

POLICY COMMITTEE

September 4, 2018
SAU Finch Room
6:00 PM

Minutes

Committee Members:

Rich Cahoon – Chair, Janine Lesser, Kristen Reilly, Crista Salamy, Jerry Wilson, Stephan Morrissey, Kimberly Saunders, Ann Forrest

Attendees: Janine Lesser, Stephan Morrissey, Jerry Wilson, Rich Cahoon, Myron Steere, Kimberly Saunders, Ann Forrest

1. Call to Order & Approval of August 21, 2018 Minutes

The meeting was called to order at 6: 12 PM.

Motion to accept the minutes of the August 21st meeting made by Janine Lesser. Motion seconded by Jerry Wilson. Stephan Morrissey abstained.

2. Policies to the Board – The following policies are being presented to the Board for a first read:

a) JFABD: Admission of Homeless Students

b) JICI: Dangerous Weapons on School Property– This policy contains new edits from the Policy Committee, as well as Legal, based upon a recent review.

3. Policies for Review:

a) GBJ: Personnel Records – I have added the HR information on Personnel Files to this existing policy.
Ann Forrest suggested several edits to the new material.
Kimberly Saunders will check to make sure we charge the same amount that we charge the public for copies.

ACTION: Rich Cahoon asked that we ensure the same costs are reflected in both policies and can then send for a 1st for the next meeting.

b) EFDA: Overdue Accounts – the following paragraph is the only reference to Overdue Accounts in our Meal Charging policy, EFAA:

If parents continue to fail to provide the student with a meal sent from home, continue to fail to provide funds for their student to use the school lunch program, continue to refuse to cooperate with reasonable requests by District staff to address the overdue debt, and the parent is believed to have the ability to pay, the Superintendent may pursue payment through civil legal action, including filing a claim in small claims court pursuant to RSA Chapter 503.

The Superintendent is delegated authority to assess the likelihood that civil action will lead to payment, the resources required to pursue collection, and to pursue such action only when doing so is in the best interest of the District. Note: this does not apply to free or reduced priced meals.

Kimberly Saunders has asked some of her constituents about this and it appears this is a state-wide issue. Stephan Morrissey asked we have a problem with overdue staff accounts. Should it be the same as students? K12 is the payment system. Are they different from Café Services?

The Chromebook fee is \$25.00 annually.

Janine Lesser asked how does one know they are caring a balance on the lunch account. We send out monthly notices. We also provide a "low balance" email alert, which can be shut off by the parent.

ACTION: Will hold this policy until Kimberly Saunders meets with her constituents to discuss new ideas at the Southwesters meeting on Sept 21st.

Coming Back From August 7 meeting:

- a) AC: Non-Discrimination – addition of gender identity reference. NHSBA policy JBAB (no JBA) is included with this policy, as requested at the August 7 meeting. Status Report.

Kimberly Saunders indicated we could either create our own transgender policy, or use Gender Identity on our existing AC: Nondiscrimination. Ms. Saunders feels the goal of NHSBA was to help understand the intricacies of gender identity.

Rich Cahoon indicated that AC is just a list of our legal references. This is by state and federal law.

We are lucky to have single sex bathrooms in plenty.

Locker rooms could be an issue at some point.

Rich Cahoon prefers not to incorporate the NHSBA JBAB policy. High School Diploma must contain the student's legal name; however, a new one can be printed by request.

ACTION: make edits and send for a first read.

- c) JIHB: Searches of Student Automobiles on School Property – New version generated by CVHS Administration. Included is the CVHS version, Legal's version, and the NHSBA version of JIHB-R. We ended our meeting while discussing this policy.

Janine Lesser feels this is a question of protection. She stressed the fact reasonable suspicion. Stephan Morrissey feels we need to take great precaution. He is worried about the need to report when we might not know for sure. Janine Lesser feels we would not call in the police unless there was a necessity. How would we handle if a student inadvertently bought a hunting gun to school? Kimber indicate we would have some leeway. Police must have probable cause. If a student refuses a search, they would lose their privileges.

We have due process. We have an obligation to report drugs/alcohol/weapons to the police. If a student does not allow the search, should they lose parking privileges? Rich Cahoon and Stephan Morrissey are in agreement on this. School administrators should not be conducting criminal investigations; this is the role of the police. We should not infer misconduct

ACTION: Edits and send for a 1st read.

Move to adjourn. Unanimous. Meeting adjourned at 6:58 PM

- d) JLCL: Life Threatening Allergies – is this ready to send for a first read?
- e) JLD: Guidance Counselors: awaiting feedback from Legal (not in packet).

Pending from August 7 Meeting: Not in this packet

- a) STA Kindergarten Drop-off Procedure: under review by Legal and Bus Company
 - b) EEAG – Use of Private Vehicles on School Business: Changed “teacher’s to “employees” in paragraph two. The Superintendent wants to discuss Legal’s edits with Dean Eggart.
 - c) ILD & ILD-R: Non-Educational/Non-Academic Questionnaires, Surveys, and Research – pulled pending further research.
 - d) JFAB: Admission and Tuition of Non-Resident Students – pulled pending further discussion with Student Services
 - e) JKAA: Use of Restraint, Seclusion, and Physical Contact – status report
4. **B Policy Review** -- this agenda includes only those B polices that have recently been updated by the NHSBA.
- a) BEDB: Agenda Preparation and Dissemination (Recommended)
 - b) BEDG: Minutes (Recommended)
 - c) BEDG-R: Access to Minutes and Public Records
 - d) BCA: Board Member Ethics (Recommended) – Our ethics policy is BBFE (included)
 - e) BCA-R: Acknowledge of School Board Ethics Policy

5. **Strategic Plan Related Policies: Not in this packet**

Below is our original list of Strategic Plan-related policies from August 2016 with determination of committee ownership: Status Report?

- a) Communications: BHC, GBD; Communications Committee
- b) Assessment: IGA, IHBH, IK, ILBA, IMBC; presented to Education Committee
- c) Community Partnerships: KCB; Communications

6. **Next Meeting:** September 18, 2018

Respectfully Submitted,
Carol Hills