

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Rd.
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Ad-Hoc Food Service Committee

**Thursday, January 24, 2019
6:00 p.m.
SAU**

AGENDA

Committee Members:

- Bernd Foecking
- Jim Fredrickson
- Linda Quintanilha, Chair
- Pierce Rigrod
- Kristen Reilly
- Jerome Wilson
- Savannah Lee, Student Rep.

- 1. Approve minutes of November 29, 2018**
- 2. Review Summer Program Costs**
- 3. Review Improvement Plan**
- 4. Other**

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Thursday, November 29, 2018
6:00 p.m.
SAU

Minutes

Committee Members:

- Bernd Foecking
- Jim Fredrickson
- Linda Quintanilha, Chair
- Pierce Rigrod
- Kristen Reilly
- Jerome Wilson
- Savannah Lee, Student Rep.

Present: Linda Quintanilha, Bernd Foecking, Kristen Reilly, Jerome Wilson, Savannah Lee, Myron Steere, Kimberly Saunders

Linda Quintanilha called the meeting to order at 6:03 p.m.

1. Approve minutes of October 25, 2018

Kristen Reilly moved to approve the minutes of October 25, 2018. Bernd Foecking second. Jerry Wilson abstained. Linda Quintanilha abstained. All else in favor. Motion carried.

2. Review reports From Café Services (received at Oct. meeting)

The Board has the ultimate decision making ability. In terms of the recommendations, driving education around the food service schedule is not recommended. Other factors already drive, such as transportation.

Kimberly Saunders said that she took issue with Café Services analysis of the National School Lunch Program. The deficit was approximately \$41K. She would like to have further discussion rather than take it (withdrawing from the program) off of the table.

Kimberly Saunders reported having met with Café Services after the last Food Service Committee meeting. Chris has recommended incorporating actual adult lunches. Quality was discussed. The meeting was overall positive.

Kimberly Saunders distributed a copy of the last RFP for reference.

Many districts are running their program at a deficit. It has to be frustrating.

Linda Quintanilha said that she is more concerned with the accounting practices of the service. Bernd Foecking said that it might be a characteristic of the industry. It is difficult to hire people; therefore they have to hire at a higher rate.

Savannah Lee said that the food, in general, is pretty good. It depends on what they are serving.

Myron Steere asked Savannah to make a list of things she would like changed. She might solicit her friends as well to do the same.

Kristen Reilly said that the experience for students who eat from the program every day is important; rather than those that access meals occasionally.

We might be late in the year to send out an RFP.

The problem seems to be that not enough people eat the food and that drives the finances.

Where is the discrepancy? Is it at the elementary, middle, or high school?

Jerome Wilson asked for a breakout of how many students in each of the elementary schools eat school lunch.

Café Services seems ready to address some of the issues. An RFP for the following year could be developed.

The Summer Program is costly. The plan is not to move forward with that program in the future. Linda Quintanilha said that at the next board meeting, a decision about ending the summer program should be made.

The report does not say how many meals, by site, are delivered.

Can we ask other districts who are benefiting if they would be willing to pitch in to share the cost of staffing that are running the program?

Mindy Ryan will find out all of the parameters on the summer program.

How much time does our SAU spend with administrative duties for the program?

ConVal has overseen the program for approximately ten years ago since the height of the recession. It might be time for someone else to take it over.

Does food service use our vans and fuel? Yes. Therefore, it is another subsidy.

That adds to the true cost of the program. A breakdown of the complete program was asked.

3. Other

Savannah Lee suggested a food service tasting to attract students to provide feedback on the program. The thought is to get more students interested in the program. Savannah was tasked with floating the idea to Mike to show the product and quality. She was not asked to plan the event.

4. Non-Public Session

a. Negotiations

5. Adjourn

Bernd Foecking motioned to adjourn at 6:49 p.m. Jerry Wilson second. Unanimous.

Respectfully submitted,

Brenda Marschok