OFFICE OF THE SUPERINTENDENT OF SCHOOLS Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, May 1, 2018

School Board Meeting
7:00 P.M.
SAU Office

AGENDA

- 1. Call to Order and Pledge of Allegiance
- 2. Acceptance of School Board Meeting Minutes (Board Vote Required)
 - a. April 12, 2018 (pg. 1)
 - b. April 17, 2018 (pg. 2-5)
- 3. Points of Pride
- 4. Public Comment
- 5. Consent Agenda
 - a. Personnel
 - 1) Resignations 2017-2018 (pg. 6)

Kimberly Wall, SMS Grade 7 ELA Teacher

- 6. Superintendent's Report and Presentation of Business
 - a. Monthly Events Calendar (pg. 7-8)
 - b. Strategic Plan Update Goals 4
 - c. May 1, 2018 Enrollment Update
 - d. Accept Gift/Donation (Board Vote Required) (pg. 9)
 - 1) Temple Elementary School requests authorization to accept a gift/donation totaling \$517.00 from the Ladies Aid Society of Temple, c/o Lynda Connolly, for the purpose of supporting the whole school field trip to Squam Lakes Science Center.

7. Reports

- a. Student Representative Lily Denehy
- b. Teacher Representative Patrick Cogan/Linda Compton
- c. Budget & Property Committee Jim Fredrickson
- d. Communication Committee Niki McGettigan
- e. Food Service Committee
- f. Selectmen's Advisory Committee John Jordan
- 8. Old Business
 - a. 2nd Read Policy (Board Vote Required)
 - ADD: Safe Schools (pg. 10-11)
 - EBB: Safe Schools (pg. 12-13)
- 9. New Business
 - a. 1st Read Policy
 - EHAA: Internet Safety and Responsible Use For Students (pg. 14-16)
 - JICL: Internet Safety and Responsible Use For Students (pg. 17-19)
 - IKFA: Early Graduation (pg. 20)
 - b. Expenditure Report (pg. 21-23)
 - c. Authorization of Bonds and Loan Agreement Approval (Board Vote Required)
 - d. Food Service Contract
- 10. Public Comment
- 11. Approval of Manifests (Board Vote Required)
- 12. Non-Public Session: RSA 91-A:3,II (If Required)
 - a. Personnel
 - b. Negotiations

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

OFFICE OF THE SUPERINTENDENT OF SCHOOLS 106 Hancock Rd. Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Thursday, April 12, 2018

School Board Meeting
SMS Library
4:30 p.m.

BOARD

Rich Cahoon, Richard Dunning, Jim Fredrickson, Bernd Foecking, Janine Lesser, Niki McGettigan, Stephan Morrissey, Linda Quintanilha, Kristen Reilly, Pierce Rigrod, Myron Steere, Jerome Wilson

ADMINISTRATION

Kimberly Saunders, Supt. Dr. Ann Forrest, Asst. Supt. Tim Markley, H.R. Cari Christian-Coates, Student Serv.

- 1. Call to Order and Pledge of Allegiance
 Myron Steere called the meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.
- 2. Non-Public Session: RSA 91-A:3,II
 - a. Negotiations

Stephan Morrissey motioned at 4:31 p.m. to enter into non-public session in accordance with RSA 91-A:3,II for negotiations and personnel. Unanimous on a roll call vote.

Stephan Morrissey motioned to exit non-public session at 5:40 p.m. Second. Unanimous.

Stephan Morrissey motioned to seal the minutes for non-public session about the ACLU for a period of one year. Second. Unanimous.

Stephan Morrissey motioned to seal the minutes for non-public session for sabbatical for a period of five years. Second. Unanimous.

Stephan Morrissey motioned to seal the minutes for non-public session for negotiations for a period of five years. Second. Unanimous.

Stephan Morrissey motioned to seal the minutes for non-public session for the renewals for a period of five years. Second. Unanimous.

Stephan Morrissey motioned to support the agreement with the CVEA. Second. Dick Dunning abstained. All else in favor. Motion carried.

Respectfully submitted,

Brenda Marschok

OFFICE OF THE SUPERINTENDENT OF SCHOOLS Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, April 17, 2018

School Board Meeting
6:30 P.M.
SAU Office

MINUTES

BOARD

Rich Cahoon, Richard Dunning, Jim Fredrickson, Bernd Foecking, Janine Lesser, Niki McGettigan (6:36), Stephan Morrissey, Kristen Reilly, Pierce Rigrod, Crista Salamy, Myron Steere, Jerome Wilson

Patrick Cogan, CVEA Lily Denehy, Student Rep.

ADMINISTRATION

Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Cari Christian-Coates, Student Serv.
Mindy Ryan, B.A.
Tim Grossi, Dir. Facilities
Brian Grattan, Tech.
Gib West, CVHS
Kim Chandler, CVHS
Steve Bartsch, CVHS
Amy Janoch, HES

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited.

2. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. April 3 2018

Stephan Morrissey moved to accept the minutes of April 3, 2018. Dick Dunning second. Bernd Foecking and Jim Fredrickson abstained. All else in favor. Motion carried.

3. Points of Pride

Kimberly Saunders reported on various Points of Pride as shared with her by administrators.

4. Public Comment

Nancy Blair, Antrim, asked the Board to consider keeping both Family & Consumer Science (FACS) position in the middle schools 100%. Kids learn by doing and by project based learning. FACS supports core learning.

5. Consent Agenda

a. Personnel

1) Resignations 2018-19

CVHS - Catherine Riley - English Teacher

CVHS - Shawn King - Student Assistance Counselor

GBS - Kelly Marshall - Special Education Teacher

GES - Meghan Ham - Gr. 3 Teacher

Stephan Morrissey moved to accept the resignations as listed. Jerome Wilson second. Unanimous.

2) Notice of Stipend Positions 2017-2018

Kimberly Saunders referenced these positions for notification only.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

The Education Committee will meet on April 30th rather than April 16th. Education Committee will meet once in May on May 21st.

