

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Communication Committee Meeting

SAU #1 Board Room

**Tuesday, November 13, 2018
7:00 p.m.**

Minutes

Committee Members:

- Niki McGettigan, Chair
- Rich Cahoon
- James Fredrickson
- Stephan Morrissey
- Janine Lesser
- Kristen Reilly

Present: Niki McGettigan, Rich Cahoon (7:20 p.m.), Dr. Ann Forrest, Myron Steere

1. Call to order

The meeting was called to order at 7:01 p.m.

2. Accept minutes of October 15, 2018

Passed over.

3. Review assignments

Discussion took place about communication work underway.

4. Work session (partial committee)

-read, revise, rework, and prepare for publishing

A review of a document titled "Your Tax Bill and the ConVal School Budget" took place.

It is meant to be an informative explanation of how tax bills are arrived at. The focus was to bring the reader in and uncomplicated how tax bills are arrived at. Simple and more concise.

5. Assign new research and work for next meeting

"Your Tax Bill and the ConVal School Budget" will continue to be reviewed.

6. Other

None.

Niki motioned to adjourn at 8:01 p.m. Rich Cahoon second. Unanimous.

Respectfully submitted,

Brenda Marschok