

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Rd.
Peterborough, New Hampshire**

CONTOOCCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, September 4, 2018

SAU Office

7:00 p.m.

MINUTES

BOARD

Rich Cahoon, Richard Dunning,
Janine Lesser, Niki McGettigan,
Stephan Morrissey, Kristen Reilly (7:27),
Pierce Rigrod, Myron Steere,
Jerome Wilson

Asher MacLeod, CVEA Rep.

ADMINISTRATION

Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Tim Markley, H.R.
Ben Moenter, Special Education
Amy Janoch, HES
Kathie Morrocco, Pierce
Fabiola Woods, TES

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. August 21, 2018

Stephan Morrissey moved to accept the minutes of August 21, 2018. Dick Dunning second. Stephan Morrissey abstained. All others in favor. Motion carried

3. Points of Pride

Kimberly Saunders reported an overall great opening with over 500 adults and 2,200 children on board.

4. Public Comment

None.

5. Consent Agenda

a. Personnel

- Co-Curricular Stipends

Tim Markley referenced the nomination of Katrina Gilman, Speech/Language Pathologist - \$60,126 (prorated). Tim Markley noted the difficulty districts have hiring these critical positions. Mr. Markley spoke about six (6) positions who are eligible for the \$3,000 stipend as a result. Contracting out for these services would be significantly higher. **Stephan Morrissey moved to accept the nomination as read and eligible stipends. Second. Unanimous.**

Co-Curricular Athletic and Non-Athletic stipends were noted.

b. Job Description: Teacher of the Deaf and Hard of Hearing (2nd Read Approval)

Tim Markley noted the job description for approval of the board.

Stephan Morrissey moved to approve the job description as presented. Dick Dunning second. Unanimous.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

The Communication Committee will meet on Monday, October 15th at 7:00 p.m. at the SAU.

b. September 1, 2018 Enrollment Update

Total enrollment is 2,130 students, which is down thirteen students from last year.

A letter to State Officials on Education Funding from the Select board and ConVal School District was passed around for signature of the School Board.

c. Opening Day of School Update

Kimberly Saunders reported that the SAU Leadership held their traditional tour of all of the schools. New 21st Century Learning areas and classrooms set up in less traditional ways was evident at ConVal High School. The science labs are on track for completion this month.

7. Reports

a. Teacher Representative – Asher MacLeod

Asher MacLeod reported that teachers and paras are back in full swing educating students.

b. Selectmen's Advisory Committee – John Jordan

John Jordan reported that the letter on education funding was discussed at their recent meeting. To date, seven of the nine towns have signed the letter.

In addition, the Strategic Plan Option 3 was discussed briefly. The Auditor's Report was discussed as well.

c. Budget & Property Committee – Jim Fredrickson

1) Budget Guidance

Dick Dunning reported a brief discussion from a group that has offered to look further into solar energy at the high school. A subcommittee of Budget & Property may be formed for further review if this project is feasible.

The Science Labs are on schedule and likely under budget. Kudos to the facilities crew for their phenomenal work on this project. Hutter Construction has done a fantastic job. It is all positive.

The budget and guidelines were discussed in terms of the low end and high end. Default to 4.5% is the range.

A brief discussion on the Antrim Gym took place as well.

Students – Manny Bowman and another student reported that freshman opening day went well. There has been a good start to the school year. Sports are underway.

d. Communication Committee – Niki McGettigan

Niki McGettigan reported that the yearlong plan was reviewed and revised in terms of communication focus and goals. Niki said that it is challenging that the topic of consolidation hit the local newspaper on opening day of school. Connections with newspapers have been established. Assignments were committed to. Early history on the formation of this district is sought to better tell the story. A roll-out of how and when to communicate was discussed. More frequent meetings, twice monthly, was firmed up.

8. Old Business

a. Model Implementation Plan

Rich Cahoon referenced a draft list of areas and topics for Implementation Planning (see attached). Questions need answers; for example, what will students receive that they are not already with a specific plan? It needs to be laid out.

There is a value in information sharing not entirely coming from those within the district. As a result, a committee will be formed to provide a good cross section of people from various towns and segments.

Niki McGettigan asked if two parents serving on the committee from all of the towns was enough. Myron suggested that the meetings are public meetings and input will be valuable.

Does a committee like this, working on a tight deadline, make sense?

Rich Cahoon moved to form an implementation planning committee. Stephan Morrissey second. Unanimous.

Discussion took place about expanding the parent membership to more than two. Names will be brought forward.

Kimberly Saunders echoed that these will be long meetings, during the day, and will be continuous. The representation will be hammered out.

