

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

Applied Technology Center (ATC) Committee

Thursday, March 15, 2018

**SAU Office
7:00 PM**

Agenda

Committee Members:

- Dick Dunning
- Jim Fredrickson
- Stephan Morrissey
- Pierce Rigrod

- 1. Accept Minutes of February 15, 2017**
- 2. Data Reporting**
- 3. Progress on Programming**
- 4. Dual Enrollment**
- 5. Other**

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MINUTES

Committee Members:

- Dick Dunning
- Jim Fredrickson
- Stephan Morrissey (Chair)
- Pierce Rigrod

Present: Stephan Morrissey Dick Dunning, Jim Fredrickson, Pierce Rigrod, Myron Steere, John Reitnauer, Michelle Voto, Dr. Ann Forrest

Stephan Morrissey called the meeting to order at 7:05 p.m.

1. Accept Minutes of December 14, 2017

Pierce Rigrod motioned to accept the minutes of December 14, 2017. Dick Dunning second.

Pierce Rigrod motioned to amend the minutes on page 2, "Pierce Rigrod suggested that the word could be shared with students such as those on our robotics teams and be supported by the manufacturers in the region by financial and technical resources.

Dick Dunning moved to accept the minutes as amended. Jim Fredrickson second. Unanimous.

2. Hitchiner Manufacturing

Stephan Morrissey said that Hitchiner made some commitments; is there follow-up?

Michelle Voto reported that work to outline getting this program off the ground for the fall has taken place. 20 students have committed, of which four are female. We just received a gender equity grant. It was a competitive grant. It is important to understand that Nashua and Littleton have zero students in their program. It is huge that we have a full cohort of 20 students in the fall.

The students are in sophomore, junior and the senior class.

We are utilizing our woodworking instructor. In 2019/2020, we will have fewer woodworking offerings. There is the possibility to bring on a course in electricity/electrical.

Students completing will receive 150 of the 300 required hours in conjunction with Keene Community Education toward their apprenticeship program in manufacturing.

The second 150 hours might be completed through working with local industry. This all takes place beyond ConVal. Students will end up with transcribed credit when they leave.

This will cost the district almost nothing.

The only piece of machining needed is a milling machine; the work for this portion will take place at Graphicast. A machine will be sought for this purpose moving forward.

Michelle Voto shared a report from Graphicast about a current ConVal student who is working in an internship program there and the success he is having.

A copy of NH Apprenticeship Contacts – July 2017 was distributed.

3. 2018/2019 Programing and Future

Michelle Voto reported that she and John Reitnauer have been working in conjunction with Monadnock Community Hospital to offer two tracks; a healthcare medical assistant apprenticeship program and a medical assistant certificate program. We are in conversation with several schools to see if we can offer the medical assistant program after the school hours and offer it to the public at ConVal. The certification is a CCMA. These individuals do more than an LNA; they would take vitals and draw blood. A MOU would develop if this should move forward. Seats would be available to ConVal students as well. Co-op based learning would allow them to receive a specific number of hours in class and complete the remainder with the co-op.

How was the manufacturing class advertised and filled? TASC talks, meeting with students, sharing information on the program with students, and working with guidance to show students what they are capable of. This is an opportunity. The team at the high school has done a great job letting students know what opportunities are available to them.

Dick Dunning shared the importance of sharing this information with incoming freshmen families. Another opportunity are those families who are attending financial aid night.

Pierce Rigrod suggested exposing students to a type of "job fair" to see products made by these companies as a draw to this work.

In addition, students pursuing these types of skills will improve their rank if they are also pursuing entering into the military.

Firefighter I and EMT students are currently underway taking courses.

Michelle Voto reported a reach out to Rodney Bartlett who is working in conjunction with Franklin Pierce University on a water treatment course. The possibility to hold classes at ConVal after hours was stated. Seats might be saved for ConVal students should this become a reality. Seats could be opened up to the public.

John Reitnauer reported work underway on an additional two grants.

4. Other

None.

Dick Dunning motioned to adjourn at 7:46 p.m. Jim Fredrickson second. Unanimous.

Respectfully submitted,

Brenda Marschok