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b. Strategic Plan Update - Goals 3 & 4

Kimberly Saunders spoke about Focus Area 3.1.2 – Make a determination on whether to pursue multi-age/multi-grade as a District practice.

Rich Cahoon said that multi-age is part of the model but is independent of the reconfiguration model discussion. We have evidence that we have been mistaken that status quo is an option; further decline may be realized in terms of enrollment based on birth rates. We could see very small kindergartens in future years.

Rich Cahoon moved the board to consider a policy that a specific number in a class as a trigger that would result in a multi-age class size? Rich said that several towns have had fewer than 25 births overall in the last four years. This discussion needs to happen in advance to inform parents of the policy and practice.

Bernd Foecking spoke about the work and resources being put into developing reconfiguration and consolidation models together. A plan on what the school district will look like in the future should come first.

Multi-age and Multi-grade are two distinct differences. Distinguishing between the two is important. Why not have a policy on hand in the event that we need one?

If we moved to multi-age as a philosophy, we would look at it in all schools across the district.

Second. Unanimous.

3.3.2 – Models have resulted in the Strategic Plan Committee asking questions about reconfiguration and consolidation. A K-12 plan for service delivery would be needed.

Pierce Rigrod referenced ten questions that were asked and have been under consideration for some time. Kimberly said that the evaluation criteria includes community input.

Rich said that it is time to use the models that were formed to actually inform discussion. Those were not the models that were prepared to come forward.

Strategic Plan should talk about information gathered on the two models; take that information and use it to develop actual models that might be accepted in our communities.

Firm numbers are needed before further discussion can take place.

By January 8th, 2019, we need to have something to bring forward.

If you want feedback, before you draft a warrant, it will have to be done before the end of the summer.

The cost of closing an elementary school is needed.

Bernd proposed putting 3.3 and 3.5 on hold.

Niki McGettigan offered that more than bringing the cost to close an elementary school is needed. It might mean other options.

Kimberly Saunders suggested a subcommittee of the board meet and develop a list of criteria that includes what characteristics must be present in the district. The board needs to decide the goal.

Dick Dunning suggested that if consolidation is not a goal that each town fund and run their own elementary school. When is a small school too small?

Jerome Wilson spoke about restructuring the district within the parameters of the Articles of Agreement.

Discussion took place about changing the funding formula rather than close a school.

Are we going to put something on the ballot about closing schools? If not, how do we keep the small schools open responsibly?

Kimberly Saunders recapped that she is charged with developing a hybrid of the two models that is operational and involves closing some schools.

Jim Fredrickson suggested a multi-grade study with the four small schools.

Kimberly spoke about what the board is willing to accept. She cannot recommend gutting the buildings to three teachers; it is not the education that she would want to deliver to students.

Dick Dunning said that the board needs to say that an equitable education is important.

Kimberly suggested moving Goal 4 into the next meeting.

c. Youth Risk Behavior Survey/Substance Abuse Presentation

Kim Chandler, School Counseling Director, reviewed the Youth Risk Behavior Survey. It is a nationwide assessment conducted by the CDC and is administered every other year. It is the only baseline that we have that measures sexual behaviors, alcohol, tobacco, dietary and other behaviors of our students.

Trends reflect a decrease in the number of students who have driven a vehicle after having drank alcohol since 2013. Alarmingly, over 40% of CV students surveyed feel that it is okay to take a prescription that is

not their own. It is easier for students to obtain marijuana than alcohol. Eleven students have reported using heroin. 35 students report being forced to have sexual intercourse when they did not want to. Dating violence has not been the experience of forced sexual behavior. Dating violence is uncommon among our students. Students report (31) that they stayed home from school because they did not feel safe at school in the past 30 days.

21% of students report wanting to hurt themselves in the past 12 months. 31% students report feeling sad or hopeless over a period of time. 16.2% of students over the past 12 months report considering suicide. 46 students report taking action toward suicide.

ConVal has a "Signs of Suicide Program".

Youth Mental Health First Aid is in place to help adults recognize mental health or addiction challenges. Shawn King, Student Assistance Counselor, and Substance Abuse Task Force members Ed Walker, Robin Gregg, Judy Hertzler, Pamela Murphy, Laura Gourlay, Andy Wood, Officer Minichiello, Rebecca Dunn, Linda Scerbinski, Steve Bartsch, Dennis Calcutt, Kristen Reilly, and Dick Dunning are a fraction of the people that get together monthly to work on the issue of substance abuse.

Ed Walker, Peterborough Fire Chief, spoke about the evolution of the CV Substance Abuse Task Force.

Shawn King shared an ACES (Adverse Childhood Experiences) Presentation. The correlation between substance abuse and adverse childhood experiences (trauma, abuse, alcohol, drugs etc.) multiplies depending on the number of adverse experiences.

Dick Dunning recommended that Board members review the videos listed on the Resource document distributed tonight. For teachers, students, and board members, the impact that ACES has on students and teachers is important. Having a safe environment allows students to deal with the adverse situations happening in their lives.

Taking care of teachers through mindfulness and professional development so that they can take care of students is also important. Kimberly added that additional professional development days were asked throughout the negotiation process.

d. Accept Gift/Donation (Board Vote Required)

1) ConVal School District requests authorization to accept a gift/donation totaling \$15,975.00 from Peterborough Rotary Charitable Fund for the purpose of supporting the Quest Camp.

Stephan Morrissey moved to accept the gift as stated with thanks. Dick Dunning second. Unanimous.