Rich Cahoon suggested half-day meetings weekly. As we develop answers, we need to communicate and release this information. Rich asked those present to forward parent contact information if they are interested.

A community member shared her concern with the number of parents that might be interested in serving on this committee who are not present tonight. In addition, she also shared concern with the potential of eight administrators being out of their schools each week for this length of time.

Kimberly shared her concern with adding on additional night meetings.

Karen Hatcher, asked if there would be subgroups meeting and doing work that would bring their work to the whole committee. Kimberly confirmed.

John Jordan was asked to search for additional Select board members to serve on this committee; they need not be SAC Committee members. Confirmed.

Information will be placed in school newsletters.

What is the final goal of the committee being formed? Rich said that the goal of a consolidation is to provide the best education that we can. The task of this committee is to operationalize the plan that is brought forward.

Stephan Morrissey moved to enter into non-public session at 7:37 p.m. for student matters. Unanimous on a roll call vote.

Stephan Morrissey moved to exit non-public session at 8:01 p.m. Dick Dunning second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session for student matters in perpetuity. Dick Dunning second. Unanimous.

Board members were asked to send their interest in serving on the sub-committee to the Superintendent.

9. New Business

a. 1st Read Policy

- JFABD: Admission of Homeless Students
- JICI: Dangerous Weapons on School Property

Rich Cahoon referenced these policies as first reads. Please send comments to committee members or Carol Hills.

B. Policy –R Discussion

- CB-R: Duties of the Superintendent

Rich Cahoon said that these are the duties that are listed in ED 302 and are the minimum duties of the Superintendent. If the Board cared to add additional duties, they can do so but they cannot remove. Rich asked the Board to review the document and advise the Policy Committee of suggestions.

c. Communication Planning

Kimberly Saunders referenced a Press Release in tonight's packet. Kimberly asked the Board if this is something they would like to be involved in. Is the Board interested in co-hosting or host alone?

Rich Cahoon said that we have our own efforts underway in the area of school funding that are carefully non-partisan. This is not carefully non-partisan. Janine Lesser said that she did not see anything clearly partisan. She said that this is different than the effort we are involved in. This is about educating the general public and would be better for people to understand the effect of school funding on taxes.

What is the opinion of the Superintendent? Kimberly Saunders said that she would not be responsible for the presentation but she can ask those who are to come out to ConVal. She could do either.

Pleasure of the Board –

Janine said that if there are reservations, it might be better to co-sponsor.

Rich Cahoon said that they are hurting their own case to run for office and pursue this. Rich said that he would vote against.

Janine Lesser moved to co-sponsor a presentation. Stephan Morrissey second.

In favor: Niki McGettigan, Dick Dunning, Pierce Rigrod, Janine Lesser, Stephan Morrissey, Jerry Wilson, Kristen Reilly

Opposed: Rich Cahoon

Co-sponsoring passed.

10. Public Comment

None.

11. Approval of Manifests (Board Vote Required)

Kimberly Saunders certified that the manifests listed by number totaling \$521,157.50 and Payroll totaling \$2,165,202.15 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.

Stephan Morrissey moved to enter into non-public at 8:11 p.m. for legal matters, student matters, and negotiation. Unanimous on a roll call vote.

12. Non-Public Session: RSA 91-A:3,II (If Required)

a. Student

13. Non-Public Session: RSA 91-A:3,II (If Required)

a. Personnel

None.

14. Non-Public Session: RSA 91-A:3,II (If Required)

a. Legal

15. Non-Public Session: RSA 91-A:3,II (If Required)

a. Negotiations

None.

Stephan Morrissey moved to exit non-public session at 8:24 p.m. Kristen Reilly second. Unanimous.

Stephan Morrissey moved to seal the non-public minutes of legal session for a period of three years. Dick Dunning second. Unanimous.

Stephan Morrissey moved to seal the non-public minutes on student matters in perpetuity. Dick Dunning second. Unanimous.

Discussion took place about cautioning that the board is accurately quoted when discussing consolidation.

Stephan Morrissey motioned to adjourn at 8:27 p.m. Dick Dunning second. Unanimous.

