

# Policy Committee

## Minutes

February 20, 2018

6:00 PM, SAU Offices

<b>Members</b>	<p>Rich Cahoon - Chair, Janine Lesser, Kristen Reilly, Stephan Morrissey, Kimberly Saunders, Ann Forrest</p> <p>Attendees: Rich Cahoon, Janine Lesser, Stephan Morrissey, Myron Steere, Kimberly Saunders, Kristen Reilly</p> <p>Additional Guests: Cari Coates, Lily Denehy; parents Liz Cohen, Alexis Golay</p>
1.	<p>Meeting call to order: Rich Cahoon called the meeting at 6:00 PM.</p> <p>1) Approval of January 2, 2018 Minutes – Motion to approve by Stephan Morrissey, seconded by Janine Lesser. Minutes approved at written.</p>
2.	<p><b>Policy Pulled</b></p> <p>❖ IHBAD: Independent Special Education Evaluation -- this was a call-letter change only but this was pulled at the January Board meeting.</p> <p>IHBAD call letters will replace the call letters IHBA 2006. The only content change is where I revised generic SAU 1 references to ConVal School Board &amp; ConVal School District.</p> <p>Cari Coates attended tonight's meeting to speak to the comments from a Board member regarding this policy. This policy was adopted in 2006. Cari Coates spoke to # 6 of the policy and indicated that this came from a state attorney. We have to provide an evaluation but if the parent does not want or like our determinations, we have to pay for an outside evaluation. We evaluate with people who know and work with the student. This paragraph is an important piece of this policy. The evaluator needs to come in and see the child in the classroom setting, not in a testing situation. This is a protection of the district around costs/liability.</p> <p>#9: This is a permissions issue. We've seen old and irrelevant tests used. This gives us access to their tools. We would only do this if an outside evaluator was unwilling to disclose the information they have. The purpose of this policy is that the parent has already given up permission. Rich Cahoon feels that if the information is being used by the district, the evaluation information should be in the student's file.</p> <p>Policy written by a Special Education attorney, based on school district liability. The district pays for these evaluations if we issue it. If we accept an individual one, it has to be transparent. We need to ensure that an outside evaluator is using an up-to-date and reliable tests when evaluating one of our students.</p> <p>Motion to leave the language unchanged. Stephan Morrissey moved to bring the policy forward. Point of order. Janine moved forward, Stephan seconded. Then abstained. Policy moving forward for a second read.</p>
3.	<p><b>Priority Policies:</b></p>

	<ul style="list-style-type: none"> <li>❖ EFAA: Meal Charging -- includes our decisions from the questions we've answered, as well as any comments from the shared document. Should also discuss existing policies EFC: Free &amp; Reduced-Price Lunch and EFDA: Overdue Accounts, which are also included.</li> </ul> <p>Kimberly Saunders reviewed the edits to the policy, explaining the changes. Do we want to include Reduced lunch students; we will still continue to feed them. If a reduced lunch makes no attempts to pay, how do we work with the parent to ensure payment, if applicable?</p> <p>Where and how do we separate from those who can pay but do not and those who are struggling for a short period of time? We cannot fill out the paperwork for them. Some people do not realize they are eligible. Some families just won't apply. We will not include reduced lunch in the unresolved debt (paragraph). Myron Steere thinks we should fund the lost monies, as the collection cost is higher than the .30 cents a meal. We cannot determine who can and cannot pay.</p> <p>Note: collection guidelines do not apply to free or reduced --- put this on each related para/page. Kimberly will take this to Admin council to see if it's an issue with Principals, but not involved in the collection process – Rich Cahoon.</p> <p>Move for first read at next meeting: March</p> <p>EFC: move for a 1<sup>st</sup> read. EFDA: Overdue Accounts: Reference Meal charging policy. Kimberly will rework and we will bring back to next meeting.</p> <ul style="list-style-type: none"> <li>❖ EHAA/JICL: Internet Safety and Responsible Use for Students.</li> <li>❖ GBCD: Background Investigation and Criminal Record Check.</li> <li>❖ IHAMA: Teaching about Alcohol, Drugs, and Tobacco --- this policy requires a category change and additional legal references.</li> <li>❖ IKFA: Early Graduation (this used to be an optional policy and we rescinded it). This packet contains the NHSBA version.</li> <li>❖ ILBAA: High School Graduation Competencies --- our 2008 policy was never assigned a Category. This is a Priority policy.</li> <li>❖ ILDA: Non-Educational Questionnaires, Surveys, and Research.</li> <li>❖ IMBD: High School Credits for 7<sup>th</sup>/8<sup>th</sup> Grade Coursework --- we do not have this policy.</li> <li>❖ JKAA: Use of Restraint, Seclusion, and Physical Contact – new clean copy and redlined copy both from Legal.</li> </ul>
4.	<p><b>Pending Policies:</b> from NHSBA Spring 2017 Spring Policy Update:</p> <ul style="list-style-type: none"> <li>❖ JIHB: Searches of Student Automobiles on School Property – never resolved. Also included is JIHB-R.</li> </ul> <p>The remaining policies are not part of today's agenda:</p> <ul style="list-style-type: none"> <li>❖ JICI: Dangerous Weapons on School Property – Kimberly will report back on this policy.</li> <li>❖ JLD: School Guidance and Counseling Program – the category for this policy has changed from Priority to Recommended. Additional content has also been introduced. Visitor questioned Alexis, why the change for priority to recommended. This does not affect staffing.</li> </ul>

