

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Rd.  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL DISTRICT**

**BUDGET & PROPERTY**

**Tuesday, December 11, 2018**

**SAU #1 Board Room  
5:30 PM**

**Minutes**

**Committee Members:**

- Jim Fredrickson, Chair
- Rich Cahoon
- Richard Dunning
- Niki McGettigan
- Stephan Morrissey
- Pierce Rigrod

**Present:** Jim Fredrickson, Rich Cahoon, Richard Dunning, Pierce Rigrod, Kimberly Saunders, Dr. Ann Forrest, Mindy Ryan, Myron Steere, John Jordan (SAC)

**1. Call to Order**

**Jim Fredrickson called the meeting to order at 5:33 p.m.**

Agenda items were moved around to allow community members present to discuss solar energy. See notes under agenda item - 4. Other.

**2. Approval of Minutes – November 13, 2018**

**Dick Dunning moved to accept the minutes of November 13, 2018. Rich Cahoon second. Pierce Rigrod and Rich Cahoon abstained. All others in favor. Motion carried.**

**3. 2019-2020 Budget**

Mindy Ryan reported that Version 4 of the budget will be coming forward at the next Board meeting. The only change is to add increases to the administrator salary line as a result of a recent board vote.

The proposed budget with the additional Factfinder money resulted in the 18/19 budget of \$45,065,862.73. To get to the default, one time expenditures are taken out as well as eliminated positions and corresponding benefits for those eliminated positions.

Increases allowable include transportation, health benefits, and special education.

The difference between the proposed and the default is \$1,580,032.89. If we go to default, this would be what would be cut.

Kimberly Saunders said that she will develop a list of recommendations, should this cut be required, to the full board at the next board meeting.

Pierce Rigrod asked what is represented in the furniture and the equipment lines.

Line 738 represents a P.A. system that is in the current budget that would be taken out of the proposed. It was a one-time purchase.

Pierce requested that backup for the large pieces in the budget, supported by a breakout of what is included.

What other rule changes came about related to the development of the default?

Kimberly Saunders shared some of the ins and outs that are allowed accounting wise for inclusion in the default. The groups of people, in terms of salaries that this hurts, are administrators, custodial, and administrative assistants.

If a new teachers contract does not get approved, OPA money is not available.

The contract would freeze, dependent upon the contract language. Is it a one year contractual obligation? If so, it would be removed from the default.

An argument could be made to include it. If the board directs the inclusion of OPA funds, you are arguing that it is a contractual obligation and you would need to pay it.

Rich Cahoon said that if there is no contract there is no obligation to pay the OPA; it is a one-time award. It should not be included in the default if there is no intent to pay it. Confirmed.

Jim Fredrickson asked for confirmation that the OPA is not included in the default. The same logic needs to be applied to the paraprofessionals.

Line 211 – Health Insurance

\$5.2M was approved. Out of that number came eliminated positions and added back the difference between what was approved in 18/19 and what was proposed.

Kimberly thought we could include the entire GMR in the default. We made a decision to budget \$2.2M but, if we have a default, we would need those dollars.

Line 434 – HVAC Repairs and Maintenance

Includes two boilers. In a default, trust funds could be used but caution was given in that a default might result in not adding funds to the trust fund balances.

Placing capital purchases as a separate warrant was discussed. It would decrease the proposed budget. A request to pull some of the capital items and list the associated costs was asked to allow the board to review what the impact was on the proposed budget.

Discussion took place about the impact on property taxes as the most important concern for tax payers.

Myron Steere proposed further looking into moving fifth grade from Dublin Consolidated into the middle school at an Education Committee meeting.

Discussion about the best ways to communicate the impact of specific budget items and the budget as a whole took place.

If the warrant article passes or teacher's contract passes, sharing what the result would be is important.

**Pierce Rigrod moved to enter into non-public at 6:49 p.m. for contractual purposes. Dick Dunning second. Unanimous.**

**Pierce Rigrod moved to exit non-public session at 6:53 p.m. Dick Dunning second. Unanimous.**

Action Items include:

- Tim Grossi scheduling a solar meeting.
- Board will approve proposed budget on Tuesday. V4 will be presented; it includes proposed accountant and GBS assistant principal position.
- Verification that OPA was handled correctly.
- Verification that increase in health insurance is correct.

- Funding list of capital improvement projects
- What is the impact on assessment with budget decisions? Proposed plus teacher, default plus teacher, and default/no teacher.
- Updated trust fund balances for Tuesday.

**Dick Dunning moved to purchase a gift certificate for two to the Hancock Inn with a coinciding thank you. Second. Unanimous.**

**4. Other**

Michelle Russell asked about the next steps in forming a small group to look at solar energy further.

Jim Fredrickson reported that no further movement has occurred since the discussion of forming a small group has occurred. Budget preparation has been the priority.

**Dick Dunning motioned to adjourn at 7:01 p.m. Rich Cahoon second. Unanimous.**

Respectfully submitted,

Brenda Marschok