

# Policy Committee

## Minutes

June 19, 2018

6:00 PM, SAU Offices

<b>Members</b>	<p>Rich Cahoon - Chair, Janine Lesser, Kristen Reilly, Stephan Morrissey, Crista Salamy, Jerry Wilson, Kimberly Saunders, Ann Forrest</p> <p>Attendees: Rich Cahoon, Crista Salamy, Janine Lesser, Jerry Wilson, Kristen Reilly, Myron Steere, Kimberly Saunders, Ann Forest, Stephan Morrissey (6:13 PM)</p>
1.	<p>Meeting call to order: The meeting was called to order at 6:00 PM by Rich Cahoon.</p> <ul style="list-style-type: none"><li>❖ Approval of June 5, 2018 Minutes – Motion to approve Minutes as written made by Janine Lesser. Seconded by Rich Cahoon. Crista Salamy abstained.</li></ul>
2.	<p><b>Policies to the Board:</b></p> <p>There are no policies going to the Board at this time.</p>
3.	<p><b>Policies for Review:</b></p> <ul style="list-style-type: none"><li>❖ AFB/CB/CBI-R: School Superintendent/Evaluation of the Superintendent and Goal Setting – update required.</li></ul> <p>AFB: Goal Setting – the three areas of performance were discussed. Rich Cahoon feels these are necessary areas. He would like to see either here or in CB, coverage of content on the rolling of the contract. Ms. Saunders thought it wise to put dates in for the evaluation (March 1 &amp; September 1). We would also need to add completion of goal, identifying a completion date of August 1 for the Board’s goals.</p> <p>Janine Lesser asked if these dates would be better off in the CBI-R, which is outdated. Board goals established in August; Superintendent in September. District employees’ evaluations are completed by the end of June.</p> <p>The way the contract works now, if the Board does not tell a Superintendent by <b>March 1</b> that their not coming back, then he/she is. This also allows newly elected Board members not to participate in the Superintendent evaluation process.</p> <p>CB &amp; CB-R: Evaluation of the Superintendent; we will look at the NHSBA versions to ensure the duties are up-to-date. <b>ACTION: Bring back to July meeting.</b></p>
4.	<p><b>Pending Policies:</b> from NHSBA Spring 2017 Spring Policy Update:</p> <p>The following policies are in the queue for further discussion pending feedback from Legal, Education Committee, or other resources.</p> <ul style="list-style-type: none"><li>❖ EEAG: Use of Private Vehicles on School Business – status report pending</li><li>❖ IHAMA: Teaching about Alcohol, Drugs, and Tobacco –Janine Lesser on resource list from the State.</li></ul>

Janine Lesser did get a list of resources from the State, Comprehensive Drug Force is putting together a list for the District to use. She does not know what we want to see. Kristen Reilly asked if we want this to be state wide or local.

Do we want to accept this informal advice from the NHSBA attorney, or can we avoid this? Do we want to be specific or make it vague, in case we do not fulfill all of the mandates from NHSBA/State?

Ms. Lesser asked if the Drug Task Force is an ongoing group or a temporary one. Who will maintain the Resource list?

We can review the State's list and provide some documentation but who will be responsible for researching and maintaining the data.

When Legal returns we will ask him what the Superintendent's actual responsibility is and then we will update the policy to reflect this information.

**ACTION: Hold for future meeting**

- ❖ ILBAA: High School Graduation Competencies --- our 2008 policy was never assigned a Category. This is a Priority policy. Not discussed at last meeting. Refer both versions to Education Committee for future agenda item and copy to Gib West. **Not in this packet.**
- ❖ ILDA: Non-Educational Questionnaires, Surveys, and Research.

The Superintendent discussed that this is about surveys that do not involve academics. This was brought about by people who did not want their students participating in a Youth Risk Survey, which does not even apply to the language of this policy. This should have **opt in** language, not the **opt out** language. The Superintendent will look into this. Janine Lesser asked if there are a lot of institutions that want to conduct a survey. Yes, from time to time. We also have a policy regarding research and educational agencies.

**ACTION: We need to have the second paragraph redrafted and we need to check on whether our form is correct.**

- ❖ IMBD: High School Credits for 7<sup>th</sup>/8<sup>th</sup> Grade Coursework --- we do not have this policy. Going to Education Committee for future agenda. This is a priority policy. Rich Cahoon feels that we can say that we have a policy that says we offer this. **ACTION: This policy will go to Education Committee for discussion.**

- ❖ JICI: Dangerous Weapons on School Property (legal version) – status report

Kimberly Saunders touched base with Legal, we can now dictate as to what is a weapon during school hours but can have a different set of guidelines for after hours. However, the State Supreme Court indicates we cannot prevent someone from bringing a gun into a school; the school board does not have the right to regulate the public. There is a law that could lead to a fine, for adopting an unlawful policy.

We are trying to come to compliance with the NH Supreme Court. This Right to Carry does not apply to students, even 18 year old students. Our staff must also follow the School District guidelines. We can dictate how we react (legally) should this happen. We need to write the policy to apply to students, staff, and contracted services. What about volunteers in the school? Bernd Foecking asked. Ms. Saunders feels they fall under the "staff" category.

	<ul style="list-style-type: none"> <li>❖ JIHB: Searches of Student Automobiles on School Property – New version generated by CVHS Administration. Also included is JIHB-R.</li> <li>❖ JKAA: Use of Restraint, Seclusion, and Physical Contact – status report</li> <li>❖ JLCL: Life Threatening Allergies – is this ready to send for a first read?</li> <li>❖ JLD: Guidance Counselors: awaiting feedback from Legal.</li> </ul>
5.	<p><b>Strategic Plan Related Policies: Not in packet</b></p> <p>Below is our original list of Strategic Plan related policies from August 2016 with determination of committee ownership: Status Report?</p> <ul style="list-style-type: none"> <li>❖ Class size: IIB -- presented to Education Committee</li> <li>❖ Communications: BHC, GBD; Communications Committee</li> <li>❖ Assessment: IGA, IHBH, IK, ILBA, IMBC; presented to Education Committee</li> <li>❖ Community Partnerships: KCB; Communications</li> </ul> <p><b>Request from Student Services to review Strategic Plan Goal 2.5 policies:</b></p> <ul style="list-style-type: none"> <li>❖ KA – School, Community, and Home Relations, adopted Aug. 2012</li> <li>❖ KCB -- Community Involvement in Decision Making, adopted Oct. 2015</li> <li>❖ KDA – Public Information Program, adopted Nov. 2014</li> <li>❖ KDCA -- =, adopted Nov. 2014</li> <li>❖ KMA -- Relations with Parent Organizations, adopted Oct. 2015</li> </ul> <p>I also have the Spring 2018 NHSBA Policy Update list. Please let me know if you would like a copy shared with you.</p>
6.	<p>Motion to adjourn at 6:53 PM by Stephan Morrissey, seconded by Janine Lesser. Unanimous.</p> <p>Next Meeting: July 17, 2018 @ 6:00 PM</p>

Respectfully submitted,

Carol Hills