	<p>Parent wants to see more guidance staff in our buildings.</p> <ul style="list-style-type: none"> <li>❖ JLIF: Receipt and Use of Sex Offender Registry Information – this is an Optional policy that we do not have.</li> <li>❖ EEBB: Use of Private Vehicles on School Business: status</li> </ul> <p><b>A Policies: for Review</b></p> <ul style="list-style-type: none"> <li>❖ ADD/EBB: School Safety – Presently we do not have these Recommended policies. Kimberly Saunders emailed some information to a parent. Rich Cahoon suggested we move these up to our next meeting.</li> </ul> <p>Ms. Saunders spoke of our 3-pronged approach that she is speaking to at tonight’s Board meeting. Myron mentioned that each town has an action plan.</p> <p>Ms. Golay asked about our prevention plan, can we keep doors locked during dismissal. Etc. PBIS, Responsive Classroom, additionally for intervention, we have CPI (crisis prevention) teaching staff how to intercede, responding to different levels of risk. We also have life/space crisis intervention.</p> <p>All teaching staff will be trained for youth mental health first aid (working to train all district employees) which will take up to 3 years. LSCI, CPI, we have invested time and money so that we have actual trainers, as our staff so that we can train our staff. We have a partnership with Monadnock Regional Care (Wraparound coordinator) working with families who have children at significant risk. We have many pieces and we are now working to pull the pieces together to make it all more uniform.</p> <p>We can change the way people come and go within the buildings. As we have over the past year. We are now looking at making them more secure, locking 24/7. Our first priority is protecting the children. We are talking with building administrators about this. We have key-card access. Also, there are cameras on all door buzzers.</p> <ul style="list-style-type: none"> <li>❖ AFB/CB/CBI-R: School Superintendent/Evaluation of the Superintendent and Goal Setting – update required.</li> </ul>
5.	<p><b>Strategic Plan Related Policies:</b></p> <p>Below is our original list of Strategic Plan related policies from August 2016 with determination of committee ownership: Status Report?</p> <ul style="list-style-type: none"> <li>❖ Class size: IIB -- presented to Education Committee</li> <li>❖ Communications: BHC, GBD; Communications Committee</li> <li>❖ Assessment: IGA, IHBH, IK, ILBA, IMBC; presented to Education Committee</li> <li>❖ Community Partnerships: KCB; Communications</li> </ul>
6.	<p>Next Meeting: March 20, 2018</p>

Motion to adjourn @ 6:50 by Stephan Morrissey and seconded by Janine Lesser. Meeting adjourned at 6:50 PM.