Respectfully submitted,

Brenda Marschok

Areas and Topics for Implementation Planning

1. Programming, what will happen that will be different, what will remain the same
2. Where will my child go to school, how will my child's experience be different
3. What will the dates and phases of implementation be, when will this take effect, will my child's experience be upset by this?
4. What are the upsides? What will we gain educationally, economically?
5. What are the downsides? What will we lose educationally, economically?
6. Transportation - ride times/lengths, grade mix on busses, cost
7. Use of building - what happens to the unused buildings?
8. Middle School vs. Lower Academy vs Junior High
9. Facilities - what would be needed in the way of renovations, how long would it take, what would it cost?
10. Additional offering - there has been a lot of talk about what could be offered. But what would be offered?
11. Before and after school programs - "child care" is a must in selling consolidation, extended year, extended day?
12. Preschool, what can be offered what will be offered, what about transportation and before and after school care, how might this impact the area?
13. Junior High intro to career programs offerings as a new feature.
14. Develop selling points for various towns - ie. /How will we use the buildings that are closed
 - a. new floor in Antrim Gym for recreation.
 - b. Upgraded Town municipal building for Bennington.
 - c. Senior Center and/or municipal facilities (police) in Frankestown.
 - d. Senior housing in Temple.
 - e. Handicap accessible Town Hall and recreation center in Greenfield.
 - f. SAU offices in Hancock.
 - g. Recreation center in Dublin.
15. Cost of potentially mothballing buildings, resale of buildings potential or not
16. Impact on housing values???? What is real, perceived, is there recovery and how long does that take.
17. Projected cost increases for operating in the current configuration ie., if we continue to operate where we are
 - a. Building maintenance.
 - b. Food service costs.
 - c. Staffing needs.
10. Detail savings areas -
 - a. Building maintenance.
 - b. Food service.
 - c. Staffing.
 - d. Other.
11. Educational improvements for children and staff.

Areas and Topics for Implementation Planning

Potential Committee members

4 Board members

2 parents

2 admin from each level (PK-4, 5-8, 9-12, SAU)

2 teachers

2 Selectboard members

1 Realtor

1 community member with financial analysis background

Grade	Total	65	138	164	126	155	147	795
SCHOOL	9410	Pre-School	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	Total
MPS	# of Students	33	25	26	23	33	142	795
	# of Sections	2	2	2	2	2	2	12
	Teacher	Teacher	Teacher	Teacher	Teacher	Teacher	Teacher	
	Ratio	16.5	12.5	14.5	11.5	12.5	13.5	
BES	# of Students		Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	76
	# of Sections		14	20	15	13	17	5
	Teacher		Teacher	Teacher	Teacher	Teacher	Teacher	
	Ratio		11.0	20.0	15.0	13.0	17.0	
DCS	# of Students		Kindergarten	1st & 2nd Grade	3rd Grade	4th & 5th Grade		49
	# of Sections		12	6 + 4 = 10	13	6 + 8 = 14		4
	Teacher		Teacher	Teacher	Teacher	Teacher		
	Ratio		12.0	10.0	13.0	14.0		
FES	# of Students		Kindergarten	1st & 2nd Grade	3rd Grade	4th Grade		53
	# of Sections		11	10 + 7 = 17	17	8		4
	Teacher		Teacher	Teacher	Teacher	Teacher		
	Ratio		11.0	17.0	17.0	8.0		
GES	# of Students		Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	34
	# of Sections		15	15	10	16	11	6
	Teacher		Teacher	Teacher	Teacher	Teacher	Teacher	
	Ratio		15.0	15.0	10.0	16.0	11.0	
HES	# of Students		Kindergarten	1st Grade	2nd Grade	3rd & 4th Grade		49
	# of Sections		10	12	10	16 + 1 = 17		4
	Teacher		Teacher	Teacher	Teacher	Teacher		
	Ratio		10.0	12.0	10.0	17.0		
PCS	# of Students		Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	274
	# of Sections		15	60	46	48	60	17
	Teacher		Teacher	Teacher	Teacher	Teacher	Teacher	
	Ratio		15.0	15.0	15.3	16.0	20.0	
TES	# of Students		Kindergarten & 1st Grade	2nd Grade	3rd & 4th Grade			48
	# of Sections		9 + 12 = 21	11	7 + 9 = 16			5
	Teacher		Teacher	Teacher	Teacher			
	Ratio		21.0	11.0	16.0			
	Para		Para	Para	Para			54
	Ratio		21.0	11.0	16.0			73
	Total		Total	Total	Total	Total	Total	729
	Teaching Principal		1	1	1	1	1	5
	Para		1	1	1	1	1	5
	Ratio		21.0	11.0	16.0			73
	Total		Total	Total	Total	Total	Total	729
	Total Elem. Students K-4		9	9	9	9	9	54
	Total Students Pre-K-4		9	9	9	9	9	54

Enrollment numbers may include unenrolled-in students

	A	B	C	D	E	F	G	H
1								
2		9,4,18						
3	DCS							
4								
5	GBS							
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