7. Reports

a. Student Representative – Lily Denehy

This week is spirit week at CVHS. Students will travel to France next week as part of an Art Week. Prom is May 19th at Franklin Pierce University. The Musical is 19th-21st.

b. Teacher Representative – Patrick Cogan/Linda Compton

Patrick Cogan reported that the scheduling of a *Meet & Greet* is underway. GBS PTO/Friends of Music held a yard sale which was successful. Report Cards will be coming soon. The GBS website shows photos of students on the Washington, D.C. trip.

c. Strategic Plan Committee - Bernd Foecking

Bernd Foecking reported that visits to schools where configuration options will be reviewed are being scheduled. The Development of Community Visioning is underway with Scholastic. Goals were reviewed and recommendations were made.

Bernd moved to extend 2.2.1 to the 8th grade with a 6/2020 completion date.

Dick Dunning second. Unanimous.

d. ATC Committee - Stephan Morrissey

Stephan Morrissey reported the committee toured a new Maker's Space on Vose Farm Rd. People can gain instruction in a variety of different trades from welding, wood working, sewing etc. Connections might be considered for our students.

e. Education Committee - Crista Salamy

The Education Committee did not meet on April 16th but will meet next on April 30th.

8. Old Business

None

9. New Business

a. Staff Nominations (Board Vote Required)

Annual to Annual Staff Nominations -

Stephan Morrissey moved to accept the nominations of those on annual contract listed, to continue on annual contract. Jerome Wilson second. Dick Dunning abstained. Motion carried.

Annual to Continuing Nominations -

Stephan Morrissey moved to approve the nominations of those on annual contract to move to continuing contract. Jerome Wilson second. Dick Dunning and Kristen Reilly abstained. Motion carried.

Continuing to Continuing Nominations -

Stephan Morrissey moved to approve the nominations of those listed to remain from continuing contract to continuing contract. Jerome Wilson second. Dick Dunning abstained. Motion carried.

b. 1st Read Policy (pg. 9-12)

- ADD: Safe Schools

- EBB: Safe Schools

Rich Cahoon referenced these as a first read; send comments to the Policy Committee.

10. Public Comment

Bob Edwards said that the public is seeing that a model is not coming forward. He urged that this work go forward and that serious time be committed. It has to be well thought out and must go forward in March 2019. More time is needed to reach the goal.

11. Approval of Manifests (Board Vote Required)

Mindy Ryan certified that manifests listed totaling \$223,159.98 and Payroll totaling \$849,245.98 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board. Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.

- 12. Non-Public Session: RSA 91-A:3,II (If Required)
 - a. Personnel
 - b. Negotiations

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II at 8:58 p.m. for negotiations, personnel, student, and legal matters. Unanimous on a roll call vote.

Stephan Morrissey motioned to exit non-public session at 10:00 p.m.

Stephan Morrissey motioned to seal the minutes for student matters indefinitely and to seal the minutes of all other matters in non-public for five years. Second. Unanimous.

Stephan Morrissey motioned to adjourn at 10:00 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

OFFICE OF THE SUPERINTENDENT OF SCHOOLS Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL DISTRICT

May 1, 2018

Personnel Agenda

Resignations 2017-18:

<u>SMS</u> Kimberly Wall

Gr. 7 ELA Teacher

May 2018

				6550:5::	IIIday	Saturday
		1	2	m	4	5
		Policy Committee @ 6:00 pm @ SAU	-			
1		School Board @ 7:00 pm @ SAU				
9	7	∞	6	10	11	12
				Strategic Plan Committee @ 6:00 p.m. @ SAU		
				ATC Committee Mtg. @ 7:00 p.m. @ SAU		
13	14	15	16	17	18	19
		Policy Committee @ 6:00 pm @ SAU				
		School Board @ 7:00 pm @ SAU				
20	21	22	23	24	25	26
<u> </u>	Education Committee @ 5:30 p.m. @ SAU	Budget & Property Committee Mtg. @ 6:00 p.m. @ SAU		Food Service Committee @ 6:00 p.m. @ SAU		
		Committee Mtg @		Selectmen's		
		7:00 p.m. @ SAU		Committee Mtg. @ 7:00 p.m. @		
27	28	29	30	31		
20	Memorial Day – District Closed					

June 2018

Saturday	2	6	16	23	30
Friday S	1	∞	15	22	59
Thursday		7	Strategic Plan Committee @ 6:00 p.m. @ SAU ATC Committee Mtg. @ 7:00 p.m. @ SAU	21	Selectmen's Advisory Committee Mtg. @ 7:00 p.m. @ SAU
Wednesday		9	13	20	27
Tuesday		Policy Committee @ 6:00 pm @ SAU School Board @ 7:00 pm @ SAU	12	Policy Committee @ 6:00 pm @ SAU School Board @ 7:00 pm @ SAU	Budget & Property Committee Mtg. @ 6:00 p.m. @ SAU Communications Committee Mtg. @ 7:00 p.m. @ SAU
Monday		4	11	Education Committee @ 5:30 p.m. @ SAU	25
Sunday		m	10	17	24

NEW HAMPSHIRE PUBLIC SCHOOLS SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCOOK VALLEY SCHOOL DISTRICT OFFICE OF THE SUPERINTENDENT OF SCHOOLS 106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336

Fax: 603-924-6707

Kimberly Saunders
Superintendent of Schools
ksaunders@conval.edu

Dr. Ann Forrest Assistant Superintendent of Schools aallwarden@conval.edu

TO: Contoocook Valley School Board
FROM: Temple Elementary School / Fabida Woods DATE: 4/17/18
DATE: 4/17/18
RE: REQUEST TO ACCEPT A GIFT OR DONATION
The <u>Temple Elementy</u> School requests authorization to accept from: Name/Address: Radies Aid Society of Temple, Clo Rynda Connolly, P.O. Box 64, Temple 114 03084
the following gift/donation of: a Check valued at \$ 517.00 for the purpose of: Supporting our Field trip to Squam Lakes Science Center
Teaching/Supervising Principal's Signature
SAU OFFICE USE ONLY: Date Received
Date Approved by School Board
Date Not Approved by School Board/Reason:

