

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire  
CONTOOCOOK VALLEY SCHOOL DISTRICT  
Applied Technology Center (ATC) Committee**

**Thursday, February 15, 2018**

**SAU Office  
7:00 PM**

**Agenda**

**Committee Members:**

- Dick Dunning
- Jim Fredrickson
- Stephan Morrissey
- Pierce Rigrod

- 1. Accept Minutes of December 14, 2017**
- 2. Hitchiner Manufacturing**
- 3. 2018/2019 Programing and Future**
- 4. Other**

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**CONTOOCCOOK VALLEY SCHOOL DISTRICT**

**Applied Technology Center (ATC) Committee**

**December 14, 2017**

**SAU Office  
7:00 PM**

**Minutes**

**Committee Members:**

- Dick Dunning
- Jim Fredrickson
- Stephan Morrissey
- Pierce Rigrod

**Committee Members Present:** Dick Dunning, Jim Fredrickson, Stephan Morrissey, Pierce Rigrod

**Others Present:** John Reitnauer, Michelle Voto, Myron Steere, Kimberly Saunders, Dr. Ann Forrest, Rich Cahoon

**Stephan Morrissey called the meeting to order at 7:09 p.m.**

**1. Accept Minutes of October 12, 2017**

**Dick Dunning moved to accept the minutes of October 12, 2016. Second. Jim Fredrickson abstained. All else in favor. Motion carried.**

**2. ATC Sub-Committee Board members to meet with:**

- Val Zanchuk, CEO Graphiccast – Jaffrey, NH
- Bill Peterson, Vice President Human Resources at Monadnock Paper Mills, Inc. – Peterborough, NH
- Tim Sullivan, Vice President Corporate Affairs and Services Hitchiner Manufacturing Co Inc – Milford, NH

To discuss the commitment from local industry with the ConVal School District and their students in offering a CTE – Manufacturing Program at ConVal Regional High School's CTE Center.

John Reitnauer said that the question of what is the commitment toward manufacturing at the ATC has been under discussion.

Val Zanchuk distributed a publication which highlighted items manufactured in New Hampshire. In addition, he distributed information out of the Georgetown University Center on Education related to jobs associated with manufacturing and the educational requirements associated as well as salary data that one might anticipate in these positions.

Mr. Zanchuk shared information about the employees that he staffs at Graphiccast.

Jobs and the skills needed were shared.

Maturity level is a factor. Ages range from 19 to 63 in manufacturing.

Kimberly Saunders spoke about the recognition that providing manufacturers with workers who can earn a livable wage is important to the community and our students. What we need to say

is that if students follow a manufacturing program at ConVal, that they will have a "leg up" over someone walking in off of the street.

Tim Sullivan spoke about options available to people at Hitchiner; working a one day or two day weekend shift to gain manufacturing experience was just one of them.

Manufacturers present shared that they all offer tuition reimbursement.

How do we get the word out? We need to get the word out to parents; it is not the students, it is a parent issue. Manufacturing is a way to college.

Making classroom teachers aware of these possibilities is important.

Pierce Rigrod suggested that the word could be shared with students such as those on our robotics teams.

Affordable housing was discussed as both an issue for manufacturers and for the school district.

Getting students interested in manufacturing; how do we tap into the resource of teachers sharing this knowledge and possibility?

Rich Cahoon spoke about the awareness in manufacturing that does exist and still, the lack of interest.

Manufacturers shared that offering money doesn't often work; but offering an extra week of vacation, which equates to fun, is more likely get candidates to sign on.

Mr. Zanchuk said that manufacturers have had a relationship with ConVal for eight years and just can't seem to get traction.

Rich Cahoon spoke about how many times an offer has to be made and not taken up before the offer has to be changed.

Michelle Voto spoke about a recent TASC talk with a recent ConVal graduate several weeks ago who now works for Hitchiner. He spoke about the path that he took to find the job of his dreams there and the salary he now earns.

A greater discussion took place about how to gain the interest of students in manufacturing.

How do we help each other?

Invite manufacturers to financial aid night was one suggestion.

Have a discussion about the soft skills required for employment.

Parents, students, and teachers are needed to further the communication.

### **3. Other**

Next steps include solidifying the program and identifying the curriculum. What are the opportunities for parents, students, and teachers?

Hitchiner needs invites to the various forums and a copy of the curriculum.

Michelle Voto will be working with manufacturers.

Deadlines with the state to get the application in might allow flexibility.

**Dick Dunning moved that this committee bring a request for support of this to the board. Second. Unanimous.**

A one page proposal of cost information will be developed and brought to the board.

**Jim Fredrickson motioned to adjourn at 8:23 p.m. Dick Dunning second. Unanimous.**

Respectfully submitted,

Brenda Marschok