

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCCOOK VALLEY SCHOOL BOARD

Communication Committee Meeting

South Meadow School Library

Tuesday, September 25, 2018

5:30 p.m.

Minutes

Committee Members:

- Niki McGettigan, Chair
- Rich Cahoon
- James Fredrickson
- Stephan Morrissey
- Janine Lesser
- Kristen Reilly

Present: Niki McGettigan, Stephan Morrissey, Kristen Reilly

1. Call to order

Niki McGettigan called the meeting to order at 5:34 p.m.

2. Accept minutes of August 28, 2018

Stephan Morrissey moved to accept the minutes of August 28, 2018. Kristen Reilly second. Unanimous.

3. Review assignments

Niki McGettigan reported that she had created a folder in Drive to support tonight's work session. Pulling together a report that ties the intro's into Ann's report and reworking the ATC piece is a point.

The historical data that speaks about why ConVal was formed is important.

The goal is to pull together the history alongside waiting for direction on configuration or consolidation. The focus must be on education rather than savings.

Discussion took place about the Communication Committee being a conduit of the School Board and pushing information to another committee for dissemination.

Who do we need to inform? What types of information needs communicating? The charge of this committee has been moving.

Niki shared that she thought that the Communication Committee had the charge of communicating all of the things happening in the district. The charge is more to communicate the business of the School Board.

Karen Hatcher said that Niki was not wrong in believing that communication of all that is taking place in the district is a goal. It defines the “why” of the business that the board is working.

The process to date has been that an assignment is given, a due date is assigned, where will it be published is established, and back up readers were assigned.

4. Work session (partial committee)

-read, revise, rework, and prepare for publishing

The committee worked and reworked a communication document on the ATC.

5. Assign new research and work for next meeting

6. Set agendas for two October meetings

Niki said that moving forward, the first meeting of this committee each month will be a business meeting; the other a working meeting.

7. Other

None.

Stephan Morrissey motioned to adjourn at 6:58 p.m. Kristen Reilly second. Unanimous.

Respectfully submitted,

Brenda Marschok