

Policy Committee Minutes

January 2, 2018

6:00 PM, SAU Offices

<p>Members</p>	<p>Rich Cahoon - Chair, Janine Lesser, Kristen Reilly, Stephan Morrissey, Kimberly Saunders, Ann Forrest</p> <p>Attendees: Rich Cahoon, Janine Lesser, Kristen Reilly, Myron Steere, Kimberly Saunders, Ann Forrest</p>
<p>1.</p>	<p>Meeting call to order: Rich Cahoon called the meeting to order at 6:03 PM.</p> <p>1) Approval of December 19, 2017 Minutes --- Motion to approve Minutes as written made by Janine Lesser; seconded by Kristen Reilly. Minutes approved as written.</p>
<p>2.</p>	<p>Policies to the Board</p> <p>The following policy is being presented tonight as a first read:</p> <ul style="list-style-type: none"> ❖ IHBAD: Independent Special Education Evaluation -- this is a call-letter change only. IHBAD call letters will replace the call letters IHBA 2006. The only content change is where I revised generic SAU 1 references to ConVal School Board & ConVal School District. No changes noted. ❖ JLCK: Special Physical Health Needs of Students – Presently, we do not have this Priority policy. No changes noted.
<p>3.</p>	<p>Priority Policies:</p> <ul style="list-style-type: none"> ❖ EFAA: Meal Charging -- includes our decisions from the questions we've answered. Should also discuss existing policies EFC: Free & Reduced-Price Lunch and EFDA: Overdue Accounts, which are also included. <p>The committee agreed to review this new policy paragraph by paragraph: There were no changes noted for the First six paragraphs.</p> <p>Paragraph 7: Fee charge for returned checks will be bank fees, so that we do not need to update this policy when a bank revises their fees.</p> <p>Paragraph 8: Parental Restrictions: how do we help people/establish restrictions for those who do not use the website for lunch payments? How prevalent is that multiple meals are being eaten by a student? On the website a parent can indicate a specific amount their child can charge (daily, weekly, or monthly?). However, do parents realize they have this option?</p> <p>How restrictive do we want parents to be? We do fresh fruits and veggies, which are free. Kristen Reilly feels it's important that parents know they need to have a conversation with their kid/s. Rich Cahoon does not think it's practical to tailor too many lunch plans. As the Board, we can include this in the Student Handbooks; however, it's a long policy, and would have a lot of other documents going with it.</p>

Balance notifications can be set up on the vendor site.

We will also have to update our Wellness policy. We can restrict what is offered at lunch. Ms. Saunders feels the attempt here is to restrict dollars, not food choice. However, it is the parent's responsibility to establish these restrictions.

Ms. Saunders will check with Brian Grattan to see if parents can set restrictions. We are not going to tell kids they cannot have a meal. If we have to bring the Wellness policy back, we could also take a second look at this policy.

Balance Statements paragraph 1: Strike first sentence.

Low balance notification comes via email for those using the website. What about those family without internet access? Is this notification a requirement? Ms. Saunders will have to check on this. Decision to move most of 2nd paragraph to bottom of same section.

Free and Reduced Lunch Paragraph: Janine Lesser asked about F & R and do we have access to families that would qualify. Only Café Services. This is confidential information.

Page 3, paragraph 1: What does categorically eligible mean? Ms. Saunders feels it applies to homeless families only. Strike last paragraph in this section.

Page 3, Section: Students without Cash in Hand or a Positive Account Balance -- edits in first paragraph.

Meeting called at this point in the document due to time restrictions.

To Discuss:

- ❖ EHAA/JICL: Internet Safety and Responsible Use for Students
- ❖ GBCD: Background Investigation and Criminal Record Check
- ❖ IHAMA: Teaching about Alcohol, Drugs, and Tobacco --- this policy requires a category change and additional legal references
- ❖ IKFA: Early Graduation (this used to be an optional policy and we rescinded it) This packet contains the NHSBA version.
- ❖ ILBAA: High School Graduation Competencies --- our 2008 policy was never assigned a Category. This is a Priority policy.
- ❖ ILDA: Non-Educational Questionnaires, Surveys, and Research
- ❖ IMBD: High School Credits for 7th/8th Grade Coursework --- we do not have this policy.
- ❖ JKAA: Use of Restraint, Seclusion, and Physical Contact – new clean copy and redlined copy both from Legal.

4.

Pending Policies: from NHSBA Spring 2017 Spring Policy Update:

- ❖ JICl: Dangerous Weapons on School Property – Kimberly will report back on this policy.
- ❖ JLD: School Guidance and Counseling Program – the category for this policy has changed from Priority to Recommended. Additional content has also been introduced.
- ❖ JLIF: Receipt and Use of Sex Offender Registry Information – this is an Optional policy that we do not have.
- ❖ EEBB: Use of Private Vehicles on School Business: status

	<p>A Policies: for Review</p> <ul style="list-style-type: none"> ❖ ADD/EBB: School Safety – Presently we do not have these Recommended policies. ❖ AFB/CB/CBI-R: School Superintendent/Evaluation of the Superintendent and Goal Setting – update required.
5.	<p>Strategic Plan Related Policies:</p> <p>Below is our original list of Strategic Plan related policies from August 2016 with determination of committee ownership: Status Report?</p> <ul style="list-style-type: none"> ❖ Class size: IIB -- presented to Education Committee ❖ Communications: BHC, GBD; Communications Committee ❖ Assessment: IGA, IHBH, IK, ILBA, IMBC; presented to Education Committee ❖ Community Partnerships: KCB; Communications
6.	<p>Next Meeting: February 20, 2018</p>

Motion to adjourn at 7:00 PM made by Janine Lesser; motion seconded by Kristen Reilly. Meeting adjourned.

Respectfully submitted,

Carol Hills