ADD - Safe Schools

The Board recognizes that effective learning and teaching takes place in a safe, secure and welcoming environment and that safe schools contribute to improved attendance, increased student achievement and community support. To that end, the Board directs the superintendent to develop a safe schools plan that includes:

- 1. Procedures that address the supervision and security of school buildings and grounds.
- 2. Procedures that address the safety and supervision of students during school hours and school sponsored activities.
- 3. Procedures that address persons visiting school buildings and attending school-sponsored activities.
- 4. Training programs for staff and students in crisis prevention and management.
- 5. Training programs for staff and students in emergency response procedures that include practice drills.
- 6. Training programs for staff and students in how to recognize and respond to behavior or other information that may indicate impending violence or other safety problems.
- 7. Training and support for students that aims to relieve the fear, embarrassment and peer pressure associated with reporting behavior that may indicate impending violence or other safety problems.
- 8. Procedures for safe, confidential reporting of security and safety concerns at each school building.
- 9. Procedures for regular assessments by school security/safety professionals and law enforcement officers to evaluate the security needs of each school building and to provide recommendations for improvements if necessary.
- 10. Procedures for regular assessments of school climate to determine whether students feel safe and to provide recommendations for improvements in school climate at each district building.
- 11. Procedures to provide for regular communications between district officials, law enforcement officers, fire department officials, city and county officials and local medical personnel to discuss crisis prevention and management strategies, including involvement by these parties in the development and revision of crisis prevention and management plans.
- 12. Training programs for staff and students in safety precautions and procedures related to fire prevention, natural disaster response, accident prevention, public health, traffic, bicycle and pedestrian safety, environmental hazards, civil defense, classroom and occupational safety, and special hazards associated with athletics and other extracurricular activities.
- 13. Procedures for the reporting of criminal activity to law enforcement. Each building principal shall be responsible for the supervision and implementation of the safe school program at his or her school. The principal shall submit annually, in the manner and by the date specified by the State Board of Education, a written report to the Board of Education concerning the learning environment in the school during that school year. The report shall contain, at a minimum, the information required by law.

Legal References:

RSA 193-D, Safe School Zones

ADD - Safe Schools

RSA 193-F, Pupil Safety and Violence Prevention NH Code of Admin. Rule. Section Ed. 306.04(a)(2), Promoting School Safety

Category: Recommended

See also EB, EBB, JICK

First Read: April 17, 2018 Second Read: May 1, 2018

Adopted:

EBB - Safe Schools

The Board recognizes that effective learning and teaching takes place in a safe, secure and welcoming environment and that safe schools contribute to improved attendance, increased student achievement and community support. To that end, the Board directs the superintendent to develop a safe schools plan that includes:

- 1. Procedures that address the supervision and security of school buildings and grounds.
- 2. Procedures that address the safety and supervision of students during school hours and school sponsored activities.
- 3. Procedures that address persons visiting school buildings and attending school-sponsored activities.
- 4. Training programs for staff and students in crisis prevention and management.
- 5. Training programs for staff and students in emergency response procedures that include practice drills.
- 6. Training programs for staff and students in how to recognize and respond to behavior or other information that may indicate impending violence or other safety problems.
- 7. Training and support for students that aims to relieve the fear, embarrassment and peer pressure associated with reporting behavior that may indicate impending violence or other safety problems.
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- 11. Procedures to provide for regular communications between district officials, law enforcement officers, fire department officials, city and county officials and local medical personnel to discuss crisis prevention and management strategies, including involvement by these parties in the development and revision of crisis prevention and management plans.
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Legal References:

RSA 193-D, Safe School Zones RSA 193-F, Pupil Safety and Violence Prevention

EBB - Safe Schools

NH Code of Admin. Rule. Section Ed. 306.04(a)(2), Promoting School Safety

Category: Recommended

See also ADD, EB, JICK

First Read: April 17, 2018 Second Read: May 1, 2018

Adopted:

EHAA – Internet Safety and Responsible Use – For Students

Overview

The ConVal School District provides its students access to a multitude of technology resources. These resources provide opportunities to enhance learning and improve communication within our education community and with the global community beyond our campus. The advantages of having access to these resources are far greater than any potential downside. However, with the privilege of access is the responsibility of students to exercise appropriate personal responsibility in their use of these resources.

The ConVal School District policies are intended to promote the most effective, safe, productive, and instructionally sound uses of networked information and communication tools, including preventing unauthorized disclosure of, or access to, information protected by the Family Educational Rights and Privacy Act (FERPA). The District also makes a good faith effort to protect its students from exposure to Internet materials that are harmful, obscene, violent, or otherwise inappropriate. The District maintains an Internet content filtering system that meets federal standards established in the Children's Internet Protection Act (CIPA) and Children's Online Privacy Protection Act (COPPA) by blocking access to inappropriate material on the Internet and ensuring the safety and security of minors when using email, social media, and other forms of direct electronic communications.

Digital Citizenship

The ConVal School District provides information and technology resources for use in safe, legal, and responsible ways. A responsible digital citizen is one who:

- 1. Respects one's self. Users will use online names that are issued to them, and will carefully consider the appropriateness of any information and images that are posted online.
- 2. Respects others. Users will refrain from using technologies to bully, tease, or harass other people. Users will not masquerade using a false identity or impersonate others.
- 3. Protects one's self and others. Users will protect themselves and others by using secure passwords, logging out of a computer when finished, not sharing passwords with others, and by reporting abuse and not forwarding inappropriate materials or communications.
- 4. Respects and protects intellectual property. Users will suitably cite any and all use of websites, books, media, etc., and will request to use the software and media others have produced.
- Respects the District's technology equipment, network, and resources. Users will avoid bandwidthintensive tasks, the transfer of unnecessarily large files, and the submission of multiple copies of the same print job to a printer. Users are prohibited from attempting to install or download software onto District-owned computers.
- 6. Protects the conval.edu and cvsd.me domains from inappropriate use. Users will use District-provided accounts and subscriptions for school work only. Users will respect filters and other security systems and not attempt to defeat them.

