators	2,435,222.76	2,256,808.40	-178,414.36	-0.08	2,474,808.40	(\$218,000.00)	Eliminated positions
115	Department Heads	30,000.00	40,000.00	10,000.00	0.25	40,000.00	\$0.00	
119	Support Services	807,430.36	730,068.66	-77,361.70	-0.11	737,942.16	(\$7,873.50)	Eliminated position
120	Other Salaries	1,137,231.85	1,076,965.09	-60,266.76	-0.06	1,076,965.09	\$0.00	
130	Overtime	42,000.00	43,200.00	1,200.00	0.03	43,200.00	\$0.00	
	Total Salaries	23,110,874.42	22,965,048.19	-145,826.23	-0.01	23,547,099.42	(\$582,051.23)	
200	Personnel Services - Employee Benefits							
211	Health Insurance	5,567,518.15	5,540,696.39	-26,821.76	0.00	5,260,853.20	\$279,843.19	Contractual Increases
212	Dental Insurance	206,488.28	201,727.28	-4,761.00	-0.02	204,470.00	(\$2,742.72)	Eliminated positions
213	Life Insurance	51,288.00	50,424.00	-864.00	-0.02	42,000.00	\$8,424.00	Contractual Increases
214	Long-Term Disability	51,967.52	50,977.52	-990.00	-0.02	50,400.00	\$577.52	Contractual Increases
220	FICA	1,731,587.88	1,697,773.33	-33,814.55	-0.02	1,742,568.00	(\$44,794.67)	Eliminated positions
225	Admin Annuity	7,005.00	7,005.00	0.00	0.00	7,005.00	\$0.00	
231	Non-Teacher Retirement	562,001.64	574,445.64	12,444.00	0.02	582,942.26	(\$8,496.62)	Eliminated positions
232	Teacher Retirement	2,948,610.60	2,856,134.28	-92,476.32	-0.03	2,717,492.66	\$138,641.62	Contractual Increases
260	Unemployment Compensation	27,655.00	27,655.00	0.00	0.00	27,655.00	\$0.00	
	Total Benefits	11,154,122.07	11,006,838.44	-147,283.63	-0.01	10,635,386.12	\$371,452.32	
300	Purchased Prof. & Technical Services							
320	Presenters	17,000.00	17,600.00	600.00	0.03	17,600.00	\$0.00	
321	Staff Tuition	96,900.00	78,890.00	-18,010.00	-0.23	78,890.00	\$0.00	
322	Staff Services	77,520.00	102,900.00	25,380.00	0.25	102,900.00	\$0.00	
323	Pupil Services	708,257.00	223,400.00	-484,857.00	-2.17	223,400.00	\$0.00	
330	Other Purchased & Tech. Services	1,582,724.49	1,518,274.00	-64,450.49	-0.04	1,518,274.00	\$0.00	
340	Statistical Services	39,000.00	37,946.25	-1,053.75	-0.03	37,946.25	\$0.00	
380	Purchased Services	176,000.00	171,000.00	-5,000.00	-0.03	171,000.00	\$0.00	
	Total Services	2,697,401.49	2,150,010.25	-547,391.24	-0.25	2,150,010.25	\$0.00	
400	Purchased Property Services							
411	Water & Sewer	58,875.00	57,875.00	-1,000.00	-0.02	57,875.00	\$0.00	
421	Disposal Services	42,761.00	41,675.00	-1,086.00	-0.03	41,675.00	\$0.00	
422	Snow Plowing Services	196,175.00	198,100.00	1,925.00	0.01	198,100.00	\$0.00	
430	Repair and Maint. Services	256,431.80	319,259.36	62,827.56	0.20	319,259.36	\$0.00	
431	Structural Repairs and Maint	193,200.00	208,700.00	15,500.00	0.07	312,200.00	(\$103,500.00)	Capital Projects
432	Electrical Repairs and Maint	25,800.00	30,700.00	4,900.00	0.16	30,700.00	\$0.00	
433	Mechanical Repairs and Maint	163,100.00	39,000.00	-124,100.00	-3.18	39,000.00	\$0.00	
434	HVAC Repairs and Maint	176,800.00	33,100.00	-143,700.00	-4.34	163,300.00	(\$130,200.00)	Capital Projects
440	Rental	3,450.00	3,500.00	50.00	0.01	3,500.00	\$0.00	

	Total Property Services	1,116,592.80	931,909.36	-184,683.44	-0.20	1,165,609.36	(\$233,700.00)	
500	Other Purchased Services							
510	Field Trip/Athletic Transportation	277,590.00	254,231.04	-23,358.96	-0.09	254,231.04	\$0.00	
519	Pupil Transportation	2,402,573.80	2,406,627.80	4,054.00	0.00	2,263,595.20	\$143,032.60	Bus Contract and Spec Ed Increase
520	Insurance	220,104.00	221,668.00	1,564.00	0.01	221,668.00	\$0.00	
