

CONTOOCOOK VALLEY SCHOOL DISTRICT
Office of the Superintendent of Schools
106 Hancock Road, Peterborough, NH 03458-1197

POLICY COMMITTEE

July 17, 2018
SAU Finch Room
6:00 PM

Minutes

Committee Members:

Rich Cahoon – Chair, Janine Lesser, Kristen Reilly, Crista Salamy, Jerry Wilson, Stephan Morrissey, Kimberly Saunders, Ann Forrest

Attendees: Rich Cahoon, Stephan Morrissey, Crista Salamy, Myron Steere, Kimberly Saunders, Jerry Wilson, Janine Lesser, Ann Forrest

1. **Call to Order & Approval of June 19, 2018 Minutes – The meeting was called to order at 6:05 PM. Stephan Morrissey moved to accept the minutes as written; seconded by Jerry Wilson. Unanimous.**
2. **Policies to the Board – There are no policies going to the Board at this time.**
3. **Policies for Review:**
 - a) AFB, CB, & CB-R: bringing back for further discussion. Also included are the NHSBA versions.
ACTION: AFB – Send for a first read.

CB: Do we want to add to this or send it out to/ plan first and second read to straddle SAC meetings.
ACTION: Send both versions to Rich Cahoon, who will share with the full Board.
 - b) EEAG – Use of Private Vehicles on School Business: status report. We have not heard back from Legal regarding people with a DUI conviction are restricted. We will hold on this policy.
 - c) IIB – Class Size: Draft copy of Education Committee edits. Janine Lesser asked if we wanted to deal with Multiage, or stay with combination classes. The reason minimums were not changed is because people should assume that if you are below the minimum class number, it is possible to become a multi-grade. Stephan Morrissey asked about larger classes that benefit from a larger number of students, such as band and chorus.

Rich Cahoon wondered why there are smaller classes at the high school, but have multiple classes. This is a scheduling issue. This is based also on student requests. He feels it should be driven by student request only. Smaller schools have a harder time in scheduling like this because the schedule becomes more fragile. Rich Cahoon is concerned about the number of small class sizes. Stephan Morrissey feels the breakdown should be separate for the high school. Is Education Committee saying that classes under 22 will not run; this is how the policy interprets now. Rich Cahoon would like to see a clear role at the high school so we don't run into the issue we had with French at the high school.

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Education Committee looked at this in terms of students and parents. These numbers are strictly guidelines.

ACTION: Send for a first read.

- d) IHAMA: Teaching about Alcohol, Drugs, and Tobacco – This policy was flagged at our June meeting to hold for a future meeting. This policy requires a review by our attorneys. This goes back to the disagreement as to the interpretation of the law. The Superintendent does not want the NHSBA to interpret the law of the policy, and our Legal team agrees.

ACTION: Changes to reflect edits after a review by Legal and then will submit for a first read.

- e) ILDA: Non-Educational Questionnaires, Surveys, and Research. At our June meeting it was decided that the second paragraph should be redrafted and we need to check on whether our form is correct.

ILDA was withdrawn by NHSBA. ILD is the only policy relating to this subject matter. We will include on the next Policy agenda.

The Superintendent asked if committee wants to put together the R-procedure to bring back at a future meeting.

ACTION: Bring ILD to next meeting.

- f) JICI: Dangerous Weapons on School Property (legal version) – Edits from last meeting not incorporated in this copy. We ended our June meeting on this policy. Delete third paragraph on page two. Janine Lesser asked if we had not had this discussion before and it was noted that the law has changed. We could face a fine if we do not comply.

Ms. Lesser asked if there would be an occasion where a staff or student would need advanced written permission. The Board has the right to choose whether to arm teachers. There have been no requests to do so. Is there a decision to move this policy forward?

Myron Steere asked that we being working on our nonpublic minutes. Mr. Markley and Brenda Marschok with take on this endeavor, beginning with policy from five year ago and working backwards. We also need to look at the statue as to how we document our nonpublic minutes.

- g) JIHB: Searches of Student Automobiles on School Property – New version generated by CVHS Administration. Also included is JIHB-R. Crista Salamy asked how this is enforced, as she knows of a number of students who have never purchased a parking permit. What is the consequence? Ms. Saunders indicated that we could expand our due diligence, but we don't want to be towing student vehicles. Stephan Morrissey asked that if we are going to have searches, he would like to change the term "owner" to "operator". The Superintendent indicated that she will have to speak with Legal regarding this policy.

ACTION: To Legal for feedback.

Meeting called at 7:00 PM. Motion to adjourn made by Stephan Morrissey, seconded by Janine Lesser. All in favor.

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- h) JKAA: Use of Restraint, Seclusion, and Physical Contact – status report
- i) JLCL: Life Threatening Allergies – is this ready to send for a first read?
- j) JLD: Guidance Counselors: awaiting feedback from Legal.

4. Strategic Plan Related Policies: Not in this packet

Below is our original list of Strategic Plan-related policies from August 2016 with determination of committee ownership: Status Report?

- a) Class size: IIB -- presented to Education Committee
- b) Communications: BHC, GBD; Communications Committee
- c) Assessment: IGA, IHBH, IK, ILBA, IMBC; presented to Education Committee
- d) Community Partnerships: KCB; Communications

5. Request from Student Services to review Strategic Plan Goal 2.5 policies: for a future meeting (not in this packet).

- a) KA – School, Community, and Home Relations, adopted Aug. 2012
- b) KCB – Community Involvement in Decision Making, adopted Oct. 2015 (see above)
- c) KDA – Public Information Program, adopted Nov. 2014
- d) KDCA – Student Involvement in Public Information Program, adopted Nov. 2014
- e) KMA – Relations with Parent Organizations, adopted Oct. 2015

6. Next Meeting: August 7, 2018 @ 6:00 PM.