To help ensure student safety and citizenship in online activities, all students will be educated about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and about cyberbullying awareness and response.

Expectations

Responsible use of the District's technology resources is expected to be ethical, respectful, academically honest, and supportive of the School District's mission. Each computer user has the responsibility to respect every other person in our community and on the Internet. Digital storage and electronic devices

EHAA – Internet Safety and Responsible Use – For Students

used for school purposes are viewed as extensions of the physical school space. Administrators, or their designees, may review files and communications (including electronic mail) to ensure that users are using the system in accordance with District policy. Users do not have any expectation of privacy of any information stored on servers or transmitted through District communication systems. Users should also understand that school servers, as well as non-school servers, regularly record Internet activity in log files and that, if requested under New Hampshire's "Right to Know" law (RSA 91-A: Access to Public Records and Meetings), the District must provide this information.

Some activities are expressly prohibited by law. Users are expected to abide by the generally accepted rules of network etiquette. The following guidelines are intended to clarify expectations for conduct, but they should not be construed as all-inclusive:

- 1. Use of electronic devices should be consistent with the District's educational objectives, mission and curriculum.
- 2. Transmission of any material in violation of any local, federal and state laws is prohibited. This includes, but is not limited to copyrighted material, licensed material, threatening or obscene material, and unauthorized disclosure, use, and dissemination of personal information of minors.
- 3. Intentional or unintentional use of computing resources to access or process proxy sites, pornographic material, explicit text or files, material that is demeaning or degrading, content that is violent or harmful to minors, or files dangerous to the integrity of the network are strictly prohibited.
- 4. Use of computing resources for commercial activities, product advertisement or religious or political lobbying is prohibited.
- 5. Users may be held personally and financially responsible for malicious damage done to network software, data, user accounts, hardware and/or unauthorized costs incurred.
- 6. Files stored on District-managed networks may be inspected at any time and should not be considered private.
- 7. Protects the conval.edu and cvsd.me domains from inappropriate use. Users will use District-provided accounts and subscriptions for school work only. Users will respect filters and other security systems and not attempt to defeat them.

The School District reserves the right to refuse access to the Internet to anyone. Violating any portion of this policy may result in disciplinary action, including temporary or permanent ban on computer or Internet use, suspension or dismissal from school, and/or legal action. The School District will cooperate with law enforcement officers in investigations related to illegal activities conducted through its network.

Jurisdiction

This policy is in effect:

- When CVSD-provided equipment (laptops, tablets, etc.) is used on or off school property;
- When non-CVSD devices access the District's network or District resources in school or out of school if the use creates a hostile environment at school for any student/employee and/or cause disruption or disorder within a school.

EHAA – Internet Safety and Responsible Use – For Students

Legal References:

U.S. Pub. L. No. 106-554, Children's Internet Protection Act (www.ifea.net/cipa.html)
U.S. Pub. L. 105-277, 112 Stat. 2581-728, enacted October 21, 1998, Children's Online Privacy
Protection Act of 1998 (COPPA) (15 U.S.C. §§ 6501–6506)
NH RSA 194:3-d, School District Computer Networks.

Category: R P

See also JICL

1st Read: July 16, 2013 2nd Read: September 17, 2013 Adopted: September 17, 2013

First Read: May 1, 2018 Second Read: Adopted:

JICL – Internet Safety and Responsible Use – For Students

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- 1. Respects one's self. Users will use online names that are issued to them, and will carefully consider the appropriateness of any information and images that are posted online.
- 2. Respects others. Users will refrain from using technologies to bully, tease, or harass other people. Users will not masquerade using a false identity or impersonate others.
- 3. Protects one's self and others. Users will protect themselves and others by using secure passwords, logging out of a computer when finished, not sharing passwords with others, and by reporting abuse and not forwarding inappropriate materials or communications.
- 4. Respects and protects intellectual property. Users will suitably cite any and all use of websites, books, media, etc., and will request to use the software and media others have produced.
- 5. Respects the District's technology equipment, network, and resources. Users will avoid bandwidth-intensive tasks, the transfer of unnecessarily large files, and the submission of multiple copies of the same print job to a printer. Users are prohibited from attempting to install or download software onto District-owned computers.
- 6. Protects the conval.edu and cvsd.me domains from inappropriate use. Users will use District-provided accounts and subscriptions for school work only. Users will respect filters and other security systems and not attempt to defeat them.

To help ensure student safety and citizenship in online activities, all students will be educated about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and about cyberbullying awareness and response.

Expectations

Responsible use of the District's technology resources is expected to be ethical, respectful, academically honest, and supportive of the School District's mission. Each computer user has the responsibility to respect every other person in our community and on the Internet. Digital storage and electronic devices

JICL - Internet Safety and Responsible Use - For Students

used for school purposes are viewed as extensions of the physical school space. Administrators, or their designees, may review files and communications (including electronic mail) to ensure that users are using the system in accordance with District policy. Users do not have any expectation of privacy of any information stored on servers or transmitted through District communication systems. Users should also understand that school servers, as well as non-school servers, regularly record Internet activity in log files and that, if requested under New Hampshire's "Right to Know" law (RSA 91-A: Access to Public Records and Meetings), the District must provide this information.

