

POLICY COMMITTEE

September 18, 2018

SAU Finch Room

6:00 PM

Minutes

Committee Members:

Rich Cahoon – Chair, Janine Lesser, Kristen Reilly, Crista Salamy, Jerry Wilson, Stephan Morrissey, Kimberly Saunders, Ann Forrest

Attendees: Stephan Morrissey, Rich Cahoon, Crista Salamy, Janine Lesser, Kristen Reilly, Jerry Wilson, Myron Steere, Kimberly Saunders, Ann Forrest

1. Call to Order & Approval of September 4, 2018 Minutes

The meeting was called to order at 6:01 PM.

Stephan Morrissey moved to accept the minutes as written. Janine Lesser seconded the motion. Crista Salamy abstained.

2. Policies to the Board:

The following policies are being presented to the Board for a second read:

- a) JFABD: Admission of Homeless Students
- b) JICI: Dangerous Weapons on School Property

The following policies are being presented to the Board for a first read:

- a) AC: Non-Discrimination
- b) GBJ: Personnel Records (Included is policy JRA for possible wording on photocopying fees.)
- c) JIHB: Searches of Student Automobiles on School Property

3. Policies for Review:

Coming Back From August 7 meeting:

Our last meeting ended during the discussion of this policy; status unknown.

- c) JLCL: Life Threatening Allergies – is this ready to send for a first read?

This policy was written by our school nurses. The committee agreed to delete last sentence. Rich Cahoon asked who would determine when the training is necessary.

ACTION: Incorporate edits and send for a first read.

- d) JLD: Guidance Counselors: awaiting feedback from Legal. Packet contains our version and NHSBA's.

4. B Policy Review -- this agenda includes only those B policies that have recently been updated by the

NHSBA. Includes our version as well as the NHSBA version.

- a) BA: Evaluation of Board Operational Procedures (note that NHSBA has made BAA obsolete and merged the information into their BA policy). Recommended.

This policy has not been reviewed in some time. Rich Cahoon feels our policy, as it exists means nothing. We reviewed the NHSBA version. Janine Lesser asked about the Board completing a self-evaluation. How did the Board do at reaching the established goals? Policy should not be setting the Board goals. When are the goals set? Should we start with goals?

ACTION: Incorporate edits and bring for a 1st read at October Board meeting.

- b) BAAA: School Board Policies and Administrative Procedures – Recommended
Add links in policies to all student hand books and employee handbooks

ACTION: Requested that we add links for the school handbooks to all handbook related policies.

- c) BB: School Board Legal Status – Optional (We do not have this policy).

The consensus is that we do not need this. Kimberly Saunders indicated one good item that is identified is that we are an agent of the State.

Rich Cahoon and Stephan Morrissey suggested taking the first two paragraphs and adding them to BBA.

ACTION: Incorporate identified edits and bring BBA back to committee.

- d) BBA: School Board Powers and Duties – Recommended

Incorporate BB edits (see above). Presently this is a copy/paste of Ed RSA. 303. Has anything changed? Rich Cahoon feels it is good to let the public know what it is we do.

ACTION: Bring back to next meeting for review.

- e) BEDB: Agenda Preparation and Dissemination – Recommended

How many days and are they business or calendar days? Four days. Rich Cahoon feels we should not put committee-specific information in this policy.

ACTION: Bring BEDA & BEDH (do we have it?) and all bring back to next meeting. Change 7 days to 4 days and use NHSBA version. Bring back to next meeting.

- f) BEDG: Minutes – Recommended. All minutes taken during non-public need to mirror how we are keeping our public meeting. Discussion noted or not?

Rich Cahoon feels we need to approve the minutes of non-public sessions. He would like to see a separate folder specific to all non-public documentation. Myron Steere feels we should not hand them out ahead of time. Crista Salamy worried that Board members would not have time to review the materials before moving to non-public. We will use some type of safe packaging to hold non-public information.

ACTION: Bring back to next meeting.

Meeting adjourned at 6:54 PM. Motion to adjourn by Janine Lesser. Seconded by Stephan Morrissey.

- g) BEDG-R: Access to Minutes and Public Records

- h) BCA: Board Member Ethics - Recommended – Our ethics policy is BBFE (included)

- i) BCA-R: Acknowledge of School Board Ethics Policy

Pending from Past Meetings: Not in this packet

- a) STA Kindergarten Drop-off Procedure: under review by Legal and Bus Company

- b) EEAG – Use of Private Vehicles on School Business: Changed “teacher’s to “employees” in paragraph two. The Superintendent wants to discuss Legal’s edits with Dean Eggart.
- c) EFDA: Overdue Accounts – the following paragraph is the only reference to Overdue Accounts in our Meal Charging policy, EFAA:

If parents continue to fail to provide the student with a meal sent from home, continue to fail to provide funds for their student to use the school lunch program, continue to refuse to cooperate with reasonable requests by District staff to address the overdue debt, and the parent is believed to have the ability to pay, the Superintendent may pursue payment through civil legal action, including filing a claim in small claims court pursuant to RSA Chapter 503.

The Superintendent is delegated authority to assess the likelihood that civil action will lead to payment, the resources required to pursue collection, and to pursue such action only when doing so is in the best interest of the District. Note: this does not apply to free or reduced priced meals.

- d) ILD & ILD-R: Non-Educational/Non-Academic Questionnaires, Surveys, and Research – pulled pending further research.
- e) JFAB: Admission and Tuition of Non-Resident Students – pulled pending further discussion with Student Services
- f) JKAA: Use of Restraint, Seclusion, and Physical Contact – status report

5. Strategic Plan Related Policies: Not in this packet

Below is our original list of Strategic Plan-related policies from August 2016 with determination of committee ownership: Status Report?

- a) Communications: BHC, GBD; Communications Committee
- b) Assessment: IGA, IHBH, IK, ILBA, IMBC; presented to Education Committee
- c) Community Partnerships: KCB; Communications

6. Next Meeting: October 2, 2018