530	Telephone / Web Access	238,580.20	240,604.00	2,023.80	0.01	240,604.00	\$0.00	
531	Cellular Phones	25,200.00	0.00	-25,200.00	0.00	0.00	\$0.00	
534	Postage	17,653.00	17,996.00	343.00	0.02	17,996.00	\$0.00	
540	Advertising	25,000.00	15,000.00	-10,000.00	-0.67	15,000.00	\$0.00	
550	Printing	18,200.00	18,500.00	300.00	0.02	18,500.00	\$0.00	
561	Special Needs and Voc Tuition	961,361.00	1,222,162.00	260,801.00	0.21	1,001,295.00	\$220,867.00	Spec Ed Tuition Needs
580	Mileage	95,015.00	88,560.00	-6,455.00	-0.07	88,560.00	\$0.00	
590	Misc Purchased Services	16,700.00	16,700.00	0.00	0.00	16,700.00	\$0.00	
	Total Other Services	4,297,977.00	4,502,048.84	204,071.84	0.05	4,138,149.24	\$363,899.60	
800	Supplies and Materials							
610	Supplies	684,894.34	605,639.60	-79,254.74	-0.13	805,639.60	(\$200,000.00)	Curriculum materials
615	Testing Supplies	20,064.00	0.00	-20,064.00	0.00	0.00	\$0.00	
622	Electricity	478,264.00	468,405.00	-9,859.00	-0.02	468,405.00	\$0.00	
623	Bottled Gas	13,510.00	12,330.00	-1,180.00	-0.10	12,330.00	\$0.00	
624	Fuel Oil	370,224.00	347,085.00	-23,139.00	-0.07	347,085.00	\$0.00	
640	Books	85,317.00	93,081.00	7,764.00	0.08	93,081.00	\$0.00	
641	Periodicals	23,423.00	24,374.75	951.75	0.04	24,374.75	\$0.00	
649	AVV Materials	3,100.00	16,990.00	13,890.00	0.82	16,990.00	\$0.00	
650	Software Support	361,408.95	312,684.49	-48,724.46	-0.16	312,684.49	\$0.00	
656	Gasoline/Diesel	240,300.00	190,300.00	-50,000.00	-0.26	190,300.00	\$0.00	
	Total Supplies and Materials	2,280,505.29	2,070,889.84	-209,615.45	-0.10	2,270,889.84	(\$200,000.00)	
700	Property							
733	Additional Furniture	10,610.00	11,218.00	608.00	0.05	14,718.00	(\$3,500.00)	Furniture
734	Additional Equipment	17,758.00	202.00	-17,556.00	-86.91	207,342.00	(\$207,140.00)	Chromebooks and other equipment
737	Replacement Furniture	22,750.00	26,100.00	3,350.00	0.13	30,970.00	(\$4,870.00)	Furniture
738	Replacement Equipment	230,304.00	72,603.00	-157,701.00	-2.17	172,603.00	(\$100,000.00)	New Equipment - PA System
739	Other Equipment	38,642.00	38,305.50	-336.50	-0.01	43,593.50	(\$5,288.00)	Other Audio/Visual Equipment
	Total Property	320,064.00	148,428.50	-171,635.50	-1.16	469,226.50	(\$320,798.00)	
800	Other Objects							
810	Dues and Fees	176,285.00	177,405.00	1,120.00	0.01	177,405.00	\$0.00	
830	Payment of Bond Interest	103,977.60	103,977.60	0.00	0.00	91,597.00	\$12,380.60	Increase in Bond Payments
890	Miscellaneous	108,472.00	60,490.00	-47,982.00	-0.79	60,490.00	\$0.00	
	Total Other	388,734.60	341,872.60	-46,862.00	-0.14	329,492.00	\$12,380.60	
910	Payment of Bond Principal	540,200.00	540,200.00	0.00	0.00	360,000.00	\$180,200.00	Increase in Principal Payments
	Total	540,200.00	540,200.00	0.00	0.00	360,000.00	\$180,200.00	
	TOTAL OPERATIONAL BUDGET	45,906,471.67	44,657,246.02	-1,249,225.65	-0.03	45,065,862.73	(\$408,616.71)	
	Title II & II	403,535.00	403,535.00			403,535.00		
	Other Federal Programs	243,000.00	243,000.00			243,000.00		

IDEA	475,000.00	475,000.00			475,000.00		
Food Service	900,000.00	900,000.00			900,000.00		
Special Revenue Fund	200,000.00	200,000.00			200,000.00		
Health Maintenance Trust	0.00	0.00			0.00		
Athletic Trust	0.00	0.00			0.00		
Capital Reserve	0.00	0.00			0.00		
Equipment Trust	0.00	0.00			0.00		
Special Education Trust	0.00	0.00			0.00		
Bond Sale	0.00	0.00			0.00		
TOTAL GROSS BUDGET	48,128,006.67	46,878,781.02	1,249,225.65		47,287,397.73	(\$408,616.71)	