Some activities are expressly prohibited by law. Users are expected to abide by the generally accepted rules of network etiquette. The following guidelines are intended to clarify expectations for conduct, but they should not be construed as all-inclusive:

- 1. Use of electronic devices should be consistent with the District's educational objectives, mission and curriculum.
- 2. Transmission of any material in violation of any local, federal and state laws is prohibited. This includes, but is not limited to copyrighted material, licensed material, threatening or obscene material, and unauthorized disclosure, use, and dissemination of personal information of minors.
- 3. Intentional or unintentional use of computing resources to access or process proxy sites, pornographic material, explicit text or files, material that is demeaning or degrading, content that is violent or harmful to minors, or files dangerous to the integrity of the network are strictly prohibited.
- 4. Use of computing resources for commercial activities, product advertisement or religious or political lobbying is prohibited.
- 5. Users may be held personally and financially responsible for malicious damage done to network software, data, user accounts, hardware and/or unauthorized costs incurred.
- 6. Files stored on District-managed networks may be inspected at any time and should not be considered private.
- 7. Protects the conval.edu and cvsd.me domains from inappropriate use. Users will use District-provided accounts and subscriptions for school work only. Users will respect filters and other security systems and not attempt to defeat them.

The School District reserves the right to refuse access to the Internet to anyone. Violating any portion of this policy may result in disciplinary action, including temporary or permanent ban on computer or Internet use, suspension or dismissal from school, and/or legal action. The School District will cooperate with law enforcement officers in investigations related to illegal activities conducted through its network.

Jurisdiction

This policy is in effect:

- When CVSD-provided equipment (laptops, tablets, etc.) is used on or off school property;
- When non-CVSD devices access the District's network or District resources in school or out of school if the use creates a hostile environment at school for any student/employee and/or cause disruption or disorder within a school.

JICL - Internet Safety and Responsible Use - For Students

Legal References:

U.S. Pub. L. No. 106-554, Children's Internet Protection Act (www.ifea.net/cipa.html)
U.S. Pub. L. 105-277, 112 Stat. 2581-728, enacted October 21, 1998, Children's Online Privacy
Protection Act of 1998 (COPPA) (15 U.S.C. §§ 6501–6506)
NH RSA 194:3-d, School District Computer Networks.

Category: R P

See also EHAA

1st Read: July 16, 2013 2nd Read: September 17, 2013 Adopted: September 17, 2013

First Read: May 1, 2018 Second Read: Adopted:

IKFA - Early Graduation

The Board supports early graduation as a means to earn a high school diploma. Parental involvement for students under the age of 18 is required. The high school principal shall approve such requests if he/she determines that all state and local graduation requirements will be met and that early graduation is related to career and/or educational plans of the student making the request. Upon approval by the high school principal, the minimum 4-unit requirement per year for enrolled students shall be waived and the student shall be awarded a high school diploma.

Legal References:

NH Code of Administrative Rules, Section Ed 306.27(ad), Early Graduation

Category: Priority/Required by Law

First Read: May 1, 2018

Second Read: Adopted:

