

CONTOOCOOK VALLEY SCHOOL DISTRICT  
Office of the Superintendent of Schools  
106 Hancock Road, Peterborough, NH 03458-1197

**POLICY COMMITTEE**

August 7, 2018  
SAU Finch Room  
6:00 PM

Minutes

**Committee Members:**

Rich Cahoon – Chair, Janine Lesser, Kristen Reilly, Crista Salamy, Jerry Wilson, Stephan Morrissey, Kimberly Saunders, Ann Forrest

**Attendees: Rich Cahoon, Stephan Morrissey, Jerry Wilson, Myron Steere, Kimberly Saunders, Ann Forrest, Kristen Reilly (6:07)**

**1. Call to Order & Approval of July 17, 2018 Minutes: The meeting was called to order at 6:02 PM. The motion to accept the July 17<sup>th</sup> minutes, as written made by Stephan Morrissey and seconded by Jerry Wilson. Unanimous.**

**Rich Cahoon requested that all B policies be added to the next Policy agenda.**

**2. Policies to the Board – The following policies will be presented to the Board for a first read:**

- a) AFB: Evaluation of the Superintendent and Goal Setting
- b) IHAMA: Teaching about Alcohol, Drugs, and Tobacco – This policy was reviewed by Legal and no changes were recommended.
- c) IIB: Class Size –  
Rich Cahoon indicated he would like to bring this back after the first read. This policy will also be returned to the Ed Committee and should come back to us by the end of October, if possible. Rich would like to see more concise description/process as to how classes are determined.

**3. Policies for Review:**

- d) STA Kindergarten Drop-off Procedure – Ms. Saunders discussed the STA Kindergarten drop-off policy, which has existed for quite some time. Presently, buses will not drop off Kindergarten students unless there is an adult present. We are responsible for them from door to door. Rich Cahoon indicated that this is not always the case with his own child. It was enforced more at the beginning of the year.

What does the District consider as reasonable? What do we want them to do? Do we want parents to sign off on our plan? What about older children being able to take the child? Rich Cahoon asked if they are actually going to sit and wait until they see an adult. This has not been his experience.

# CONTOOCOOK VALLEY SCHOOL DISTRICT

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Do we agree that it is not reasonable to allow only a parent be the one to take the child? What about grade 1 & 2 students. Is it fair to say there has to be an adult present? We do not walk home with students who live within walking distance, regardless of their age.

Rich Cahoon feels their policy makes us liable. Presently, STA is not fully following their own policy.

What about custodial issues? Should we include the entire school?

Is it acceptable for multiple students going to the same home with no parent present to be responsible for the kindergarten aged student?

The Superintendent will give these comments to the Bus company and request new procedures. The Board could also enact a policy that the bus company would have to follow.

- e) AC: Non-Discrimination – addition of gender identity reference. Ann Forrest discussed what the term “Gender” includes and feels that this term alone should cover the description. The past transgender policy we looked at was not workable. Rich Cahoon indicated this is a policy we presently do not follow.

Kristen Reilly would like to know that we are following all state and federal laws to protect gender identity. Can we reference only state laws? Ann Forrest did not think so, as we risk losing federal funding.

Rich Cahoon wants to ensure we can follow the policy if we add these two words.

Sports, NHAll, recently passed a policy on which one can play on a team with which they identify.

Kristen Reilly asked what our lockers and bathrooms at the high school look like.

The Superintendent indicated we are not in violation. Does our firefighter class discriminate based on gender? Physical disabilities? They can take the class but they might not pass the class.

What is a reasonable accommodation? You cannot have a drug conviction and become an EMT.

Who would tell the student this? Can addition be considered a disability?

Do we want to bring forth a transgender policy (NHSBA)? Should Ms. Saunders speak with Legal regarding this policy? Rich Cahoon is curious about not having to include the term “Identity”.

Stephan Morrissey feels we do not need a transgender policy. Jerry Wilson does not think we

need a specific policy. Kristen Reilly indicated that if we have a newer policy, she would like to see the language to see if there might be another term to use rather than gender identity.

Our old policy was very punitive towards staff. As written, it would have prohibited us from participating in NHAll sports.

**ACTION: Will bring the NHSBA policy JBA to the next meeting.**

- f) CB, & CB-R: bringing back for further discussion. Also included are the NHSBA versions. We need to add the job description as an “R”. Will also need to reference the “R”. The job description, as Rich sees it, states “other duties as required”.

**ACTION: Rich Cahoon would like to put this for a 1<sup>st</sup> read with the job description.**

- g) EEAG – Use of Private Vehicles on School Business: This policy was recently reviewed by Legal. Edits in red.

Ann Forrest found several issues worthy of discussing. The Superintendent would like to speak to Counsel regarding his recommendations. Why did he add the other school purposes? The

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convictions mentioned are very specific. What does “reckless operation” mean? Is this a plea down from something more severe? Ms. Saunders believes it is. Rich Cahoon wants to know if the language is strong enough to enforce consequences when in violation of this policy.

The Superintendent feels our legal counsel has probably written this for another district, but she will check with him.

**ACTION:** Kimberly will discuss our comments with Dean.

- h) ILD & ILD-R: Non-Educational/Non-Academic Questionnaires, Surveys, and Research – this is the new and correct version from NHSBA. ILDA has been withdrawn by NHSBA.

**ACTION:** The Superintendent asked for more time with this policy.

- i) JFAB: Admission and Tuition of Non-Resident Students – these changes are minimal.

**ACTION:** Add comma for clarification. Kimberly Saunders would like to check with the Student Services Director.

Meeting called at 6:52 PM.

- j) JFABD: Admission of Homeless Students

- k) JICI: Dangerous Weapons on School Property (legal version) – This policy contains new edits from Legal, based upon a recent review.

- l) JIHB: Searches of Student Automobiles on School Property – New version generated by CVHS Administration. Included is the CVHS version, Legal’s version, and the NHSBA version of JIHB-R.

- m) JKAA: Use of Restraint, Seclusion, and Physical Contact – status report

- n) JLCL: Life Threatening Allergies – is this ready to send for a first read?

- o) JLD: Guidance Counselors: awaiting feedback from Legal (not in packet).

#### 4. Strategic Plan Related Policies: Not in this packet

Below is our original list of Strategic Plan-related policies from August 2016 with determination of committee ownership: Status Report?

- a) Communications: BHC, GBD; Communications Committee

- b) Assessment: IGA, IHBH, IK, ILBA, IMBC; presented to Education Committee

- c) Community Partnerships: KCB; Communications

Meeting adjourned at 6:52; motion by Stephan, seconded by Jerry.

#### 6. Next Meeting: August 21, 2018

Respectfully submitted,

Carol Hills