

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Rd.  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL DISTRICT**

**BUDGET & PROPERTY**

**Tuesday, February 20, 2018**

**SAU Office  
5:00 PM**

**Minutes**

**Committee Members:**

- Dick Dunning, Chair
- Rich Cahoon
- Jim Fredrickson
- Niki McGettigan
- Stephan Morrissey
- Jerome Wilson

**Present:** Dick Dunning, Jim Fredrickson, Jerry Wilson, Kimberly Saunders, Tim Grossi

**1. Call to Order**

**Dick Dunning called the meeting to order at 5:00 p.m.**

**2. Approval of Minutes – January 23, 2018**

**Jim Fredrickson moved to accept the minutes of January 23, 2018. Jerome Wilson second. Unanimous.**

**3. Water Conservation Presentation – CVHS Student Gabby Oja**

Dick Dunning reported Tim Grossi having seen Gabby Oja's presentation and recommended that the presentation come to Budget & Property Committee.

Gabby is a freshmen, and participated in an extended learning opportunity. The students were charged with solving a problem. Gabby is interested in reducing the footprint.

Tim Grossi said that Gabby is enthusiastic and they spoke about water conservation.

Gabby Oja said that her initial question was "how could I reduce water usage to help the environment as well as save some money?" 50% of water usage is in bathrooms. Miss Oja said that she emailed Peterborough Water Works, among others, to gather information. The current faucets use 2.2 gallons per minute and run an average of 10 seconds each time they are used. 57,000 gallons would be used in one year. The average person washes their hand for 6 seconds. It would save over 20,000 gallons of water. Toilets use 1.6 gallons per flush. Flushing "up" uses .5 gallons less. 78,000 gallons could be saved. In total, \$750 each year and over 100,000 gallons of water could be saved yearly.

Tim Grossi said that it is amazing how many gallons of water can be saved through reducing the run time of faucets.

The cost is \$47 per flush-o-meter, using 56 toilets; results in a three year payback. If there is a savings in wastewater treatment, the payback period could be shorter.

Jim Fredrickson asked Gabby to do a full calculation of water savings, sewer savings, and labor expense for installation. This would result in the complete total cost and savings.

What was the most rewarding part of the project? Gabby said that she didn't think it would save as much water as it predicts.

What was surprising when working on this project? You cannot do a project by yourself; community partners are important.

Tim Grossi said that the impact that this could have on the district is huge.

#### **4. Update on High School Science Labs Renovation Contract**

Dick Dunning asked for a sense of the project and the Hutter Construction contract. Planning for construction immediately when school is over is the plan.

Storage of items that will remain was discussed. Chemical storage needs consideration for security purposes.

A contingency plan for project completion and the start of school in September should be developed.

What does the contract say about Hutter if they are late? Tim Grossi said that he was confident that it will be completed in time.

Tim Grossi said that the contract went through our legal counsel and Primex. Several items of concern were cited. Hutter responded to the concerns with responses. Concerns were around language on who would be held responsible in certain situations. We are behind schedule right now. The contract should be signed and the language can continue to be worked.

Jim Fredrickson asked Tim Grossi to send him the correspondence.

Dick Dunning said that a recommendation should be made to the board to sign the contract and work out the contingencies.

Kimberly Saunders said that we also have to waive the bidding policy because that vote was never given. The board voted to go with Hutter but no corresponding vote to waive the bidding policy.

A unanimous vote to waive the bidding policy, absent posting notice, is needed at the board meeting. Otherwise, posting for the next board meeting in two weeks would require a majority vote.

#### **5. Follow-Up Information on Solar Energy**

Tim Grossi and Dick Dunning met with Dan Weeks on a Solar Energy proposal. Dan will be asked to return to Budget & Property to share a proposal for the high school.

#### **6. Other**

Kimberly Saunders asked about capital reserve account expenditures (referencing the School Board agenda for tonight); in order to expend funds, a public hearing is needed. A discussion at the board level is acceptable but a public hearing is necessary to expend.

**Jim Fredrickson motioned to adjourn at 5:45 p.m. Jerome Wilson second. Unanimous.**

Respectfully submitted,

Brenda Marschok