Contoocook Valley School District

Fiscal Year: 2017-2018 Account Number 21.000.0000.00.110 21.000.0000.00.112 21.000.0000.0	Subtotal by Collapse Mask	ſ	0	- dim of a coop		Filter Englimbrance Detail by Date Bande	Detail by Date Ro	nde
Account Number 21.000.0000.00.110 21.000.0000.00.111 21.000.0000.0	Exclude Inactive Accounts with zero balance	✓ Include pre encumbrance ✓ Print accounts with zero balance ✓ ero balance	Imbrance 🗹 Print	accounts with ze			חפומוו של המני זיני)
21,000,0000,00,110 21,000,0000,00,111 21,000,0000,0	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
21.000.0000.00.111 21.000.0000.00.112 21.000.0000.0	REGULAR SALARIES	\$13,213,958.76	\$9,576,382.48	\$9,576,382.48	\$3,637,576.28	\$3,351,741.67	\$285,834.61	2.16%
21.000.0000.00.112 21.000.0000.00.113 21.000.0000.00.114	PARAPROFESSIONAL SALARIES	\$2,476,157.00	\$1,868,170.75	\$1,868,170.75	\$607,986.25	\$503,832.71	\$104,153.54	4.21%
21.000.0000.001113	ADMN ASSISTANTS	\$1,114,031.19	\$829,626.88	\$829,626.88	\$284,404.31	\$269,318.42	\$15,085.89	1.35%
Z1:000:000:00:	COSTODIAL/MAINTENANCE	\$608,340.00	\$432,318.23	\$432,318.23	\$176,021.77	\$121,717.60	\$54,304.17	8.93%
24 DOO DOOD ON 1415	ADMINISTRATOR DEDAPTMENT HEADS	\$2,490,771.76 642.000.00	\$1,901,486.26 €24,729.07	\$1,901,486.26	\$589,285.50	\$470,452.59	\$118,832.91	4.77%
21,000,0000,00119	SUPPORT SERVICES	\$735,557,00	\$550 736 57	\$550 736 57	\$11,201.93	\$11,201.93	\$0.00	0.00%
21.000.0000.00.120	TEMPORARY SALARIES	\$1.076.234.00	\$722,237,97	\$722,737,97	\$353 996 03	\$216 708 36	\$137.087.67	10 76%
21.000.0000.00.130	OVERTIME	\$48,000.00	\$31,211.56	\$31.211.56	\$16,788.44	\$215.47	\$16.572.97	34 53%
21.000.0000.00211	HEALTH INSURANCE	\$5,307,773.40	\$4,373,615.68	\$4,373,615.68	\$934,157.72	\$811,240.84	\$122,916.88	2.32%
21.000.0000.00.212	DENTAL INSURANCE	\$230,500.00	\$192,991.58	\$192,991.58	\$37,508.42	\$31,562.77	\$5,945.65	2.58%
21.000.0000.00.213	LIFE INSURANCE	\$43,560.00	\$35,294.00	\$35,294.00	\$8,266.00	\$0.00	\$8,266.00	18.98%
21.000.0000.00.214	LONG TERM DISABILITY	\$49,500.00	\$36,368.87	\$36,368.87	\$13,131.13	\$0.00	\$13,131.13	26.53%
21.000.0000.00.220	FICA	\$1,677,095.00	\$1,179,916.89	\$1,179,916.89	\$497,178.11	\$379,616.46	\$117,561.65	7.01%
21.000.0000.00.221	3rd PARTY FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	%00.0
21.000.0000.00.222	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	%00.0
24 000 0000 00 234	ADIVIIN ANNOILI T Veetityiseeneeniin virjamaaniin ja	\$14,721.00	\$11,766.00	\$11,766.00	\$2,955.00	\$0.00	\$2,955.00	20.07%
21,000,000,00,231	NON - I EACH KEIIKE TEACHED BETIEF	\$394,948.33 \$3.73E.446.66	\$403,229.09 \$4,004,642,84	\$463,229.09	\$131,/19.44	\$125,782.09	\$5,937.35	1.00%
21.000.0000.00.232	I EACHEN NETINE	\$4,700000	\$1,921,043.01	41,921,045.81	\$803,472.85	\$602,209.88	\$141,202.97	5.18%
21,000,0000,000,200	RENEFIT STRATEGIES	447,000.00	00.000,72¢	\$27,033.00	\$19,345.00	00.00	\$19,345.00	41.16%
21.000.0000.00.310	INSTRUCTIONAL SERVICES		\$0.00	\$0.00	\$2,044,00	\$0.00	\$2,047.00	%00.0
21.000.0000.00.320	production of the control of the con	\$17.810.00	\$11 605 14	\$11 605 14	\$6 204 86	00 US	\$6.204.86	34 84%
21.000.0000.00.321	PROF SERVICES	\$84,127.89	\$84,127.89	\$84,127.89	\$0.00	\$0.00	\$0.00	0.00%
21.000.0000.00.322	STAFF SERVICES	\$92,900.00	\$38,101.68	\$38,101.68	\$54,798.32	\$0.00	\$54,798.32	58.99%
21.000.0000.00.323	PUPIL SERVICES	\$140,228.39	\$300,441.21	\$300,441.21	(\$160,212.82)	\$154,158.57	-	-224.19%
21.000.0000.00.330	PURCHASED/PROF	\$1,419,435.37	\$1,115,030.69	\$1,115,030.69	\$304,404.68	\$301,065.41		0.24%
21.000.0000.00.331	LIFE SAFETY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	%00.0
21.000.0000.00.340	STATISTICAL SERVICES	\$30,000.00	\$23,437.50	\$23,437.50	\$6,562.50	\$0.00	\$6,562.50	21.88%
21.000.0000.00.380	PURCH SERVICES	\$241,634.08	\$203,249.60	\$203,249.60	\$38,384.48	\$33,718.06	\$4,666.42	1.93%
21.000.0000.00.411	WATER/SEWER	\$56,400.00	\$43,838.90	\$43,838.90	\$12,561.10	\$4,634.04	\$7,927.06	14.06%
21.000.0000.00.421	DISPOSAL	\$40,800.00	\$31,617.24	\$31,617.24	\$9,182.76	\$4,563.00	\$4,619.76	11.32%
21.000.0000.00.422	SNOW PLOWING	\$198,000.00	\$138,011.25	\$138,011.25	\$59,988.75	\$59,658.75	\$330.00	0.17%
21.000.0000.00.430	REPAIR/MAINT	\$629,985.33	\$191,599.21	\$191,599.21	\$438,386.12	\$128,051.83	\$310,334.29	49.26%
21.000.0000.00.431	STRUCTURAL REPAIRS & MAINTENAN	\$303,571.95	\$94,183.11	\$94,183.11	\$209,388.84	\$24,050.00	\$185,338.84	61.05%
21.000.0000.00.432	MECHANICAL DEDAIDS & MAINTENAN	\$30,072.44 661.691.69	\$19,420.69	\$19,420.69	\$10,051.75	\$11,323.02	\$5,328.73	14.11%
21.000.0000.00.433	HVAC REPAIRS & MAINTENANCE	\$1,321,00 \$189.416.45	\$78 542 17	\$78 542 17	\$110.873.98	\$16.232.44	\$97,533,03	70 06%
21 000 0000 00 440	BUILDING RENTAL	\$3.500.00	\$1.325.00	\$1.325.00	\$2.175.00	\$1.825.00	\$350.00	10.00%
21.000.0000.00.442	EQUIPMENT RENTAL	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
21.000.000.00.450	RENTAL	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
21.000.0000.00.510	OTHER TRANSPORTATION	\$258,763.51	\$149,245.06	\$149,245.06	\$109,518.45	\$108,639.55	\$878.90	0.34%
21.000.0000.00.519	PUPIL TRANSPORTATION	\$2,374,125.00	\$1,500,290.73	\$1,500,290.73	\$873,834.27	\$648,594.24	\$225,240.03	9.49%
21.000.0000.00.520	INSURANCE	\$252,730.00	\$243,146.00	\$243,146.00	\$9,584.00	\$0.00	\$9,584.00	3.79%
21.000.0000.00.530	Telephone / Web access	\$178,834.56	\$97,418.91	\$97,418.91	\$81,415.65	\$93,246.34	(\$11,830.69)	-6.62%
21.000.0000.00.531	Cellular Phones	\$30,000.00	\$21,553.11	\$21,553.11	\$8,446.89	\$7,399.97	\$1,046.92	3.49%
21.000.0000.00.534	POSTAGE	\$17,680.35	\$14,093.56	\$14,093.56	\$3,586.79	\$3,046.16	\$540.63	3.06%
.000.0000.00.540	ADVERTISING	\$38,104.30	\$23,458.26	\$23,458.26	\$14,646.04	\$14,646.04	\$0.00	%00.0
000.0000.000.550	PRINTING	\$17,695.00	\$8,915.51	\$8,915.51	\$8,779.49	\$1,863.17	\$6,916.32	39.09%
.000.0000.000.561	NOILION	\$1,374,030.00	\$663,980.80	\$663,980.80	\$710,049.20	\$269,528.24	\$440,520.96	32.06%
1 3:55-56 PM	SPM Report: mtGl GenRnt	2 - 0 - 0 - 0 - 0 - 0 - 0 - 0 - 0 - 0 -	20	2018 1 10	April Control of the		Page.	-
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Contoocook Valley School District

MR Board Report				From Date:	7/1/2017	To Date:	4/20/2018	
Fiscal Year: 2017-2018	Subtotal by Collapse Mask	Include pre enci	🔲 Include pre encumbrance 🗾 Print accounts with zero balance 🗾 Filter Encumbrance Detail by Date Range	accounts with ze	ro balance 🖊 Fil	ter Encumbrance	Detail by Date Ra	ange
	Exclude Inactive Accounts with zero balance	ero balance						
Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Bud	9 % Bud
21.000.0000.00.580	MILEAGE	\$93,858.80	\$54,030.47	\$54,030.47	\$39,828.33	\$9,024.37	\$30,803.96	32.82%
21.000.0000.00.590	MISC PURCH SERV	\$19,422.00	\$5,107.94	\$5,107.94	\$14,314.06	\$6,021.75	\$8,292.31	42.70%
21.000.0000.00.610	GENERAL SUPPLIES	\$1,007,511.32	\$460,676.24	\$460,676.24	\$546,835.08	\$284,917.01	\$261,918.07	26.00%
21.000.0000.00.614	GENERAL SUPPLIES/FS VENDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
21.000.0000.00.615	TESTING SUPPLIES	\$16,760.00	\$8,266.32	\$8,266.32	\$8,493.68	\$823.70	\$7,669.98	45.76%
21.000.0000.00.616	PLUMBING SUPPLIES/FS CHEMICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
21.000.0000.00.622	ELECTRICITY	\$446,100.00	\$358,186.94	\$358,186.94	\$87,913.06	\$58,939.62	\$28,973.44	6.49%
21.000.0000.00.623	BOTTLED GAS	\$12,820.00	\$11,975.21	\$11,975.21	\$844.79	\$611.21	\$233.58	1.82%
21.000.0000.00.624	FUEL OIL	\$344,270.00	\$209,163.59	\$209,163.59	\$135,106.41	\$0.00	\$135,106.41	39.24%
21.000.0000.00.640	BOOKS	\$89,366.98	\$36,697.70	\$36,697.70	\$52,669.28	\$38,179.54	\$14,489.74	16.21%
21.000.0000.00.641	PERIODICALS	\$23,868.00	\$16,571.88	\$16,571.88	\$7,296.12	\$4,468.22	\$2,827.90	11.85%
21.000.0000.00.649	OTHER INFO SOURCES	\$4,272.00	\$1,674.55	\$1,674.55	\$2,597.45	\$839.96	\$1,757.49	41.14%
21.000.0000.00.650	SOFTWARE SUPPORT	\$235,178.84	\$194,848.73	\$194,848.73	\$40,330.11	\$13,141.00	\$27,189.11	11.56%
21.000.0000.00.656	GASOLINE	\$231,442.71	\$149,810.91	\$149,810.91	\$81,631.80	\$11,715.51	\$69,916.29	30.21%
21.000.0000.00.733	NEW FURNITURE	\$73,408.44	\$62,707.22	\$62,707.22	\$10,701.22	\$442.10	\$10,259.12	13.98%
21.000.0000.00.734	OTHER EQUIPMENT	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
21.000.0000.00.737	REPL FURNITURE	\$33,838.58	\$8,057.90	\$8,057.90	\$25,780.68	\$13,297.21	\$12,483.47	36.89%
21.000.0000.00.738	REPL EQUIPMENT	\$82,249.78	\$59,433.48	\$59,433.48	\$22,816.30	\$5,805.12	\$17,011.18	20.68%
21.000.0000.00.739	OTHER EQUIPMENT	\$411,922.65	\$399,302.95	\$399,302.95	\$12,619.70	\$12,433.18	\$186.52	0.05%
21.000.0000.00.810	DUES & FEES	\$165,102.12	\$107,168.86	\$107,168.86	\$57,933.26	\$10,314.56	\$47,618.70	28.84%
21.000.0000.00.830	DEBT SERVICE INTEREST	\$87,435.00	\$87,435.00	\$87,435.00	\$0.00	\$0.00	\$0.00	%00.0
21.000.0000.00.890	MISCELLANEOUS	\$66,648.13	\$38,279.48	\$38,279.48	\$28,368.65	\$21,161.62	\$7,207.03	10.81%
21.000.0000.00.910	DEBT SERVICE PRINCIPAL	\$360,000.00	\$360,000.00	\$360,000.00	\$0.00	\$0.00	\$0.00	0.00%
21.000.0000.00.930	TRUSTS/ 11C	\$550,000.00	\$551,586.39	\$551,586.39	(\$1,586.39)	\$0.00	(\$1,586.39)	-0.29%
21.000.0000.00.999	PRIOR YEAR ENCUMBRANCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Func: Undesignated - 0000	\$44,932,305.65	\$32,480,466.96	\$32,480,466.96	\$12,451,838.69	\$9,503,946.87	\$2,947,891.82	6.56%
	Lvl: District Wide - 000	\$44,932,305.65	\$32,480,466.96	\$32,480,466.96	\$12,451,838.69	\$9,503,946.87	\$2,947,891.82	6.56%
	Fund: General Fund - 21	\$44,932,305.65	\$32,480,466.96	\$32,480,466.96	\$12,451,838.69	\$9,503,946.87	\$2,947,891.82	6.56%
	Grand Total:	\$44,932,305.65	\$32,480,466.96	\$32,480,466.96	\$12,451,838.69	\$9,503,946.87	\$2,947,891.82	6.56%

End of Report

Page:

2018.1.10

Report: rptGLGenRpt

	Amount Purpose	\$15,000.00 reallocate funds
TO:		ELEM TELEPHONE
	Account	21100241040530
	Amount	\$15,000.00
		GEN ED TUITION
FROM:	Account	21000110018561